

**Mount Joy Township Supervisors’
Supervisors’ Organization Meeting
January 4, 2016**

Meeting Minutes

Present: John Gormont, Chairman; David Updyke, Vice-Chair; Bradley Trostle; Sheri Moyer, Secretary

Absent: Dennis Bowman, Gil Clark

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:00 p.m.

Pledge of Allegiance

Organize:

- Call for Nomination of Temporary Chairman: Mr. Gormont moved, seconded by Mr. Trostle, to nominate Mr. Updyke as Temporary Chairman. With no further nominations, motion carried unanimously.
- Call for Nomination of Temporary Secretary: Mr. Gormont moved, seconded by Mr. Trostle, to nominate Ms. Moyer as Temporary Secretary. With no further nominations, motion carried unanimously.

Nominations:

- Nomination of Chairman of the Board of Supervisors: Mr. Trostle moved, seconded by Mr. Updyke to nominate Mr. Gormont as Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.
- Nomination of Vice-Chairman of the Board of Supervisors: Mr. Trostle moved, seconded by Mr. Gormont, to nominate Mr. Updyke as Vice-Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.

Appointments:

- Secretary: Mr. Updyke moved, seconded by Mr. Trostle, to appoint Ms. Moyer as Secretary. Motion carried unanimously.
- Treasurer: Mr. Updyke moved, seconded by Mr. Trostle, to appoint Mr. Hartman as Treasurer. Motion carried unanimously.
- Treasurer’s Bond: Mr. Updyke moved, seconded by Mr. Trostle, to establish a Treasurer’s bond in the amount of \$1,000,000 for Mr. Hartman as Township Treasurer. Motion carried unanimously.

Group 1 Appointments by Omnibus Motion:

- Roadmaster – Bradley Shank
- Zoning/Code Enforcement Officer – Shannon Hare
- Drug & Alcohol Administrator – Sheri Moyer

- Right to Know Officer – Sheri Moyer
- Planning Commission Secretary – Sheri Moyer
- Ag Land Preservation Coordinator/Secretary – Sheri Moyer
- Zoning Hearing Board Secretary – Sheri Moyer
- Elected Auditors – James Waybright & Wm. Chantelau, John Peterson

Mr. Updyke moved, seconded by Mr. Trostle, to approve Group 1 Omnibus Motion. Motion carried unanimously.

Group 2 Appointments by Omnibus Motion:

- Township Engineering Firm with current fee schedule – Wm. F. Hill
- Township Solicitor – Susan Smith, Esquire with current fee schedule
- Township Sewage Enforcement Officer – Bryan Leese – Wm. F. Hill
- Township Assistant Sewage Enforcement Officer – Wm. F. Hill
- Township Traffic Engineering Firm with current fee schedule – Trans Associates
- Vacancy Board Chairman – Ken Sanders
- Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire
- Township Auditors – Smith, Kearns, & Elliott

Mr. Updyke moved, seconded by Mr. Trostle, to approve Group 2 Omnibus Motion. Motion carried unanimously.

Group 3 by Omnibus Motion:

- Supervisors’ Sub-committee/Liaison Appointments

Personnel	Trostle & Updyke
Finance	Gormont & Updyke
Planning, Land use & Zoning	Bowman
Building & Grounds	Clark
Public Safety	Clark
Roads	Gormont

Mr. Updyke moved, seconded by Mr. Trostle, to approve Group 3 Omnibus Motion. Motion carried unanimously.

Appointments:

- Planning Commission (2) – Terry Scholle and Sindy Jennings. Mr. Updyke moved, seconded by Mr. Trostle, to appoint Mr. Scholle and Ms. Jennings to the Planning Commission for 4 year terms. Motion carried unanimously.
- Zoning Hearing Board, Alternate – Bud Hallberg. Mr. Updyke moved, seconded by Mr. Trostle, to appointment Mr. Hallberg as Zoning Hearing Board Alternate for a 3 year term. Motion carried unanimously.
- Zoning Hearing Board Solicitor – Guy Beneventano, Esquire. Mr. Updyke moved, seconded by Mr. Trostle to appoint Mr. Beneventano as Zoning Hearing Board Solicitor with his current fee schedule. Motion carried unanimously.
- Township Alternate Solicitor – Guy Beneventano, Esquire. Mr. Updyke moved, seconded by Mr. Trostle, to appoint Mr. Beneventano as Township Alternate Solicitor. Motion carried unanimously.
- Emergency Management Coordinator – Kory Weaver. Mr. Updyke moved, seconded by Mr. Trostle, to appoint Mr. Weaver as the Emergency Management Coordinator. Motion carried unanimously.

Group 4 by Omnibus Motion:

- **Select:** Depository Banks – BB&T (formerly Susquehanna Bank) and ACNB

- **Set:** Auditors' Compensation Rate - \$10.00/hr.

- **Establish:** Supervisors' Meeting Day and Time
1st Thursday at 7:00 p.m. Workshop Meeting
3rd Thursday at 7:00 p.m. Regular Meeting

- **Certify:** Designate delegates to the State Supervisors' Convention as follows:
John Gormont and Dave Updyke with John Gormont the voting delegate

- **Set:** Hours of Operation
Monday, Wednesday, & Friday 9:00 a.m. – 12:00 p.m. and
Tuesday & Thursday 1:00 p.m. – 4:00 p.m.

- **Set:** Pay rates/plan (No pay changes scheduled at this time)

- **Set:** 2016 Holidays
Friday January 1st – New Year's Day
Monday February 15th – President's Day
Friday March 25th – Good Friday
Monday May 30th – Memorial Day
Monday July 4th – Independence Day
Monday September 5th – Labor Day
Friday November 11th – Veteran's Day
Thursday November 24th – Thanksgiving Day
Friday November 25th – Day after Thanksgiving
Friday December 23rd – Christmas Eve Holiday
Monday December 26th – Christmas Holiday

Mr. Updyke moved, seconded by Mr. Trostle, to approve Group 4 Omnibus Motion. Motion carried unanimously.

Group 5 by Omnibus Motion:

- **Other Business:**
Resolutions:
 - Fee Schedule
 - Fee Schedule for Septic Haulers
 - Pay Bills
 - Financial Authorization
 - Depositories Designation
 - Electronic Access Agreement
 - Delegates to AC Tax Collection Committee
 - Delegates to YATB Committee
 - Disposition of Records

Mr. Updyke moved, seconded by Mr. Trostle, to approve Group 5 Omnibus Motion. Motion carried unanimously.

Business:

- 2015 Financial Report: Mr. Updyke moved, seconded by Mr. Trostle, to approve the 2015 year-end financial report as presented. Motion carried unanimously.

- Authorize attendance at the PSATS Conference: Mr. Updyke moved, seconded by Mr. Gormont, to approve Mr. Gormont's attendance at the PSATS conference. Motion carried unanimously.

Public Comment: Ms. Rhodes questioned the terms of the elected auditors. Ms. Moyer stated that Mr. Chantelau's term expires 12/31/2017, Mr. Waybright's term expires 12/31/2019 and Mr. Peterson's term expires 12/31/2022.

Adjournment: With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Trostle, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary