

**Mt. Joy Township
Supervisors' Organizational Meeting
January 3, 2012**

10:00 a.m.

Meeting Minutes

Present: Board Chairman - John Gormont; Supervisors - David Updyke, Gilbert Clark, Michael Gearhart, Bradley Trostle;
Solicitor – Susan Smith, Esq.; Secretary/Treasurer - Susan Harbin

 9 Number of Residents Signed Attendance Sheet for this meeting.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Item/Topic		Action/Resolution
I.	Call to Order John Gormont presiding. Starting Time:10:00 am	
II.	Pledge of Allegiance	
III.	Organize	
	Call for Nomination of Temporary Chairman	Mr. Gormont moved, seconded by Mr. Clark, to nominate Mr. Updyke as Temporary Chairman. With no further nominations, motion carried unanimously.
	Call for Nomination of Temporary Secretary	Mr. Gormont moved, seconded by Mr. Clark, to nominate Ms. Harbin as Temporary Secretary. With no further nominations, motion carried unanimously.
IV.	Nominations	
	Nomination of Chairman of the Board of Supervisors	Mr. Trostle moved, seconded by Mr. Clark, to nominate John Gormont as Chairman of the Board of Supervisors, effective January 3, 2012. Motion carried unanimously.
	Nomination of Vice-Chairman of the Board of Supervisors	Mr. Gormont moved, seconded by Mr. Clark to nominate David Updyke as Vice-Chairman of the Board of Supervisors, effective January 3, 2012. Motion carried unanimously.
V.	Appointments	
	Secretary/Treasurer 1. Position	Mr. Clark moved, seconded by Mr. Updyke, to appoint Ms. Harbin as Township Secretary/Treasurer, effective January 3, 2012. Motion carried unanimously.

	2. Bond	Mr. Updyke moved, seconded by Mr. Clark, to establish a Treasurer's bond in the amount of \$1.2M for Ms. Harbin as Township Secretary/Treasurer, effective January 3, 2012. Motion carried unanimously.
VI.	Group 1 Appointments by Omnibus Motion <ul style="list-style-type: none"> • Office Assistant – Sheri Moyer • Roadmaster – Ronnie Reed • Road Workers – Doug Cramer, Pat Chrismer, Keith Weaver • Mowing Operator – Blaze Menges • Zoning/Code Enforcement Officer – Cindy Smith • Emergency Management Coordinator – Donald Yingling • Drug & Alcohol Administrator – Susan Harbin • Planning Commission Secretary – Susan Harbin • AgLand Preservation: Coordinator/Secretary – Susan Harbin, Solicitor – John White • Zoning Hearing Board Secretary – Susan Harbin 	Mr. Updyke moved, seconded by Mr. Trostle, to approve presented appointments by Omnibus Motion. Motion carried unanimously.
VII.	Group 2 Appointments by Omnibus Motion <ul style="list-style-type: none"> • Township Engineering Firm with current Fee Schedule – William. F. Hill • Township Solicitor – Susan Smith, Esquire • Township Sewage Enforcement Officer – Jonathan Kilmer • Township Assistant Sewage Enforcement Officer – Bryan Leese • Township Traffic Engineering Firm with current Fee Schedule – Trans Associates • Zoning Hearing Board Solicitor – Joseph Kalasnik, Esquire 	Mr. Updyke moved, seconded by Mr. Clark, to approve presented appointments by Omnibus Motion. Motion carried unanimously.
VIII	Appointment Changes <ul style="list-style-type: none"> • Township Alternate Solicitor – Joseph Kalasnik, Esquire • Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire 	Mr. Updyke moved, seconded by Mr. Clark, to appoint Joseph Kalasnik as Township Alternate Solicitor. Motion carried unanimously. Mr. Updyke moved, seconded by Mr. Clark, to appoint Susan Smith as Zoning Hearing Board Alternate Solicitor. Motion carried unanimously.
	Vacancy Board Chairman – Ken Sanders	Mr. Updyke moved, seconded by Mr. Clark, to appoint Ken Sanders as Vacancy Board Chairman. Motion carried unanimously.
	Planning Commission Vacancies (1)	The Twp. is currently accepting letters of interest this position.
	Zoning Hearing Board Vacancies (2, plus 1alternate) <ul style="list-style-type: none"> - Steve Woods - Sandy DeFoe Alternate - Robert Conover	Mr. Updyke moved, seconded by Mr. Trostle, to appoint Steve Woods and Sandy DeFoe to the Zoning Hearing Board, with Robert Conover as an alternative, effective January 3, 2012. Motion carried unanimously.

	Ag Land Preservation Vacancies (2)	The Twp. is currently accepting letters of interest for these positions.
	Historical Cmte. Vacancies (4)	Mr. Gormont noted there are 4 vacancies on the Historical Committee. Candidates are to submit letters of interest to be reviewed at the Jan. 19 th Supervisors' Regular Meeting. At this time there is no quorum to hold an organizational meeting.
	Red Rock Municipal Authority (RRMA) Vacancies (1) - Dennis Bowman - Steve Rice	The Supervisors would like to have a better understanding of the Red Rock Municipal NID process before they appoint anyone to the RRMA Board to fill the position. Appointments are being deferred until after the Workshop Mtg. on Jan. 5 th .
	Supervisors' Sub-Committee/Liaison Appointment	
	Personnel – Trostle, Clark	Mr. Updyke moved, seconded by Mr. Gearhart, to appoint Mr. Trostle and Mr. Clark to the Personnel Committee. Motion carried unanimously.
	Finance – Gormont, Updyke	Mr. Clark moved, seconded by Mr. Gearhart, to appoint Mr. Gormont and Mr. Updyke to the Finance Committee. Motion carried unanimously.
	Planning, Land Use & Zoning – Clark Building & Grounds – Gearhart Public Safety – Trostle Roads – Updyke	Mr. Gormont moved, seconded by Mr. Clark, to appoint the following as Board Liaisons: Mr. Clark - Planning, Land Use & Zoning Mr. Gearhart - Building & Grounds Mr. Trostle - Public Safety Mr. Updyke –Roads Motion carried unanimously.
	White Run Municipal Authority (WRMA)	No changes at this time.
	Auditors (3) - Elizabeth Ibex - James Waybright - William Chantelau	Supervisors noted elected positions of Twp. auditors.
IX.	Group 3 Appointments by Omnibus Motion - Select: Depository Banks – Susquehanna, ACNB - Set: Individuals who are authorized to sign checks and for the Secretary/Treasurer as follows: John Gormont, David Updyke, and Susan Harbin - \$1,200,000 - Set: Auditors' Compensation Rate - \$10.00 - Establish: Supervisors' Meeting Day and Time 1 st Thursday every month, 7 p.m. Workshop Mtg. 3 rd Thursday every month, 7 p.m. Regular Mtg. - Certify: Delegates to the State Supervisors' Convention and designate Voting Delegate as	Mr. Updyke moved, seconded by Mr. Trostle, to approve presented selected, set, established, and certified appointments by Omnibus Motion. Motion carried unanimously.

	<p>follows: John Gormont, Dave Updyke with John Gormont the voting delegate</p> <ul style="list-style-type: none"> - Set: hours of Operation <ul style="list-style-type: none"> Mon., Wed., & Fri. 9:00 am – 12 noon Tues. & Thurs. 12 noon – 4:00 pm - Set: Pay rates/plan (No pay changes scheduled at this time) 	
<p>X.</p>	<p>2012 Holidays Sunday January 1st – New Year’s Day (observed on 1-2) Monday February 20th – President’s Day Friday April 6th – Good Friday Monday May 28th – Memorial Day Wednesday July 4th – Independence Day Monday September 3rd – Labor Day Sunday November 11th – Veteran’s Day (observed on 11-12) Thursday November 22nd – Thanksgiving Day Friday November 23rd – Day after Thanksgiving Monday December 24th – Christmas Eve Tuesday December 25th – Christmas Day</p>	<p>Mr. Updyke moved, seconded by Mr. Trostle, to approve the 2012 Holidays schedule as presented. Motion carried unanimously.</p>
<p>XI.</p>	<p><u>Group 4 Appointments by Omnibus Motion</u> Other Business: Resolutions: No. 1 of 2012, Land Use Permit Fees No. 2 of 2012, Sign Permit Fees No. 3 of 2012, Subdivision and Land Development Plan Review Fees No. 4 of 2012, Zoning Hearing Fees No. 5 of 2012, Special Events Permit Fee No. 6 of 2012, Recreation Fee No. 7 of 2012, Pay Bills No. 8 of 2012, Financial Authorization No. 9 of 2012, Mileage Rate No. 10 of 2012, Right To Know - Open Records Policy No. 11 of 2012, Electronic Access Agreement No. 12 of 2012, Delegates to AC Tax Collection Cmte. No. 13 of 2012, Fee Schedule for Septic Haulers No. 14 of 2012, Well Permit Fee</p>	<p>Mr. Updyke moved, seconded by Mr. Trostle to adopt presented Resolutions, 1 thru 14 of 2012, by Omnibus Motion. Motion carried unanimously</p>

XII.	Old Business General Funds 2011 Balance Sheet State Funds 2011 Balance Sheet	Mr. Updyke moved, seconded by Mr. Clark, to approve the 2011 General Funds Balance Sheet and 2011 State Funds Balance Sheet as presented. Motion carried unanimously.
X111.	Final Public Comment	
	No public comments.	
XV.	Adjournment	With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Clark, to adjourn the 2012 Organizational Meeting at 10:43 a.m. Motion carried unanimously.

Respectfully Submitted,

Susan C. Harbin
Secretary/Treasurer