

**Mount Joy Township Supervisors’
Organization Meeting
January 6, 2020**

Meeting Minutes

Present: John Gormont, Chairman; David Updyke, Vice-Chairman; Bernie Mazer; Jeffrey Patterson; Terry Scholle; Sheri Moyer, Secretary

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:00 p.m.

Pledge of Allegiance

Organize:

- Call for Nomination of Temporary Chairman: Mr. Gormont moved, seconded by Mr. Scholle, to nominate Mr. Updyke, as Temporary Chairman. With no further nominations, motion carried unanimously.
- Call for Nomination of Temporary Secretary: Mr. Gormont moved, seconded by Mr. Patterson, to nominate Ms. Moyer as Temporary Secretary. With no further nominations, motion carried unanimously.

Nominations:

- Nomination of Chairman of the Board of Supervisors: Mr. Mazer moved, seconded by Mr. Scholle, to nominate Mr. Gormont as Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.
- Nomination of Vice-Chairman of the Board of Supervisors: Mr. Patterson moved, seconded by Mr. Scholle, to nominate Mr. Updyke as Vice-Chairman of the Board of Supervisors. With no further nominations, motion carried unanimously.

Appointments:

- Secretary: Mr. Patterson moved, seconded by Mr. Scholle, to appoint Ms. Moyer as Secretary. Motion carried unanimously.
- Treasurer: Mr. Updyke moved, seconded by Mr. Mazer, to appoint Mr. Hartman as Treasurer and Ms. Zirkle as Assistant Treasurer. Motion carried unanimously.
- Treasurer’s Assistant: See above motion.
- Treasurer’s Bond: Mr. Scholle moved, seconded by Mr. Patterson, to establish a Treasurer’s bond in the amount of \$1,000,000 for Mr. Hartman as Township Treasurer. Motion carried unanimously.

Group 1 Appointments by Omnibus Motion:

- Roadmaster – Bradley Shank
- Zoning/Code Enforcement Officer – Shannon Hare
- Drug & Alcohol Administrator – Sheri Moyer
- Right to Know Officer – Sheri Moyer
- Planning Commission Secretary – Sheri Moyer
- Ag Land Preservation Coordinator/Secretary – Sheri Moyer
- Zoning Hearing Board Secretary – Sheri Moyer
- Emergency Management Coordinator – Vacant

Mr. Updyke moved, seconded by Mr. Patterson, to approve Group 1 Omnibus Motion. Motion carried unanimously.

Group 2 Appointments by Omnibus Motion:

- Township Engineering Firm with current fee schedule – Wm. F. Hill
- Township Sewage Enforcement Officer – Bryan Leese – Wm. F. Hill
- Township Assistant Sewage Enforcement Officer – Wm. F. Hill
- Township Traffic Engineering Firm with current fee schedule – Trans Associates
- Township Solicitor – Susan Smith, Esquire with current fee schedule
- Township Alternate Solicitor – Steve Stine, Esquire
- Township Zoning Hearing Board Solicitor – Steve Stine Esquire with current fee schedule
- Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire
- Vacancy Board Chairman – Ken Sanders
- UCC - Land and Sea Services, LLC – Wm. Slothour
- Township Auditors – Smith, Kearns, & Elliott (2nd class township code Section 917(b)(1))

Mr. Updyke moved, seconded by Mr. Scholle, to approve Group 2 Omnibus Motion. Motion carried unanimously.

Committee Appointments:

- Planning Commission (2) – Sindy Jennings - 4-year term ending 12/31/24, Kenneth Mutzabaugh – 4-year term expires 12/31/2024: Mr. Mazer moved, seconded by Mr. Scholle to appoint Sindy Jennings and Kenneth Mutzabaugh to the Planning Commission for 4-year terms ending 12/31/2024. Motion carried unanimously.
- Zoning Hearing Board (1) Nancy Lin – 3-year term ending 12/31/2023: Mr. Patterson moved, seconded by Mr. Updyke, to appoint Nancy Lin to the Zoning Hearing Board for a 3-year term ending 12/31/2023. Motion carried unanimously.
- Red Rock Municipal Authority (1) – Rick Klein – 5-year term ending 12/31/2025: Mr. Updyke moved, seconded by Mr. Mazer, to appoint Rick Klein to the Red Rock Municipal Authority for a 5-year term ending 12/31/2025. Motion carried unanimously.
- White Run Municipal Authority – (1) vacancy 5-year term which expires 12/31/2025: The Township is currently seeking a volunteer for this committee.

Group 3 by Omnibus Motion:

- **Select:** Depository Banks – BB&T and ACNB and Pennsylvania Investment Trust

- **Set:** Auditors' Compensation Rate - \$10.00/hr.
- **Establish:** Supervisors' Meeting Day and Time
 - 1st Thursday at 7:00 p.m. Workshop Meeting
 - 3rd Thursday at 7:00 p.m. Regular Meeting
- **Certify:** Designate delegates to the State Supervisors' Convention as follows:
 - John Gormont and Dave Updyke with John Gormont the voting delegate
- **Set:** Hours of Operation
 - Monday, Wednesday, & Friday 9:00 a.m. – 12:00 p.m. and
 - Tuesday & Thursday 1:00 p.m. – 4:00 p.m.
- **Set:** 2020 Holidays
 - Wednesday January 1st – New Year's Day
 - Monday January 20th – Martin Luther King Day
 - Monday February 17th – President's Day
 - Friday April 10th – Good Friday
 - Monday May 25th – Memorial Day
 - Friday July 3rd – Independence Day
 - Monday September 7th – Labor Day
 - Monday October 12th – Columbus Day
 - Wednesday November 11th – Veteran's Day
 - Thursday November 26th – Thanksgiving Day
 - Friday November 27th – Day after Thanksgiving
 - Thursday December 24th – Christmas Eve Holiday
 - Friday December 25th – Christmas Holiday
- Supervisors' Sub-committee/Liaison Appointments

Personnel	Patterson & Updyke
Finance	Gormont & Updyke

Mr. Updyke moved, seconded by Mr. Patterson, to approve Group 3 Omnibus Motion. Motion carried unanimously.

Group 4 by Omnibus Motion:

- **Other Business:**
 - Resolutions:
 - Fee Schedule
 - Fee Schedule for Septic Haulers
 - Pay Bills
 - Financial Authorization
 - Depositories Designation
 - Electronic Access Agreement
 - Delegates to AC Tax Collection Committee
 - Delegates to YATB Committee
 - Disposition of Records

Mr. Updyke moved, seconded by Mr. Patterson, to approve Group 4 Omnibus Motion, except Resolution 1 of 2020 – Fee Schedule. Motion carried unanimously.

Mr. Gormont said the township has been experiencing problems with the residents recording the well site plans. Incorrect documents are being recorded, noting that the site plan is missing from the recorded documents. He is suggesting that the well permit fee be changed to \$50.00 to cover the administrative and recording fees. Mr. Gormont moved, seconded by Mr. Updyke to raise the well permit fee to \$50.00 and to adopt the revised Resolution 1 of 2020 reflecting that change. Motion carried unanimously.

Business:

- Full time and regular part time employee Pay Rates: Mr. Gormont moved, seconded by Mr. Updyke, to provide a 5% pay raise for all full and regular part time employees. Motion carried unanimously.
- 2019 Financial Report: Mr. Updyke moved, seconded by Mr. Scholle, to approve the 2019 year-end financial balance sheet report as presented. Motion carried unanimously.
- Authorize attendance at the PSATS Conference: Mr. Updyke moved, seconded by Mr. Scholle, to authorize Mr. Gormont and Mr. Mazer to attend the PSATS conference. Motion carried unanimously.
- Reaffirm Fire Agreements: Mr. Gormont stated the fire agreements have expired and that there will need to be some changes to the agreements, specifically, removing reference to EMS services in Barlow, Gettysburg and United Hook & Ladder.

Public Comment: None.

Adjournment: With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Scholle, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:14 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary