

**Mt. Joy Township  
Supervisors' Organizational Meeting  
January 6, 2014  
7:00 p.m.**

**Meeting Minutes**

Present: Board Chairman - John Gormont; Supervisors - David Updyke, Gilbert Clark, Bradley Trostle, Dennis Bowman;  
Solicitor – Susan Smith, Esq.; Secretary - Susan Harbin

6 Number of Residents Signed Attendance Sheet for this meeting.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

<b>Item/Topic</b>		<b>Action/Resolution</b>
<b>I.</b>	<b>Call to Order</b> John Gormont presiding. Starting Time:7:00 pm	
<b>II.</b>	<b>Pledge of Allegiance</b>	
<b>III.</b>	<b>Organize</b>	
	Call for Nomination of Temporary Chairman	<b>Mr. Gormont moved, seconded by Mr. Clark, to nominate Mr. Updyke as Temporary Chairman. With no further nominations, motion carried unanimously.</b>
	Call for Nomination of Temporary Secretary	<b>Mr. Gormont moved, seconded by Mr. Trostle, to nominate Mrs. Harbin as Temporary Secretary. With no further nominations, motion carried unanimously.</b>
<b>IV.</b>	<b>Nominations</b>	
	Nomination of Chairman of the Board of Supervisors	<b>Mr. Updyke moved, seconded by Mr. Trostle, to nominate Mr. Gormont as Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.</b>
	Nomination of Vice-Chairman of the Board of Supervisors	<b>Mr. Trostle moved, seconded by Mr. Gormont to nominate Mr. Updyke as Vice-Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.</b>
<b>V.</b>	<b>Appointments</b>	

	Secretary	<b>Mr. Gormont moved, seconded by Mr. Updyke, to appoint Mrs. Harbin as Secretary. Motion carried unanimously.</b>
	Treasurer 1. Position  2. Bond	<b>Mr. Gormont moved, seconded by Mr. Trostle, to appoint Mr. Hartman as Treasurer. Motion carried unanimously.</b>  <b>Mr. Updyke moved, seconded by Mr. Trostle, to establish a Treasurer's bond in the amount of \$1,000,000 for Mr. Hartman as Township Treasurer. Motion carried unanimously.</b>
<b>VI.</b>	<b>Group 1 Appointments by Omnibus Motion</b> <ul style="list-style-type: none"> <li>• Office Assistant – Sandra Laughton</li> <li>• Roadmaster – Scott Hughes</li> <li>• Zoning/Code Enforcement Officer – Cindy Smith</li> <li>• Emergency Management Coordinator – Donald Yingling</li> <li>• Drug &amp; Alcohol Administrator – Susan Harbin</li> <li>• Right To Know – Susan Harbin</li> <li>• Planning Commission Secretary – Susan Harbin</li> <li>• AgLand Preservation: Coordinator/Secretary – Susan Harbin</li> <li>• Zoning Hearing Board Secretary – Susan Harbin</li> <li>• Elected Auditors – Criley, Waybright, &amp; Chantelau</li> </ul>	<b>Mr. Bowman moved, seconded by Mr. Clark, to approve presented appointments by Omnibus Motion. Motion carried unanimously.</b>
<b>VII.</b>	<b>Group 2 Appointments by Omnibus Motion</b> <ul style="list-style-type: none"> <li>• Township Engineering Firm with current Fee Schedule – William. F. Hill</li> </ul>	<b>Mr. Updyke moved, seconded by Mr. Clark, to approve presented appointments by Omnibus Motion. Motion carried unanimously.</b>
	<ul style="list-style-type: none"> <li>• Township Solicitor – Susan Smith, Esquire with current Fee Schedule: \$135/hr. for regularly scheduled meetings \$150/hr. for special meetings \$150/hr. for outside (non-meetings) \$175/hr. for litigation \$ 90/hr. for paralegal services</li> </ul>	
	<ul style="list-style-type: none"> <li>• Township Sewage Enforcement Officer – Jonathan Kilmer, Wm. F. Hill with current Fee Schedule: \$100 for application review fee \$325-\$800 for Repair system application fee \$150 + \$25 additional for Deep soil probe evaluation \$250 for Percolation test \$125 for System design review and permit issuance \$100 for Final system inspection \$ 75 for any site visit other than Final Inspection</li> </ul>	

	\$ 75/hr. for Miscellaneous services	
	<ul style="list-style-type: none"> <li>• Township Assistant Sewage Enforcement Officer – Bryan Leese, Wm. F. Hill</li> </ul>	
	<ul style="list-style-type: none"> <li>• Township Traffic Engineering Firm with current Fee Schedule – Trans Associates:                      \$156/hr. for Principal/Senior Manager                      \$135/hr. for Manager                      \$117/hr. for Sr. Eng./Designer                      \$ 97/hr. for Assoc Designer/Analyst                      \$ 77/hr. for Sr. Technician                      \$ 77/hr. for Sr. Survey Technician                      \$ 72/hr. for Technican                      \$ 57-\$67/hr. for Clerical</li> </ul>	
	<ul style="list-style-type: none"> <li>• Vacancy Board Chairman – Ken Sanders</li> </ul>	
	<ul style="list-style-type: none"> <li>• Zoning Hearing Board Solicitor with current Fee Schedule – Joseph Kalasnik, Esquire:                      \$135.00/hr</li> </ul>	
	<ul style="list-style-type: none"> <li>• Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire</li> <li>• Township Alternate Solicitor - Joseph Kalasnik, Esquire</li> </ul>	
	<ul style="list-style-type: none"> <li>• Township Auditors – Smith, Kearns, Elliott &amp; Co:                      \$7,000</li> </ul>	
<b>VIII</b>	<b>Appointment Changes</b> <ul style="list-style-type: none"> <li>• Planning Commission Vacancy (1) – Terry Scholle</li> </ul>	<b>Mr. Bowman moved, seconded by Mr. Updyke, to appoint Terry Scholle to the Planning Commission to complete a 2 yr. term, expiring Dec. 31, 2015. Motion carried unanimously.</b>
	<ul style="list-style-type: none"> <li>• Red Rock Municipal Authority Vacancy (1) – Rick Klein</li> </ul>	<b>Mr. Bowman moved, seconded by Mr. Updyke to appoint Rick Klein to the Red Rock Municipal Authority for a 5 yr. term, expiring Dec. 31, 2019. Motion carried unanimously.</b>
	<ul style="list-style-type: none"> <li>• Supervisors' Sub-Committee/Liaison Appointments:</li> </ul>	<b>Mr. Bowman moved, seconded by Mr. Updyke, to appoint the following as Board Liaisons:</b>
	Personnel – Trostle, Updyke	<b>Mr. Trostle and Updyke – Personnel</b>
	Finance – Gormont, Updyke	<b>Mr. Gormont and Updyke - Finance</b>
	Planning, Land Use & Zoning – Bowman	<b>Mr. Bowman - Planning, Land Use &amp; Zoning</b>
	Building & Grounds – Clark	<b>Mr. Clark - Building &amp; Grounds</b>
	Public Safety – Clark	<b>Mr. Clark - Public Safety</b>
	Roads – Gormont	<b>Mr. Gormont - Roads</b>
		<b>Motion carried unanimously.</b>

IX.	<p><b>Group 3 Appointments by Omnibus Motion</b></p> <ul style="list-style-type: none"> <li>- Select: Depository Banks – Susquehanna</li> <li>- Set: Financial Bond amount for those Supervisors who are authorized to sign checks as follows: John Gormont, David Updyke - \$1,000,000</li> <li>- Set: Auditors' Compensation Rate - \$10.00/hr.</li> <li>- Establish: Supervisors' Meeting Day and Time 1<sup>st</sup> Thursday every month, 7 p.m. Workshop Mtg. 3<sup>rd</sup> Thursday every month, 7 p.m. Regular Mtg.</li> <li>- Certify: Designate delegates to the State Supervisors' Convention as follows: John Gormont, Dave Updyke with John Gormont the voting delegate</li> <li>- Set: Hours of Operation Mon., Wed., &amp; Fri. 9:00 am – 12 noon Tues. &amp; Thurs. 1:00 pm – 4:00 pm</li> <li>- Set: Pay rates/plan (No pay changes scheduled at this time)</li> </ul>	<p><b>Mr. Updyke moved, seconded by Mr. Trostle, to approve as presented, selected, set, established, and certified appointments by Omnibus Motion. Motion carried unanimously.</b></p>
X.	<p><b>2013 Holidays</b>  Wednesday, January 1<sup>st</sup> – New Year's Day for 2013  Monday, February 17<sup>th</sup> – President's Day  Friday, April 18<sup>th</sup> – Good Friday  Monday, May 26<sup>th</sup> – Memorial Day  Friday, July 4<sup>th</sup> – Independence Day  Monday, September 1<sup>st</sup> – Labor Day  Tuesday, November 11<sup>th</sup> – Veteran's Day  Thursday, November 27<sup>th</sup> – Thanksgiving Day  Friday, November 28<sup>th</sup> – Day after Thanksgiving  Thursday, December 25<sup>th</sup> – Christmas Day  Friday, December 26<sup>th</sup> – Day after Christmas Day</p>	<p><b>Mr. Clark moved, seconded by Mr. Bowman, to approve the 2014 Holidays schedule as presented. Motion carried unanimously.</b></p>
XI.	<p><b>Resolutions by Omnibus Motion</b>  Resolution No. 1 of 2014, Zoning Permit Fees  Resolution No. 2 of 2014, Sign Permit Fees  Resolution No. 3 of 2014, Subdivision and Land Development Plan Review Fees  Resolution No. 4 of 2014, Zoning Hearing Board Fees  Resolution No. 5 of 2014, Special Events Permit Fee  Resolution No. 6 of 2014, Pay Bills  Resolution No. 7 of 2014, Financial Authorization</p>	<p><b>Mr. Updyke moved, seconded by Mr. Clark, to adopt, as presented, Resolutions No. 1 thru 12 of 2014 by Omnibus Motion. Motion carried unanimously.</b></p>

	Resolution No. 8 of 2014, Electronic Access Agreement Resolution No. 9 of 2014, Delegates to AC Tax Collection Cmte. Resolution No. 10 of 2014, Fee Schedule for Septic Haulers Resolution No. 11 of 2014, Well Permit Fee Resolution No. 12 of 2014, Delegates to YATB Committee	
<b>XIII.</b>	<b>Old Business</b>	
	2013 Treasurer's Report, Revenue/Expenses, Budget vs. Actual presented.	<b>Mr. Bowman moved, seconded by Mr. Updyke, to accept the 2013 Treasurer's Report, Revenue/Expenses, Budget vs. Actual, as presented. Motion carried unanimously.</b>
<b>XIV.</b>	<b>Final Public Comment</b>	
	Bob Rhodes is requesting permit fees to be listed on the minutes.	Supervisors agreed to add to minutes.
<b>XV.</b>	<b>Chairman's Comments</b>	
	Mr. Gormont thanked Mike Gearhart publicly for his service to MJT during his term as a Township Supervisor.	
	Mr. Gormont introduced and welcomed Dennis Bowman as a new Township Supervisor.	Mr. Gormont will relay information to Mr. Bowman concerning township supervisor training.
	Mr. Gormont discussed the 2014 PSATS Conference that will be held this Spring, and encouraged any supervisor interested to register now.	
<b>XIV.</b>	<b>Adjournment</b>	<b>With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Bowman, to adjourn the 2014 Organizational Meeting at 7:20 p.m. Motion carried unanimously.</b>

Respectfully Submitted,

Sheri L. Moyer  
Secretary