

**Mount Joy Township
Supervisors' Workshop Meeting
April 2, 2015**

Meeting Minutes

Present: Supervisors - John Gormont, Chairman, David Updyke, Vice-Chair, Dennis Bowman, Bradley Trostle, Solicitor - Susan Smith; Secretary – Sheri Moyer

Absent: Gil Clark

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Call to Order: John Gormont presiding.

Starting Time: 7:00 p.m.

Public Comments: None.

Business:

- Zoning Ordinance – draft signs article discussion: Ms. Smith explained that in the signs ordinance it is required to have a purpose statement to support a reason for regulating the signage within the Township. Ms. Smith went on to outline the different sections; Zoning Permit Required, Signs Exempt from Zoning Permit Requirement, Nonconforming signs, Nonconforming Use signs, Use Permitted by Use Variance Sign, Prohibited Signs, Removal of Signs, Definitions, General Sign Regulations, Billboard Regulations, Directional Signs, Off-Premise and Signs by District. Mr. Gormont suggested that as the Board members drive Township roads to pay attention to the signs along the roads so that they can decide what they do and do not like. Mr. Trostle indicated that he is opposed to the changing/digital messages, internally lit, LED, blinkers along Rte. 97. The consensus of the Board was that they did not want to have any of those types of signs within the Township. Ms. Smith will revise the document per the conversation and have it ready for discussion at the next meeting. The Board decided not to forward it to the Planning Commission until they get the update.
- Personnel Issue: Mr. Updyke indicated they interviewed two more candidates for the Zoning/Code Enforcement Officer position. Mr. Updyke moved, seconded by Mr. Trostle, to appoint Shannon Hare as the Zoning/Code Enforcement Officer at the pay rate of \$13.00 per hour. Motion carried unanimously.
- St. James United Church of Christ – holding tank agreement: Mr. Bowman moved, seconded by Mr. Updyke, to authorize the Chairman of the Board to sign the holding tank agreement. Motion carried unanimously.
- OOR Email searches: Ms. Moyer stated that Ms. Smith provided her with information from the Right-to-Know law regarding email searches. Specifically, if someone would request information relating to emails she would need to have access to both servers and also at the PC level. Meaning if any of the Board members are having emails forwarded to their home PC she would have to physically search that PC. Mr. Trostle questioned how the search would be done. Ms. Smith stated the search is for any record that may be responsive. As an example: If a search was for any emails between

officials whether they be the solicitor, the municipal officials, secretary or treasurer with the term “sunshine” involved. If any of the municipal officials were utilizing personal email along with township email the Open Records Officer will have to search both personal and township emails for the word “sunshine”, read the emails that come up and determine whether the meaning of the word “sunshine” is relevant to township business. Ms. Smith indicated that it can get personal and intrusive. Mr. Updyke indicated that if emails are being forwarded he would like that stopped immediately. Ms. Moyer will make sure that forwarding gets turned off. Ms. Moyer will contact Mr. Clark to see how he want to handle this.

- **Ethics Law:** Ms. Smith said that certain officials are required to file financial disclosure statements annually. The purpose is to make sure there is no reason to believe that any official is engaging in corruption by taking monies for votes. The individuals required to file would be the Board members, Solicitors, Secretaries, Treasurers and Zoning Hearing Board members. The Planning Commission does not have to file. A decision states that if they are only a recommending body they are not required to file. It’s a good practice to have them file but it is not required. It is the responsibility of the individual to choose whether or not to file. If the choose not to file, it is a criminal violation of the ethics law and the Ethics Commission can charge them with a criminal violation and charge penalties with possible jail time.

Correspondence: None

- Letter dated March 18, 2015 from Adams County Agricultural Land Preservation Board re: possible Township participation in the Adams County Agricultural Land Preservation Program.
- Letter dated March 19, 2015 from Wm. F. Hill & Associates re: White Run Regional Municipal Authority Chapter 94, Annual Report 2014
- Letter dated March 20, 2015 from Commonwealth Code Inspection Service re: R. Clem Malot’s resignation.
- Email dated March 25, 2015 from Adam McClain, Adams County Conservation District Watershed Specialist re: Adams County Green Infrastructure Factsheet
- Email dated March 31, 2015 from South Central Assembly re: Governor Wolf To Address South Central PA Community Officials at Summit on 4-15-15 in Camp Hill

Executive Session: None.

Adjournment: With no further business to be discussed by the Board, Mr. Bowman moved, seconded by Mr. Trostle, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 8:41 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary