

**Mount Joy Township Supervisors’  
Supervisors’ Regular Meeting  
February 18, 2016**

**Meeting Minutes**

**Present:** John Gormont, Chairman; David Updyke, Vice-Chair; Gil Clark; Bradley Trostle; Susan Smith, Solicitor; Sheri Moyer, Secretary

**Absent:** Dennis Bowman

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

**Call to Order:** John Gormont, presiding.

**Starting Time:** 7:00 p.m.

**Pledge of Allegiance**

**Public Comments:** Jim Waybright questioned the Board if they provided brine to the Links at no cost. Mr. Gormont replied absolutely. Mr. Waybright wanted to know why the Township did not charge them because they are private roads. Mr. Gormont said that the Board made a decision to make brine available to the Links at no cost since they are Township taxpayers. It was a Board decision which is why it was done. Mr. Waybright questioned if he could have some because he pays taxes also. Mr. Gormont said Mr. Waybright lives on a state road. Mr. Waybright said that the Links are on a state road. Mr. Clark responded no the Links are not on a state road. Mr. Updyke said to Mr. Waybright that you have a private driveway not a private road.

**Approval of Minutes:**

- Supervisors’ Regular Meeting Minutes, January 21, 2016. Mr. Updyke moved, seconded by Mr. Trostle to accept Minutes as presented. Motion carried. Note: Mr. Clark abstained since he was not in attendance.
- Supervisors’ Workshop Meeting Minutes, February 4, 2016. Mr. Trostle moved, seconded by Mr. Gormont, to accept Minutes as presented. Motion carried. Note: Mr. Clark and Mr. Updyke abstained since they were not in attendance.

**Chairman’s Comments:** None.

**Auditors Report:** Ms. Curnow from Smith, Elliot, Kerns & Co. presented the audit report, notice of audit and the letters that are received. These documents are what will be filed with DCED. Ms. Curnow reviewed and explained the fluctuations in the accounts. Ms. Curnow stated that she provided the Township with a Notice of Audit which needs to be published prior to March 10, 2016. Ms. Moyer said she will make sure it gets published. Mr. Updyke thanked Ms. Curnow from Smith, Elliot, Kerns & Co. for performing the audit and also thanked Mr. Hartman for his good work.

**Solicitor’s Report:** Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

**Persons Requesting Time on Agenda:** None.

**Announcements:** None.

**Treasurer’s Reports:**

- Approval of Monthly Finance Report. Mr. Updyke moved, seconded by Mr. Clark to accept the report as presented. Motion carried unanimously.
- Approval of Bills Paid Report. Mr. Updyke moved, seconded by Mr. Clark, to accept the report as presented. Motion carried unanimously.

**Road Report:** Mr. Trostle moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously. Mr. Trostle also stated that the Township has an excellent road crew.

**Subdivision and Land Dev.:** None.

**Engineering Report:** Mr. Trostle moved, seconded by Mr. Clark, to accept the report as presented. Motion carried unanimously.

**Zoning Officer/Code Enforcement Officer’s Report:** Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

**Building Inspections:**

- **Land and Sea Service Inspection Report:** Mr. Updyke moved, seconded by Mr. Clark, to accept the report as presented. Motion carried unanimously.
- **MDIA Inspection Report:** Mr. Updyke moved, seconded by Mr. Clark, to accept the report as presented. Motion carried unanimously.

**Fire Company Reports:**

	<b>MJT Calls per month</b>	<b>YTD Calls in MJT</b>
1. Alpha Fire Company	2	2
2. Barlow Fire Company	4	4
3. United Hook & Ladder No. 33-3	0	0
4. Gettysburg Fire Co.	4	4

Mr. Updyke moved, seconded by Mr. Clark, to accept the report as presented. Motion carried unanimously.

Barlow Fire Company Form 990: The Board of Supervisors acknowledged receipt of Barlow Fire Company’s 990 form. Mr. Clark moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

**Open Records Officer Report**

- Larry DeLauter from Construction Journal requesting White Road Bid Paperwork – Granted
- Andrew Bohardt from Isqft requesting White Road Bid Paperwork – Granted
- Phil Thompson – requesting billing for legal services submitted by Susan Smith – 30 day extension

**Correspondence**

- Land Conservancy – Invitation to the 20<sup>th</sup> Annual Membership Banquet and Silent Auction March 10, 2016
- Letter dated January 22, 2016 from PennDOT regarding the creation of a central database of traffic signals

- Email dated January 27, 2016 from Mary Emmons regarding snow plows blocking entrances to cleared driveways
- Alpha Fire Company Annual Appreciation Banquet March 12, 2016 invitation
- Letter dated January 29, 2016 from Karen Heflin announcing her election to serve as Recorder of Deeds
- Letter dated January 29, 2016 from Guy Beneventano regarding the ZHB
- Letter dated February 1, 2016 from DEP regarding destroying 2010 and 2011 files. Ms. Moyer said that she contacted the SEO who informed her he had copies of all those documents so there is no need for us to get them.
- Letter from United State Department of Commerce US Census Bureau regarding 2016 Government Units Survey in preparation for the 2017 census
- Letter dated February 4, 2016 from Adams County Conservation District regarding Gettysburg Tours Permit application
- Letter from PennDOT regarding Turnback Maintenance Payment on March 1, 2016
- Invitation to Gettysburg Fire Department Awards Banquet on Saturday March 5, 2016

**Committee/Board Reports:**

- Personnel (B. Trostle, D. Updyke): No report
- Finance (J. Gormont, D. Updyke): No report
- Planning Commission: Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.
- Planning, Land Use & Zoning (D. Bowman): No report
- Building & Grounds (G. Clark): No report
- Roads (J. Gormont): No report
- Public Safety (G. Clark): No report

**Business:**

- White Road Bid – opening: The Township received 2 bid(s) in response to the advertisement for White Road repair work. The bid(s) were received by the Township on February 18, 2016 prior to the 4:00 p.m. deadline. The bid(s) remained sealed and were opened at 7:38 p.m. during the Board of Supervisors’ regular meeting.

Company	Amount	Meet Requirements
E. K. Services, Inc. 2690 Old York Road New Cumberland, PA 17070	\$23,150.00	Yes
C. E. Williams Sons, Inc. 1141 Highland Avenue Road Gettysburg, PA 17325	\$12,595.00	Yes- Missing Affidavit Re Accepting Provisions of the Workmen’s Compensation Act

Ms. Smith noted that the E. K. Services., Inc. unit prices were for the first item \$63.00 and the second item \$40.00. Mr. Clark said the unit pricing for C.E. Williams Sons, Inc. was \$22.90 for both items. That’s the labor cost. Mr. Bailey said E. K. Services is from New Cumberland while C. E. Williams is located on Highland Avenue Road in Gettysburg. Mr. Smith questioned if it was possible that E. K. Services, Inc. thought they were to purchase the materials. Ms. Moyer said that we purchase the materials and that the contractor is to haul it. Ms. Smith questioned if all the paperwork is included with both bids. Mr. Clark went through his bid and was missing the affidavit for workman’s comp. Mr. Clark questioned if the Board could decide to pass on these bids and rebid it out again? Ms. Smith responded saying if that is what the Board wants to do. Ms. Moyer stated that the bid paperwork is from PennDOT and that the representative from our District was in to assist her

in preparing the paperwork. Mr. Gormont questioned the Board if they wanted to take action on either of these this evening. Mr. Clark moved, seconded by Mr. Updyke to defer action until the next supervisor's meeting during which time the Board will attempt to decide what the appropriate course of action is in accordance with advice of our Solicitor. Motion carried unanimously.

- Olsfwfsky tract – Holiday Inn Express financial security adjustment: Mr. Bailey introduced himself to the Board. They are requesting an adjustment of the required financial security for the Olsfwfsky tract which is also the Holiday Inn Express project located within the township. The newly established amount of \$399,392.40 is an increase of \$27,454.90. Those increases are the result of the revised plan submitted for the design of the building and site layout for stormwater facilities. Mr. Clark moved, seconded by Mr. Trostle, to increase the bond required of the Holiday Inn Express/Olsfwfsky tract of \$27, 454.90. Motion carried unanimously.

- Resolution regarding charges for tax collector: Mr. Gormont said that quite a while ago there was a resolution passed allowing the tax collector to collect a charge for people requesting tax records. Ms. Little has put forth this request to try to get in line with all the other tax collectors in the area for the collection of fees. Mr. Clark moved, seconded by Mr. Trostle to adopt Resolution 10 of 2016. Motion carried unanimously.

- Radio Equipment Subscriber Agreement – Update: Mr. Gormont said that the agreement had errors within it and Ms. Smith has been in contact with the County Solicitor who acknowledged the errors but has not provided a corrected copy of the document. Ms. Smith said the options are to wait until the next meeting to see if they receive an amended agreement. Again, Ms. Smith stated that she had indicated that the Township is willing to enter into it and they have acknowledged the errors. Ms. Smith said, the Township should wait two weeks to see if a revised agreement is provided. If in two weeks we do not have a revised agreement she proposed that we self-amend the agreement and the Township executes it and send a hand written amended agreement back to the County. The board agreed to proceed that way.

**Executive Session:** None

**Adjournment:** With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Trostle, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 7:54 p.m.

Respectfully Submitted,

Sheri L. Moyer  
Secretary