

**Mt. Joy Township
Planning Commission Regular Meeting
Tuesday, August 14, 2018**

Meeting Minutes

Present: Sindy Jennings, Chairman; Ken Roberts, Vice-Chairman; Kim Birckhead; Curtis Hawkins; Kenneth Mutzabaugh; Shannon Hare, Zoning Officer/Code Enforcement Officer; Sheri Moyer, Secretary

The Mount Joy Township Planning Commission met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Call to Order: Starting Time: 7:00 pm

Chairman Comments: None.

Public Comments: None

Approval of Minutes:

- Planning Commission Meeting Minutes from June 12, 2018: Mr. Mutzabaugh moved, seconded by Ms. Birckhead, to approve the minutes as presented. Motion carried unanimously.
- Planning Commission Meeting Minutes from July 10, 2018: No meeting.

Preliminary/Final Plans:

- Final Land Development Plan for Gregory W. McGrew dated April 10, 2018, revised July 26, 2018 – Time Extension: The members acknowledged the extension request.
- Final Land Development Plan for Old Glory Contractors, dated July 18, 2018: Ms. Hare said that this plan is for the construction of a 3,500 square foot pole building. Both Ms. Hare and Mr. Bailey went through their comments listed in their review letters. Mr. Bailey said that there is an issue with a gravel driveway located in the rear of the existing building. They are looking for some information from the owner to substantiate that the gravel driveway was in place prior to the ordinance requirements for storm water management. Mr. Roberts moved, seconded by Mr. Mutzabaugh, to table the plan as a result of the comment letter prepared by the Engineer and specifically with those relating to the storm water management and the gravel driveway that is being challenged. Motion carried unanimously.

Business:

- Lyman Schwartz – Planning Waiver & Non-Building Declaration: Mr. Bailey said this non-building waiver is the result of a minor subdivision plan which will go before the Board of Supervisors. One of the conditions of the plan is that they are requesting a non-building waiver. It's for a lot addition to property which currently has a building that is located partially on another lot, also owned by Mr. Schwartz. This would bring the building into compliance with the ordinance and setbacks. Mr. Mutzabaugh moved, seconded by Mr. Hawkins, to authorize the Chairman to sign the Non-building Waiver. Motion carried unanimously.

- **Martin Agricultural Security Area Application:** Ms. Moyer said that this application is for property to be added to the Agricultural Security Area. One of the requirements is that the lot must have 10 acres or soil classification that is suitable for agriculture. The one parcel is 8.2 acres but they have provided a soil map which shows the soil is suitable for agriculture. She explained that there will be a public hearing, for public comments prior to the Board's decision. Mr. Roberts moved, seconded by Mr. Mutzabaugh, to recommend the Board of Supervisors approve the proposal for an Addition to an Agricultural Security Area of Mr. and Mrs. Martin. Motion carried unanimously.
- **Resignation of Chairman:** Ms. Jennings said that she is stepping down from the Chairman position due to family commitments that will be taking more of her time, and possibly not being available to attend the meetings on a regular basis. She said as Chairman she feels that in order to fulfill her responsibilities she needs to be in attendance on a regular basis. She would like to remain on the Commission as a regular member.
- **Nomination of Chairman of the Planning Commission:** Ms. Jennings moved, seconded by Mr. Mutzabaugh, to nominate Ms. Birckhead as Chairman of the Planning Commission. With no further nominations, motion carried unanimously.

Adjournment: With no further business, Mr. Roberts moved, seconded by Mr. Hawkins, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 7:26 p.m.

Respectfully submitted,

Sheri L. Moyer
Secretary