

**Mount Joy Township Supervisors’  
Organization Meeting  
January 3, 2017**

**Meeting Minutes**

**Present:** John Gormont, Chairman; Dennis Bowman; Bradley Trostle; Sheri Moyer, Secretary

David Updyke, Vice-Chairman attended via phone call.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

**Call to Order:** John Gormont, presiding.

**Starting Time:** 7:00 p.m.

**Pledge of Allegiance**

**Organize:**

- Call for Nomination of Temporary Chairman: Mr. Gormont moved, seconded by Mr. Bowman, to nominate Mr. Trostle as Temporary Chairman. With no further nominations, motion carried unanimously.
- Call for Nomination of Temporary Secretary: Mr. Gormont moved, seconded by Mr. Bowman, to nominate Ms. Moyer as Temporary Secretary. With no further nominations, motion carried unanimously.

**Nominations:**

- Nomination of Chairman of the Board of Supervisors: Mr. Trostle moved, seconded by Mr. Bowman, to nominate Mr. Gormont as Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.
- Nomination of Vice-Chairman of the Board of Supervisors: Mr. Trostle moved, seconded by Mr. Gormont, to nominate Mr. Updyke as Vice-Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.

**Appointments:**

- Secretary: Mr. Clark moved, seconded by Mr. Bowman, to appoint Ms. Moyer as Secretary. Motion carried unanimously.
- Treasurer: Mr. Gormont moved, seconded by Mr. Trostle, Trostle, to appoint Mr. Hartman as Treasurer. Motion carried unanimously.
- Treasurer’s Bond: Mr. Clark moved, seconded by Mr. Trostle, to establish a Treasurer’s bond in the amount of \$1,000,000 for Mr. Hartman as Township Treasurer. Motion carried unanimously.

**Group 1 Appointments by Omnibus Motion:**

- Roadmaster – Bradley Shank
- Zoning/Code Enforcement Officer – Shannon Hare
- Drug & Alcohol Administrator – Sheri Moyer
- Right to Know Officer – Sheri Moyer

- Planning Commission Secretary – Sheri Moyer
- Ag Land Preservation Coordinator/Secretary – Sheri Moyer
- Zoning Hearing Board Secretary – Sheri Moyer
- Elected Auditors – James Waybright & Wm. Chantelau, John Peterson

Mr. Trostle moved, seconded by Mr. Clark, to approve Group 1 Omnibus Motion. Motion carried unanimously.

**Group 2 Appointments by Omnibus Motion:**

- Township Engineering Firm with current fee schedule – Wm. F. Hill
- Township Solicitor – Susan Smith, Esquire with current fee schedule
- Township Sewage Enforcement Officer – Bryan Leese – Wm. F. Hill
- Township Assistant Sewage Enforcement Officer – Wm. F. Hill
- Township Traffic Engineering Firm with current fee schedule – Trans Associates
- Vacancy Board Chairman – Ken Sanders
- Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire
- Township Auditors – Smith, Kearns, & Elliott

Mr. Clark moved, seconded by Mr. Trostle, to approve Group 2 Omnibus Motion. Motion carried unanimously.

**Group 3 by Omnibus Motion:**

- Supervisors’ Sub-committee/Liaison Appointments
 

Personnel	Trostle & Updyke
Finance	Gormont & Updyke
Planning, Land use & Zoning	Bowman
Building & Grounds	Clark
Public Safety	Clark
Roads	Gormont

Mr. Clark moved, seconded by Mr. Trostle, to approve Group 3 Omnibus Motion. Motion carried unanimously.

**Appointments:**

- Planning Commission (1) – Ken Roberts. Mr. Bowman moved, seconded by Mr. Clark, to appoint Mr. Roberts to the Planning Commission for 4 year terms. Motion carried unanimously.
- Red Rock Municipal Authority (1) – Mark Maginnis. Mr. Bowman moved, seconded by Mr. Trostle, to appoint Mr. Maginnis to the Red Rock Municipal Authority for a 5 year term. Motion carried unanimously.
- Zoning Hearing Board (1) Robert Boyer. Mr. Trostle moved, seconded by Mr. Clark, to appoint Mr. Boyer to the Zoning Hearing Board for a 3 year term. Motion carried unanimously.

**Group 4 by Omnibus Motion:**

- **Select:** Depository Banks – BB&T (formerly Susquehanna Bank) and ACNB
- **Set:** Auditors’ Compensation Rate - \$10.00/hr.
- **Establish:** Supervisors’ Meeting Day and Time
  - 1<sup>st</sup> Thursday at 7:00 p.m. Workshop Meeting
  - 3<sup>rd</sup> Thursday at 7:00 p.m. Regular Meeting

- **Certify:** Designate delegates to the State Supervisors' Convention as follows:  
John Gormont and Dave Updyke with John Gormont the voting delegate
- **Set:** Hours of Operation  
Monday, Wednesday, & Friday 9:00 a.m. – 12:00 p.m. and  
Tuesday & Thursday 1:00 p.m. – 4:00 p.m.
- **Set:** Pay rates/plan: Mr. Gormont said he wants to pull out this section from the group. All other items in Group 4 Omnibus Motion will be approved within one motion.
- **Set:** 2017 Holidays  
Monday January 2<sup>nd</sup> – New Year's Day  
Monday January 16<sup>th</sup> – Martin Luther King Day  
Monday February 20<sup>th</sup> – President's Day  
Friday April 14<sup>th</sup> – Good Friday  
Monday May 29<sup>th</sup> – Memorial Day  
Tuesday July 4<sup>th</sup> – Independence Day  
Monday September 4<sup>th</sup> – Labor Day  
Monday October 9<sup>th</sup> – Columbus Day  
Friday November 10<sup>th</sup> – Veteran's Day  
Thursday November 23<sup>rd</sup> – Thanksgiving Day  
Friday November 24<sup>th</sup> – Day after Thanksgiving  
Monday December 25<sup>th</sup> – Christmas Day Holiday  
Tuesday December 26<sup>th</sup> – Christmas Holiday

Mr. Clark moved, seconded by Mr. Bowman, to approve Group 4 Omnibus Motion. Motion carried unanimously.

**Group 4 Set: Pay rates/plan:** Mr. Trostle moved, seconded by Mr. Bowman, to provide a 5% pay raise for all full and part time employees starting with the next pay. Motion carried unanimously.

**Group 5 by Omnibus Motion:**

- **Other Business:**  
Resolutions:
  - Fee Schedule
  - Fee Schedule for Septic Haulers
  - Pay Bills
  - Financial Authorization
  - Depositories Designation
  - Electronic Access Agreement
  - Delegates to AC Tax Collection Committee
  - Delegates to YATB Committee
  - Disposition of Records

Mr. Bowman moved, seconded by Mr. Trostle, to approve Group 5 Omnibus Motion. Motion carried unanimously.

**Business:**

- 2016 Financial Report: Mr. Bowman moved, seconded by Mr. Trostle, to approve the 2016 year-end financial report as presented. Motion carried unanimously.

- Authorize attendance at the PSATS Conference: Mr. Bowman moved, seconded by Mr. Clark, to approve anyone who wants to attend the PSATS conference. Motion carried unanimously.

**Public Comment:** None.

**Adjournment:** With no further business to be discussed by the Board, Mr. Bowman moved, seconded by Mr. Trostle, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:16 p.m.

Respectfully Submitted,

Sheri L. Moyer  
Secretary