

**Mount Joy Township Supervisors’
Organization Meeting
January 3, 2023**

Meeting Minutes

Present: Bernie Mazer, Chairman; Terry Scholle, Vice-Chairman; Gil Clark, Todd McCauslin, Christine Demas

Also Present: Myra Whatley, Administrative Assistant; Shannon Hare, Secretary; Shane Wise, Roadmaster

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania. The meeting was an open meeting as well as conducted virtually via ZOOM.

Call to Order: Bernie Mazer, presiding.

Starting Time: 7:02 p.m.

Pledge of Allegiance

Public Comment

Tom Newhart 720 Plunkert Rd-Solicitor replacement
Ann DeGeorge-400 Miller Rd-Solicitor replacement
Nick Demas 71 Miller Rd-Twp finances
Sandy Yerger 175 Bulk Plant Rd-Solicitor replacement
Steve Yerger 175 Bulk Plant Rd-Solicitor replacement
Barbara Steele 456 Mud College Rd-ZOOM; Solicitor replacement
John Keenan 50 Mud College Rd-Solicitor replacement

Written Comment

Diane Petroski-Bulk Plant Rd- Solicitor replacement
Steve Zanini-56 White Run Lane- Solicitor replacement
Hannah Gallagher-Bulk Plant Rd- Solicitor replacement
Barbara Steele-456 Mud College ZOOM; Solicitor replacement
Steve Yerger 175 Bulk Plant Rd- Solicitor replacement

Nominations:

- Nomination of Chairman of the Board of Supervisors: Supervisor Scholle moved, seconded by Supervisor Clark, to nominate Supervisor Mazer as Chairman of the Board of Supervisors. With no further nominations. Motion carried, unanimously.
- Nomination of Vice-Chairman of the Board of Supervisors: Supervisor Clark moved, seconded by Chairman Mazer, to nominate Supervisor Scholle as Vice-Chairman of the Board of Supervisors. Supervisor McCauslin nominated Supervisor Demas. Supervisors Mazer, Scholle, and Clark voted yes for Supervisor Scholle as Vice-Chairman. Supervisors McCauslin and Demas voted no.

Chairman Mazer announced that he would like to hold three workshop meetings throughout the year to focus on the budget.

Group 1 Appointments by Omnibus Motion:

- Roadmaster – Shane Wise
- Township Secretary-Shannon Hare
- Township Treasurer-Bruce Hartman
- Assistant Township Treasurer-Myra Whatley
- Zoning Officer– Shannon Hare
- Code Enforcement Officer-Shannon Hare
- Open Records Officer – Shannon Hare
- Emergency Management Coordinator – Kim Birckhead
- Planning Commission Secretary – Shannon Hare
- Ag Land Preservation Coordinator/Secretary – Shannon Hare
- Zoning Hearing Board Secretary-Organizational Meeting Only) – Shannon Hare

Supervisor Scholle moved, seconded by Supervisor Demas, to approve Group 1 Omnibus Motion. Motion carried unanimously.

Group 2 Appointments by Omnibus Motion:

- Township Engineering Firm with current fee schedule – Wm. F. Hill
- Township Sewage Enforcement Officer – Bryan Leese – Wm. F. Hill
- Township Assistant Sewage Enforcement Officer – Wm. F. Hill
- Township Traffic Engineering Firm with current fee schedule – Trans Associates
- Township Solicitor – Susan Smith, Esquire with current fee schedule
- Township Alternate Solicitor – Steve Stine, Esquire
- Township Zoning Hearing Board Solicitor – Steve Stine Esquire with current fee schedule
- UCC - Land and Sea Services, LLC – Wilbur Slothour
- Township Auditors – Smith, Kearns, & Elliott (2nd class township code Section 917(b)(1))

Supervisor Demas moved, seconded by Supervisor Clark, to approve Group 2 Omnibus Motion. Motion carried, unanimously.

Appointment of Township Solicitor and Zoning Hearing Board Alternate Solicitor.

Chairman Mazer asked if there was a motion to retain the current solicitor. Supervisor Scholle moved, seconded by Supervisor Clark. Supervisor Demas said that this needed to be discussed. She said there were 18 people that spoke out about replacing the solicitor. Supervisor Scholle stated his reasons for wanting to retain the current solicitor. His reasons included current litigation, Brookview, and the Township's history. Supervisor Clark said that there are state laws that the Township must abide by. He believes that Solicitor Smith is what is best for the Township. Supervisor Demas said that it is important to have someone who is trustworthy. She said that they money is not what bothers her, but said that Solicitor Smith is not working in the Township's best interest. Supervisor McCauslin said that the Township needs trust and leadership. He said that current solicitor cannot be trusted and is incompetent. Supervisor Scholle said that he talked with other members of the Council of Governments (COG) about Solicitor Smith and their comments were overwhelmingly positive. Chairman Mazer had Ms. Hare call for a vote for the motion to retain the current solicitor. Supervisors Mazer, Scholle, and Clark voted yes. Supervisors McCauslin and Demas voted no. Motion carried.

Appointments:

- Planning Commission (1) Charles “Bubba” Grimm - 4-year term ending 12/31/26: Supervisor McCauslin moved, seconded by Supervisor Demas to not reappoint Charles Grimm to the Planning Commission for 4-year terms ending 12/31/2026. Motion carried, unanimously.
- Supervisor Clark moved, seconded by Supervisor McCauslin to reappoint Kenneth Mutzabaugh and Keith Fisher to Red Rock Regional Municipal Authority for a 5-year term ending 12/31/2027. Motion carried, unanimously.
- Supervisor Scholle moved, seconded by Supervisor Demas to reappoint Michael Saffel to White Run Regional Municipal Authority for a 5-year term ending 12/31/2027. Motion carried unanimously.

Group 3 by Omnibus Motion:

- **Establish:** Treasurers’ Bond in the amount of \$1.0 Million
- **Select:** Depository Banks – BB&T and ACNB and Pennsylvania Investment Trust
- **Set:** Auditors’ Compensation Rate - \$10.00/hr.

Supervisor Clark moved, seconded by Supervisor Scholle to approve Group 3 by Omnibus Motion. Motion carried, unanimously.

Group 4 by Omnibus Motion:

- **Establish:** Supervisors; Meeting Day and Time
1st Thursday at 7:00 p.m. Workshop Meeting
3rd Thursday at 7:00 p.m. Regular Meeting
- **Set:** Hours of Operation
Monday, Wednesday, & Friday 9:00 a.m. – 12:00 p.m. and
Tuesday & Thursday 1:00 p.m. – 4:00 p.m.
- **Set:** 2023 Holidays
Monday January 2nd – New Year’s Day (Observed)
Monday January 16th – Martin Luther King Day
Monday February 20st – President’s Day
Friday April 7th– Good Friday
Monday May 29th– Memorial Day
Monday June 19th-Juneteenth
Tuesday July 4th – Independence Day
Monday September 4th – Labor Day
Monday October 9th – Columbus Day
Friday November 10th – Veteran’s Day
Thursday November 23rd – Thanksgiving Day
Friday November 24th – Day after Thanksgiving
Friday December 22nd – Christmas Eve Holiday (Observed)
Monday December 25th-Christmas Day
Friday December 29th -New Year’s Eve 2023 (Observed)

- **Certify:** Delegates to the State Supervisors' Convention as follows: Chairman and Vice-Chairman, with Chairman as the voting delegate.

Supervisor Scholle moved, seconded by Supervisor McCauslin, to approve Group 3 Omnibus Motion. Motion carried unanimously.

Group 5 by Omnibus Motion:

- **Resolutions:**
 - Fee Schedule
 - Fee Schedule for Septic Haulers
 - Pay Bills
 - Financial Authorization
 - Depositories Designation
 - Electronic Access Agreement
 - Delegates to AC Tax Collection Committee as follows: Chairman and Vice-Chairman
 - Delegates to YATB Committee as follows: Chairman and Vice-Chairman
 - Disposition of Records
 - Amendment of 2022 budget to reflect County funds in 2022

Supervisor Scholle moved, seconded by Supervisor Demas, to approve Group 4 Omnibus Motion. Motion carried unanimously.

Business:

- Full time and regular part time employee Pay Rates:
Chairman Mazer said that a 10% raise was approved due to inflation. He stated the percentages of state and federal employees. Supervisor Clark said that he was totally opposed. He would like to give each employee individual raises based on performance. Supervisor Demas agreed that it was wrong to give each employee the same raise. Supervisor Clark said he would like to see employee history, duties, and past raises. Chairman Mazer said he would get the information for an executive sessions at the February workshop meeting. The Board tabled the discussion until then.
- 2022 Financial Report: The Board acknowledged the 2022 financial report.

Supervisor Demas asked what happened to the committees. Chairman Mazer said that he would like to do away with committees this year.

- Authorize attendance at the PSATS Conference: Supervisor Scholle moved, seconded by Supervisor McCauslin, to authorize Supervisors Mazer and Scholle to attend the PSATS conference in 2023. Supervisor Demas' attendance will be paid for by the ACATO. Motion carried unanimously.

Adjournment: With no further business to be discussed by the Board, Supervisor Scholle moved, seconded by Supervisor Clark, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Shannon M. Hare
Secretary