

**Mount Joy Township Supervisors'
Organization Meeting
January 2, 2018**

Meeting Minutes

Present: John Gormont, Chairman; David Updyke, Vice-Chairman; Dennis Bowman; Jeffrey Patterson; Terry Scholle; Susan Smith, Solicitor; Sheri Moyer, Secretary

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:00 p.m.

Pledge of Allegiance

Organize:

- Call for Nomination of Temporary Chairman: Mr. Gormont moved, seconded by Mr. Bowman, to nominate Mr. Updyke as Temporary Chairman. With no further nominations, motion carried unanimously.
- Call for Nomination of Temporary Secretary: Mr. Gormont moved, seconded by Mr. Patterson, to nominate Ms. Moyer as Temporary Secretary. With no further nominations, motion carried unanimously.

Nominations:

- Nomination of Chairman of the Board of Supervisors: Mr. Bowman moved, seconded by Mr. Scholle, to nominate Mr. Gormont as Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.
- Nomination of Vice-Chairman of the Board of Supervisors: Mr. Bowman moved, seconded by Mr. Patterson, to nominate Mr. Updyke as Vice-Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.

Appointments:

- Secretary: Mr. Updyke moved, seconded by Mr. Bowman, to appoint Ms. Moyer as Secretary. Motion carried unanimously.
- Treasurer: Mr. Updyke moved, seconded by Mr. Bowman, to appoint Mr. Hartman as Treasurer. Motion carried unanimously.
- Treasurer's Bond: Mr. Updyke moved, seconded by Mr. Bowman, to establish a Treasurer's bond in the amount of \$1,000,000 for Mr. Hartman as Township Treasurer. Motion carried unanimously.

Group 1 Appointments by Omnibus Motion:

- Roadmaster – Bradley Shank
- Zoning/Code Enforcement Officer – Shannon Hare
- Drug & Alcohol Administrator – Sheri Moyer

- Right to Know Officer – Sheri Moyer
- Planning Commission Secretary – Sheri Moyer
- Ag Land Preservation Coordinator/Secretary – Sheri Moyer
- Zoning Hearing Board Secretary – Sheri Moyer

Mr. Bowman moved, seconded by Mr. Scholle, to approve Group 1 Omnibus Motion. Motion carried unanimously.

Group 2 Appointments by Omnibus Motion:

- Township Engineering Firm with current fee schedule – Wm. F. Hill
- Township Solicitor – Susan Smith, Esquire with current fee schedule
- Township Sewage Enforcement Officer – Bryan Leese – Wm. F. Hill
- Township Assistant Sewage Enforcement Officer – Wm. F. Hill
- Township Traffic Engineering Firm with current fee schedule – Trans Associates
- Vacancy Board Chairman – Ken Sanders
- Zoning Hearing Board Solicitor – Stephen Coccorese, Esquire with current fee schedule
- Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire
- Township Auditors – Smith, Kearns, & Elliott

Mr. Bowman moved, seconded by Mr. Updyke, to approve Group 2 Omnibus Motion. Motion carried unanimously.

Group 3 by Omnibus Motion:

- Supervisors’ Sub-committee/Liaison Appointments

Personnel	Patterson & Updyke
Finance	Gormont & Updyke
Public Safety	Bowman

Mr. Bowman moved, seconded by Mr. Scholle, to approve Group 3 Omnibus Motion. Motion carried unanimously.

Appointments:

- Planning Commission (2) – Kenneth Mutzabaugh (completing Terry Scholle's term ending 12/31/19). Kim Birkhead for a 4 year term ending 12/31/22.
- Zoning Hearing Board (2) Robert Hood for a 3 year term ending 12/31/21. Bernie Mazer (completing Jeff Patterson's term ending 12/31/18).
- Red Rock Municipal Authority (1) – Keith Fisher.
- White Run Municipal Authority – (1) vacancy 5 year term which expires 12/31/2023

Mr. Bowman moved, seconded by Mr. Patterson, to appoint all these positions. Motion carried unanimously.

Group 4 by Omnibus Motion:

- **Select:** Depository Banks – BB&T and ACNB
- **Set:** Auditors’ Compensation Rate - \$10.00/hr.
- **Establish:** Supervisors’ Meeting Day and Time
 - 1st Thursday at 7:00 p.m. Workshop Meeting
 - 3rd Thursday at 7:00 p.m. Regular Meeting

- **Certify:** Designate delegates to the State Supervisors' Convention as follows:
John Gormont and Dave Updyke with John Gormont the voting delegate
- **Set:** Hours of Operation
Monday, Wednesday, & Friday 9:00 a.m. – 12:00 p.m. and
Tuesday & Thursday 1:00 p.m. – 4:00 p.m.
- **Set:** 2018 Holidays
Monday January 1st – New Year's Day
Monday January 15th – Martin Luther King Day
Monday February 19th – President's Day
Friday March 30th – Good Friday
Monday May 28th – Memorial Day
Wednesday July 4th – Independence Day
Monday September 3rd – Labor Day
Monday October 8th – Columbus Day
Monday November 12th – Veteran's Day
Thursday November 22nd – Thanksgiving Day
Friday November 23rd – Day after Thanksgiving
Monday December 24th – Christmas Eve Holiday
Tuesday December 25th – Christmas Holiday
Monday December 31st – New Year's Eve

Mr. Bowman moved, seconded by Mr. Updyke, to approve Group 4 Omnibus Motion. Motion carried unanimously.

Group 5 by Omnibus Motion:

- **Other Business:**
Resolutions:
 - Fee Schedule
 - Fee Schedule for Septic Haulers
 - Pay Bills
 - Financial Authorization
 - Depositories Designation
 - Electronic Access Agreement
 - Delegates to AC Tax Collection Committee
 - Delegates to YATB Committee

Mr. Updyke moved, seconded by Mr. Scholle, to approve Group 5 Omnibus Motion. Motion carried unanimously.

Business:

- Full time and regular part time employee Pay Rates: Mr. Gormont moved, seconded by Mr. Bowman, to provide a 5% pay raise for all full and regular part time employees starting with the next pay. Motion carried unanimously.
- 2017 Financial Report: Mr. Patterson moved, seconded by Mr. Scholle, to approve the 2017 year-end financial report as presented. Motion carried unanimously.
- Authorize attendance at the PSATS Conference: Tabled until the regular meeting.

Public Comment: None.

Adjournment: With no further business to be discussed by the Board, Mr. Bowman moved, seconded by Mr. Patterson, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary