

**Mt. Joy Township
Supervisors' Regular Meeting
February 21, 2019**

Meeting Minutes

Present: John Gormont, Chairman; David Updyke, Vice-Chairman; Dennis Bowman; Jeffrey Patterson; Terry Scholle; Susan Smith, Solicitor; Sheri Moyer, Secretary

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:00 p.m.

Pledge of Allegiance

Public Comment: None.

Auditor's Report:

- SEK & Co. 2018 audit presentation: Ms. Curnow from SEK & Co. distributed to the Board the bound audit report for the year 2018 which will be submitted to DCED. She also distributed two separate letters. A management letter which talks about the internal controls and the required communication that has any adjustments made to the audit. She said the Township received an unmodified audit opinion. This is the best audit opinion you can get. Ms. Curnow said the state report has been submitted and the Notice of Audit will be emailed to Ms. Moyer for publication. Mr. Gormont thanked Ms. Curnow for performing the audit. He also thanked our retiring Treasurer, Mr. Hartman for his hard work.

Approval of Minutes:

- Supervisors' Regular Meeting Minutes, January 17, 2019: Mr. Updyke moved, seconded by Mr. Bowman, to accept Minutes with the Solicitor's report motion corrected to represent those individuals who made the motion and who seconded. Motion carried unanimously.
- Supervisors' Workshop Meeting Minutes, February 7, 2019: No meeting.

Solicitor's Report: Mr. Patterson moved, seconded by Mr. Updyke, to accept the Solicitor's report as presented. Motion carried unanimously.

Persons Requesting Time on Agenda: None.

Treasurer's Reports:

- Approval of Monthly Finance Report. Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.
- Approval of Bills Paid Report. Mr. Bowman moved, seconded by Mr. Scholle, to accept the report as presented. Motion carried unanimously.

Road Report: Mr. Updyke moved, seconded by Mr. Patterson, to accept the report as presented. Motion carried unanimously.

Planning Commission Report: No monthly report

- Summary of Planning Commission Activities in 2018: Mr. Updyke moved, seconded by Mr. Bowman, to accept the summary of Planning Commission activities for 2018 report. Motion carried unanimously.

Subdivision and Land Dev.: No plans.

Engineering Report: Mr. Bowman moved, seconded by Mr. Scholle, to accept the report as presented. Motion carried unanimously.

Zoning Officer/Code Enforcement Officer's Report: Mr. Updyke moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

Land and Sea Service Inspection Report: Mr. Updyke moved, seconded by Mr. Patterson to accept the report as presented. Motion carried unanimously.

- **UCC Quarterly Report for Sept.– Dec. 2018:** Mr. Gormont said this is the report that is filed with the State. During the fourth quarter of 2018, eight (8) permits were issued with total fees of \$36.00.

Open Records Officer Report:

- Coyd “Bud” Vance – requesting a copy of the letter provided by Rick Klein, Developer for the Links Community from the Adams County Conservation District - Granted
- Stefania Arreola, from SLK Global Solutions America - requesting any outstanding special assessments, open/expired permits and code violations on the property addressed as 325 Orphanage Road – Granted in part; Denied in part as no such records exist

Fire Company Reports:

	MJT Calls per month	YTD Calls in MJT
1. Alpha Fire Company	6	6
2. Barlow Fire Company	8	8
3. Gettysburg Fire Co.	8	8
4. United Hook & Ladder No. 33-3	3	3

Mr. Patterson moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

- Third quarter financial report from Barlow Fire Company. Mr. Updyke moved, seconded by Mr. Patterson to accept the third quarter financial report. Motion carried unanimously.
- Mr. Updyke moved, seconded by Mr. Bowman, to release both 3rd and 4th quarter disbursements to Barlow Fire Company. Motion carried unanimously.
- United Hook & Ladder Company #33 Relief Association Compliance Audit: Mr. Patterson moved, seconded by Mr. Scholle, to accept the audit report. Motion carried unanimously.
- United Hook & Ladder Company #33 - 2018 Municipal Presentation and Form 990: The Board acknowledged receipt of United Hook & Ladder's Form 990.

Correspondence:

- Letter dated February 8, 2019 from Pennsylvania Department of Transportation - Transportation Improvement Program regarding Alloway Creek Bridge replacement in 2021
- Letter dated February 13, 2019 from Gettysburg Area Recreation Authority thanking the township for their contribution
- Letter dated February 6, 2019 from Adams County Planning & Development regarding March 25, 2019 public hearing at Straban Township on the draft Central Adams Joint Comprehensive Plan

Committee Reports:

- Personnel: (Patterson and Updyke) No report.
- Finance: (Gormont and Updyke) No report.
- Roads: (Gormont) No report.
- Public Safety: (Bowman) No report.

Business

- Reaffirm Poll appointing new treasurer as of January 24, 2019 and Bond: Mr. Bowman moved, seconded by Mr. Patterson to reaffirm the poll in January appointing Melissa Zirkle to the position of treasurer. Motion carried unanimously.
- Resolutions for New Treasurer
 - ✚ Financial Authorization
 - ✚ Electronic Access to dotGrants Authorization
 - ✚ PA Government Local Investments Trust Authorization

Mr. Bowman moved, seconded by Mr. Updyke, to adopt Resolutions 11, 12, and 13 of 2019. Motion carried unanimously.

- Financial Security Reduction for Gettysburg Tours (Feltz Investments LP): Mr. Vranich said field inspection was completed and the project was constructed according to the plan. He is recommending a full release of the financial security in the amount of \$17,938.80 with no conditions. Mr. Updyke moved, seconded by Mr. Bowman, to the full release of \$17,938.80 to Feltz Investment with no conditions. Motion carried unanimously.
- Financial Security Reduction for Henry High Poultry Operation: Mr. Vranich said he conducted inspections on the bonded items for the Henry High poultry operation project and he recommends a reduction in the financial security amount of \$71,068.00. Mr. Bowman moved, seconded by Mr. Updyke, to reduce the financial security \$71,068.00 from \$88,327.00 to \$17,259.00. Motion carried unanimously.
- 2020 Adams County Hazard Mitigation Plan: Ms. Moyer stated that this plan needs to be revisited every 5 years. The County does this plan as required by law and is asking municipalities to participate and adopt the final plan. She indicated that she was the contact person back in 2015. She said all that is required is a motion to participate in the plan development and who would be the contact person. She indicated that back in 2015 Mr. Clark reviewed the final plan prior to it being approved by the Township. Mr. Scholle moved, seconded by Mr. Updyke, to have the Township participate with the County in the 2020 Hazard Mitigation Plan and Ms. Moyer will be the contact person. Motion carried unanimously.
- Tax Collection Services Agreement with YATB: Mr. Gormont said that our contract with J.P. Harris for delinquent per capita tax collection has expired. He would like us to utilize the services of YATB. In either case these services are free to the Townships as the delinquent individual pays the fees. Mr. Patterson moved, seconded by Mr. Updyke, to change from J.P. Harris to YATB for collection of delinquent per capita tax. Motion carried unanimously.

- Approval of Per Capita Returns Report (to be sent to collection agency): Mr. Bowman moved, seconded by Mr. Scholle to submit the Per Capita Returns Report to YATB for collection. Motion carried unanimously.
- Approval of Deletions from Tax Duplicate for 2018 County Taxes: Mr. Updyke moved, seconded by Mr. Patterson, for approval of the deletions from the Tax Duplicate. Motion carried unanimously.
- Links at Gettysburg - 2018 Revisions to Landscaping Plan for Garrison Falls: Mr. Vranich stated that at last month's meeting Mike was going to talk to the land owners around the "little cluster of homes" regarding the landscaping that was proposed around those properties. Mike Koziski, Vice President of the Garrison Falls HOA, said that the Board requested that he go to the individual homeowners which he did, with the exception of Lots 75 and 76 because on those two lots there are 13 trees. He stated the homeowners all requested that those trees be planted. Mr. Gormont questioned, "they did"? Mr. Koziski replied, "yes sir". Mr. Vranich said from here there are several things to be completed one being the listing of trees. Mr. Koziski said that Mark McGinnis is working on that list. He already specified what trees should go around those areas and other shade trees to be planted on other properties. Mr. Vranich said the plan, last dated December 12, 2018, should be revised to reflect the change in schedule as talked about with the landowners, the list of three types and sealed by the landscape architect. The plan should be submitted 10 days prior to next month's meeting which is March 11, 2019. The Board could act on it at the March 21, 2019 meeting.
- Zoning Ordinance Amendment: Ms. Smith said this amendment has been recommended by the County Conservation District who within the last couple of weeks came in with an enforcement action on a property where there was intent to develop a target range. The County Conservation District suggested there be some attention to the issue of lead reclamation and stormwater management. The ordinance addresses target ranges of a larger scale, a minimum of 10 acres, that would serve the public or be open to members or by invitation. She said since the ordinance lacks a definition currently, she suggested defining a target range as an area designated for target practice for purposes such as recreation, licensing, certification, or training. Ms. Smith walked them through the draft document and following discussion she will prepare a draft to be distributed to the Planning Commission and the County Planning and Development department for their 30 days review. The Board set the public hearing date to be April 18, 2019.

Other Business (not on agenda):

Executive Session: None.

Adjournment: With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Scholle, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 8:48 p.m.

Submitted by,

Sheri L. Moyer
Secretary