

**Mt. Joy Township  
Supervisors' Regular Meeting  
February 15, 2018**

**Meeting Minutes**

**Present:** John Gormont, Chairman; David Updyke, Vice-Chairman; Dennis Bowman; Jeffrey Patterson; Terry Scholle; Susan Smith, Solicitor; Sheri Moyer, Secretary

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

**Call to Order:** John Gormont, presiding.

**Starting Time:** 7:00 p.m.

**Pledge of Allegiance**

**Public Comment:** None.

**Auditor's Report:**

- SEK & Co. 2017 audit presentation: Ms. Curnow from SEK & Co. presented the Board with the audit for the year 2017. She explained that, in the packet, before them are two separate letters, their management letter and the required communication. Also, enclosed is the financial report which is the Township's DCED report. She said the Township received an unmodified audit opinion. This is the best audit opinion you can get. Ms. Curnow said the state report has been submitted and the Notice of Audit has been given to Mr. Hartman for publication. Mr. Gormont thanked Ms. Curnow for performing the audit. He also thanked Mr. Hartman for his good work. Mr. Bowman moved, seconded by Mr. Patterson to accept the audit report. Motion carried unanimously.

**Approval of Minutes:**

- Supervisors' Regular Meeting Minutes, January 18, 2018. Mr. Updyke moved, seconded by Mr. Bowman, to accept Minutes as presented. Motion carried unanimously.
- Supervisors' Workshop Meeting Minutes, February 1, 2018: Mr. Updyke moved, seconded by Mr. Patterson, to approve the minutes as presented. Motion carried unanimously.

**Chairman's Comments:** None.

**Solicitor's Report:** Mr. Updyke moved, seconded by Mr. Bowman, to accept the Solicitor's report as presented. Motion carried unanimously.

**Persons Requesting Time on Agenda:**

- James Brown, President and Eric Hubbard, Chief – Barlow Fire Department Mr. Hubbard said that last month Barlow Fire Company signed a contract with Glick Fire Equipment Company, Inc. for the purchase of a new 2500 tanker truck with a 1500gpm pump which will be

able to serve a dual role as a tanker or as an engine if needed. He indicated that they sold an older piece of equipment which this is to replace. He said they took \$50,000.00 from their general account and financed the rest of the cost over a 10 year period. He ended asking the Township to think about donating towards the purchase of this new truck.

**Announcements:** None.

**Treasurer's Reports:**

- Approval of Monthly Finance Report. Mr. Bowman moved, seconded by Mr. Scholle, to accept the report as presented. Motion carried unanimously.
- Approval of Bills Paid Report. Mr. Bowman moved, seconded by Mr. Scholle, to accept the report as presented. Motion carried unanimously.

**Road Report:** Mr. Updyke moved, seconded by Mr. Patterson, to accept the report as presented. Motion carried unanimously.

**Subdivision and Land Dev.:**

- The Links Preliminary Land Development Plan - Hotel and Conference Center – Time Extension: Mr. Vranich said the Board's action deadline currently is the 21<sup>st</sup> of this month. Martin and Martin, Inc. sent the Township a letter dated February 7, 2018 granting a 90 day extension taking it to May 22, 2018. The Board would need to take action at the May 17, 2018 meeting.
- The Links Preliminary Subdivision Plan Review - Wade Run Community – Time Extension: Mr. Vranich said the Board's action deadline currently is the 19<sup>th</sup> of this month. Martin and Martin, Inc. sent the Township a letter dated February 7, 2018 granting a 90 day extension taking it to May 20, 2018. The Board would need to take action at the May 17, 2018 meeting.

Mr. Bowman moved, seconded by Mr. Updyke to grant the 90 day extensions. Motion carried unanimously.

Mr. Gormont questioned Mr. Klein if he felt he could have revised plans submitted by the April plan submission deadline of April 24, 2018 for review at the May meeting? Mr. Klein said he would be able to meet that deadline and strive to have all the revisions made within the review letters.

**Engineering Report:** Mr. Updyke moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

**Zoning Officer/Code Enforcement Officer's Report:** Mr. Updyke moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

- Septic Pumping Report to DEP: Mr. Patterson moved, seconded by Mr. Updyke, to accept the septic pumping report as presented. Motion carried unanimously.
- Well abandonment reports/Ramsburg & Martin: Ms. Hare said Ramsburg has 2 wells abandoned and Martin had one abandoned. Ramsburg had a total of 8 wells, so there are 6 that

still need to be abandoned. Ms. Smith said that a letter should be sent to Ramsburg informing them of the other 6 wells that require abandonment.

**Land and Sea Service Inspection Report:** Mr. Bowman moved, seconded by Mr. Updyke to accept the report as presented. Motion carried unanimously.

- **UCC Quarterly Report for Oct – Dec 2017:** Mr. Gormont said this is the report that is filed with the State. During the last quarter of 2017, 6 permits were issued with total fees of \$24.00.

**Open Records Officer Report:**

- Holly Purdy requesting all contents of file for permit dated 5/24/04 for 573 Spangler School Road - Granted
- Dawn Scheller requesting the following information; 1) Name of your Municipality's Solicitor of Record, 2) Solicitor's Address, 3) Current 2018 Solicitor Hourly Rate Schedule for both special council matters and normal matters (expenses paid by the Borough for rates for services provided by Shareholder or Principal Attorney, Senior Associate Attorney, Associate Attorney, or Paralegal assistance), 4) Total amount paid for legal services in 2016 and 2017, and 5) 2018 Budgeted Amount for Legal Services – Granted in part; denied in part
- James Moore – Energy Research Council - Current electricity and gas contracts for all facilities under your jurisdiction; any executed electricity or gas contracts for future terms (2017-2025) that start after your current contract expires; any contract with a third-party energy broker/consultant or with a cooperative or buyer's group (i.e., COSTARS) that procure energy on your behalf.- Denied

**Fire Company Reports:**

|                                  | <b>MJT Calls per month</b> | <b>YTD Calls in MJT</b> |
|----------------------------------|----------------------------|-------------------------|
| 1. Alpha Fire Company            | 2                          | 2                       |
| 2. Barlow Fire Company           | 2                          | 2                       |
| 3. Gettysburg Fire Co.           | 2                          | 2                       |
| 4. United Hook & Ladder No. 33-3 | 0                          | 0                       |

Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

- Alpha Fire Company 2018 Budget: Mr. Bowman moved, seconded by Mr. Patterson, to accept Alpha Fire Company's 2018 Budget report as presented. Motion carried unanimously.
- Alpha Fire Company 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> Quarter Financial Statements: Mr. Bowman moved, seconded by Mr. Updyke, to accept all three financial reports. Motion carried unanimously. Mr. Bowman moved, seconded by Mr. Patterson, to approve the 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> quarter 2017 distribution payment to Alpha Fire Company. Motion carried unanimously.
- United Hook & Ladder Company #33 - 2017 Municipal Presentation: Mr. Gormont passed around a copy of the power point presentation that he and Mr. Updyke attended. He also passed around the Form 990, for both United Hook & Ladder and the Adams Regional Emergency Services.

**Correspondence:**

- Gettysburg Fire Department Awards Banquet Invitation

- Barlow Volunteer Fire Co., Inc. requesting a contribution
- Letter dated January 19, 2018 from Adams County Conservation District regarding the Links at Gettysburg-Powder Creek Spoil & Borrow
- Letter dated January 25, 2018 from J.P. Harris acknowledging receipt of 2017 delinquent township taxes
- Letter dated February 1, 2018 from Gettysburg Area Recreation Authority acknowledging receipt of this year's donation
- Letter dated February 14, 2018 from Susan Spicka regarding Senate Bill 2 - Education Savings Account Vouchers

### **Committee Reports:**

- Personnel: (Patterson and Updyke) Mr. Updyke moved, seconded by Mr. Patterson, to approve a \$1.00/hr. pay raise for Kyle Martin and Dave Reaver which would bring them up to the medium pay for a CDL driver. Motion carried unanimously.
- Finance: (Gormont and Updyke) No report.
- Public Safety: (Bowman) No report.

### **Business:**

- 1570 Highland Avenue Road – Septic: Larry Helwig, speaking on behalf of his sister, Judi McKenna, said that this property has been empty since April 2015. This property is in foreclosure and was locked by the bank. Mr. Bowman moved, seconded by Mr. Patterson to exempt this property from pumping until new ownership is obtained so long as the property is not occupied. Motion carried unanimously. Mr. Bowman moved, seconded by Mr. Patterson, to exempt 1570 Highland Avenue Road from the septic accept the financial reports. Motion carried unanimously.
- Links at Gettysburg Development – Updated Traffic Impact Study: Mr. Vranich said the Conditional Use Decisions for both the Fryer tract and Hotel have a condition that states "every three years from the date of this decision (the date of the decision was April 27, 2015) the applicant shall update the traffic counts and movements data of the Traffic Study made part of the Modified Application and within one year of the completion of the development shall submit an updated Traffic Study to the Township". Mr. Patterson moved, seconded by Mr. Updyke, to refer it to the traffic engineer and have a study completed. Motion carried unanimously.
- Links at Gettysburg – Financial Security Reductions: Mr. Vranich said this needs to be tabled until the next Supervisor's meeting as they were unable to complete the inspections and verify the numbers.
- GIS Right-of-Way Estimates: Mr. Gormont moved, seconded by Mr. Bowman, to engage Wm. F. Hill to proceed for displaying the right-of-ways on the Township roadways through the GIS system, for all roads except routes 97 and 134. Motion carried unanimously.

### **Other Business (not on agenda):**

- Conflict between private restrictions/2017 Zoning Ordinance: Ms. Smith said that we have had an issue that came up at Lake Heritage about the Zoning Ordinance. The issue is that the Township has set backs and a house that is currently under construction does not meet those setbacks. If applying the ordinance, there is a conflict with Lake Heritage's standards. Ms. Smith presented several alternatives which the Township could take. One would be to amend Section 301 of the 2017 Zoning Ordinance to add a subsection, another would be to amend the

2017 Zoning Ordinance Map to establish an overlay district for Lake Heritage, or to not amend the 2017 Zoning Ordinance and have relief obtained on a lot by lot basis by the granting of a variance by the Zoning Hearing Board. This will be placed on the March meeting agenda for further discussion.

- Compliance letter for financial security: Ms. Smith said that a request for a compliance letter was made to the Zoning Officer. She indicated a compliance letter would need input from the SEO, Engineer and Zoning Officer and that the letter should come from the Township, not one of those individuals.

**Executive Session:** None.

**Adjournment:** With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Scholle, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 8:29 p.m.

Submitted by,

Sheri L. Moyer  
Secretary