

**Mount Joy Township Supervisors’
Supervisors’ Organization Meeting
January 5, 2015**

Meeting Minutes

Present: John Gormont, Chairman; David Updyke, Vice-Chair; Gil Clark; Bradley Trostle; Sheri Moyer, Secretary

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:00 p.m.

Pledge of Allegiance

Organize:

- Call for Nomination of Temporary Chairman: Mr. Gormont moved, seconded by Mr. Trostle, to nominate Mr. Updyke as Temporary Chairman. With no further nominations, motion carried unanimously.
- Call for Nomination of Temporary Secretary: Mr. Updyke moved, seconded by Mr. Gormont, to nominate Ms. Moyer as Temporary Secretary. With no further nominations, motion carried unanimously.

Nominations:

- Nomination of Chairman of the Board of Supervisors: Mr. Clark moved, seconded by Mr. Updyke, to nominate Mr. Gormont as Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.
- Nomination of Vice-Chairman of the Board of Supervisors: Mr. Clark moved, seconded by Mr. Gormont, to nominate Mr. Updyke as Vice-Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.

Appointments:

- Secretary: Mr. Gormont moved, seconded by Mr. Updyke, to appoint Ms. Moyer as Secretary. Motion carried unanimously.
- Treasurer: Mr. Gormont moved, seconded by Mr. Updyke, to appoint Mr. Hartman as Treasurer. Motion carried unanimously.
- Treasurer’s Bond: Mr. Updyke moved, seconded by Mr. Clark, to establish a Treasurer’s bond in the amount of \$1,000,000 for Mr. Hartman as Township Treasurer. Motion carried unanimously.

Group 1 Appointments by Omnibus Motion:

- Roadmaster – Bradley Shank
- Zoning/Code Enforcement Officer – Cindy Smith
- Emergency Management Coordinator – Donald Yingling
- Drug & Alcohol Administrator – Sheri Moyer
- Right to Know Officer – Sheri Moyer

- Planning Commission Secretary – Sheri Moyer
- Ag Land Preservation Coordinator/Secretary – Sheri Moyer
- Zoning Hearing Board Secretary – Sheri Moyer
- Elected Auditors – Crilley, Waybright & Chantelau

Mr. Updyke moved, seconded by Mr. Clark, to approve Group 1 Omnibus Motion. Motion carried unanimously.

Group 2 Appointments by Omnibus Motion:

- Township Engineering Firm with current fee schedule – Wm. F. Hill
- Township Solicitor – Susan Smith, Esquire with current fee schedule
- Township Sewage Enforcement Officer – Bryan Leese – Wm. F. Hill
- Township Assistant Sewage Enforcement Officer – Wm. F. Hill
- Township Traffic Engineering Firm with current fee schedule – Trans Associates
- Zoning Hearing Board Solicitor – Joseph Kalasnik, Esquire with current fee schedule
- Vacancy Board Chairman – Ken Sanders
- Township Alternate Solicitor – Joseph Kalasnik, Esquire
- Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire
- Township Auditors – Smith, Kearns, & Elliott

Mr. Updyke moved, seconded by Mr. Trostle, to approve Group 2 Omnibus Motion. Motion carried unanimously.

Group 3 by Omnibus Motion:

- Supervisors’ Sub-committee/Liaison Appointments

Personnel	Trostle & Updyke
Finance	Gormont & Updyke
Liaison	
Planning, Land use & Zoning	Bowman
Building & Grounds	Clark
Public Safety	Clark
Roads	Gormont

Mr. Updyke moved, seconded by Mr. Clark, to approve Group 3 Omnibus Motion. Motion carried unanimously.

Appointments:

- Red Rock Municipal Authority (1) – Gil Clark: Mr. Updyke moved, seconded by Mr. Trostle, to appoint Mr. Clark to the Red Rock Municipal Authority. Motion carried unanimously.
- White Run Municipal Authority (1) – Nina Dolly: Mr. Updyke moved, seconded by Mr. Clark, to reaffirm the appointment of Nina Dolly to the White Run Municipal Authority. Motion carried unanimously.

Group 4 by Omnibus Motion:

- **Select:** Depository Banks – Susquehanna
- **Set:** Financial Bond amount for those Supervisors who are authorized to sign checks as follows:

John Gormont and David Updyke in the amount of \$1,000,000

- **Set:** Auditors’ Compensation Rate - \$10.00/hr.

- **Establish:** Supervisors' Meeting Day and Time
 1st Thursday at 7:00 p.m. Workshop Meeting
 3rd Thursday at 7:00 p.m. Regular Meeting
- **Certify:** Designate delegates to the State Supervisors' Convention as follows:
 John Gormont and Dave Updyke with John Gormont the voting delegate
- **Set:** Hours of Operation
 Monday, Wednesday, & Friday 9:00 a.m. – 12:00 p.m. and
 Tuesday & Thursday 1:00 p.m. – 4:00 p.m.
- **Set:** Pay rates/plan (No pay changes scheduled at this time)
- **Set:** 2015 Holidays
 Thursday January 1st – New Year's Day
 Monday February 16th – President's Day
 Friday April 3th – Good Friday
 Monday May 25th – Memorial Day
 Friday July 3th – Independence Day
 Monday September 7st – Labor Day
 Wednesday November 11th – Veteran's Day
 Thursday November 26th – Thanksgiving Day
 Friday November 27th – Day after Thanksgiving
 Thursday December 24th Christmas Eve Holiday
 Friday December 25th – Christmas Day
 Thursday December 31st – New Year's Eve

Mr. Updyke moved, seconded by Mr. Clark, to approve Group 4 Omnibus Motion. Motion carried unanimously.

Group 5 by Omnibus Motion:

- **Other Business:**
 Resolutions:
 - Fee Schedule
 - Pay Bills
 - Financial Authorization
 - Electronic Access Agreement
 - Delegates to AC Tax Collection Committee
 - Fee Schedule for Septic Haulers
 - Delegates to YATB Committee

Mr. Clark moved, seconded by Mr. Updyke, to approve Group 5 Omnibus Motion. Motion carried unanimously.

Business:

- 2014 Financial Report: Mr. Clark moved, seconded by Mr. Updyke, to approve the 2014 year-end financial report with a balance of \$1,023,530.69 as presented. Motion carried unanimously.
- Authorize attendance at the PSATS Conference: Mr. Updyke moved, seconded by Mr. Trostle, to approve Mr. Gormont's attendance at the PSATS conference. Motion carried unanimously.

Public Comment: None.

Adjournment: With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Clark, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:14 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary