

January 2, 2001

The Mt. Joy Township Board of Supervisors held its annual reorganization meeting Tuesday, January 2, 2001, at 10 AM in the Township municipal building located at 902 Hoffman Home Road, Gettysburg. All Supervisors (Dayhoff, Waybright, Chantelau, Scott and Rogers) were present. Also present was Township secretary, Bonnie L. Koontz.

Chairman Dayhoff announced that history is being made in Mt. Joy Township today as it is the first Supervisors' meeting with a Board of five. He welcomed Supervisors Scott and Rogers, expressing hope that all were here for the best interests of the Township as it looks to future needs.

Nominations were opened for temporary chairman. Chantelau was appointed temporary chairman by motion of Waybright, 2<sup>nd</sup> by Dayhoff, carried unanimously.

Koontz was appointed temporary secretary by motion of Dayhoff, 2<sup>nd</sup> by Scott, carried unanimously.

Public Comments:

Jerry Maloney - Inquired about the advertised budget amendment. Chairman Chantelau explained the need for an equipment shed.

The following appointments were made for 2001:

Chairman - Dayhoff by motion of Waybright, 2<sup>nd</sup> by Scott, carried unanimously.

Vice-Chairman - Waybright by motion of Chantelau, 2<sup>nd</sup> by Scott, carried unanimously.

Secretary/Treasurer - Koontz by motion of Scott, 2<sup>nd</sup> by Chantelau, carried unanimously.

Assistant Secretary - Longmire by motion of Waybright, 2<sup>nd</sup> by Chantelau, carried unanimously.

Road Superintendent - Graham by motion of Chantelau, 2<sup>nd</sup> by Waybright, carried unanimously.

Township Engineering Firm - Herbert, Rowland and Grubic, Inc. by motion of Chantelau, 2<sup>nd</sup> by Waybright, carried unanimously.

Township Sewage Enforcement Officer - Wm. F. Hill and Associates, Inc. by motion of Dayhoff, 2<sup>nd</sup> by Scott, carried unanimously.

Township Solicitor - Walton V. Davis by motion of Chantelau, 2<sup>nd</sup> by Dayhoff, carried unanimously.

Building Permit/Zoning Officer - Longmire by motion of Waybright, 2<sup>nd</sup> by Chantelau, carried unanimously.

Depository Banks - Motion by Scott, 2<sup>nd</sup> by Chantelau to use the same banks as last year. Dayhoff commented that investing will be done by the discretion of the treasurer and that there are also plans to distribute some of the responsibilities of the Township among the Supervisors. Waybright mentioned that some thought should be given to the possibility of investing in PGLIT. Following brief discussion, motion carried unanimously.

Planning Commission Secretary and Assistant - Koontz with Longmire assisting by motion of Chantelau, 2<sup>nd</sup> by Scott, carried unanimously.

Zoning Hearing Board Secretary and Assistant - Longmire with Koontz assisting by motion of Waybright, 2<sup>nd</sup> by Scott, carried unanimously.

Planning Commission Vacancy - Ken Roberts' term (fulfillment of the late John Schwartz's term) is up. Waybright stated that he had conversed with Richard Owings, who has a background in planning. Mr. Owings works in Carroll County and lives in the Township. Motion by Waybright, 2<sup>nd</sup> by Chantelau to nominate Richard Owings. Scott asked if it was appropriate to consider more than one nomination. Scott then nominated Ken Roberts as the Planning Commission had endorsed Mr. Roberts, Rogers 2<sup>nd</sup> the nomination. Motion by Scott, 2<sup>nd</sup> by Waybright that nominations be closed, carried unanimously. There was discussion regarding Ken Roberts' background respective to planning. Voting on the two nominees was conducted by secret ballot. The secretary counted the votes; Mr. Owings received four votes, Mr. Roberts, one. Motion by Dayhoff to appoint Mr. Owings, 2<sup>nd</sup> by Scott, carried unanimously.

Zoning Hearing Board Vacancy - Lee Ramsburg's term has been fulfilled. Motion by Waybright to appoint Lee to another term, 2<sup>nd</sup> by Chantelau, carried unanimously.

Vacancy Board Chairman - Louis Rice by motion of Dayhoff, 2<sup>nd</sup> by Waybright, carried unanimously.

Roadworker's pay - The experienced employee currently receives \$14.00 an hour, inexperienced helpers receive \$8.50 and hour. Motion by Chantelau to increase the experienced worker's pay to \$15.00 an hour. Chantelau further commented that he has no hesitancy in paying Mike (Purnell) \$15.00 and hour because he is very good, takes initiative, and cares for the equipment. He is an asset to the Township. Waybright seconded the motion. Dayhoff agrees that Mike is conscious of the Township funds and explained the savings that Mike has effected with the new spreader. Motion carried unanimously.

Road Superintendent's Pay - The road superintendent is currently receiving \$13.00 and hour. Waybright commented that Mike (Purnell) has had a lot of experience as an (equipment) operator, knows what he is doing on the job, and is in charge of the roads. Anthony (Graham) oversees the operation and is in the office where he has done much to computerize maintenance records for the roads, equipment, and relative parts of the budget. Dayhoff further explained that Mike handles "hands on" needs and Anthony handles administrative needs. Anthony also has a CDL and can run all of the equipment. Chantelau also stated that Anthony is the Township's Emergency Management Coordinator; if an emergency occurred in the Township, he would be called. He has also had training in operating the traffic management system for the lights at Rts. 97/15.

Rogers stated that Anthony's position is operations. Waybright added that Graham had been working on inventorying the roads, signs, culverts, etc. Chantelau said he is very conscientious and takes initiative. Dayhoff added that Anthony is also assistant zoning officer; when he is out on the roads, he sees violations and can accompany the zoning officer on inspections. Motion by Chantelau to increase the Road Superintendent's pay to \$14.25 and hour, 2<sup>nd</sup> by Scott. In the following discussion, Rogers said he felt it should be more as Graham has different types of responsibility, he would like to see it at least the same as the road worker's, \$15.00 and hour; says Graham is "the man" if something happens to Mike. Scott questioned how much experience Graham has with one year at this job, and what he had done in the past. It was explained that Graham graduated from Millersville with a degree in business management and a minor in computer science. Dayhoff feels that Graham has proved himself and that his education lends itself to this position. Motion failed, all opposed.

Motion by Rogers to increase Graham's pay from \$13.00 and hour to \$15.00 and hour, 2<sup>nd</sup> by Waybright, carried unanimously.

In regard to inexperienced helpers, they are currently receiving \$8.50 and hour. One who had a CDL received \$10.00 an hour. Motion by Scott to set the pay range between \$8.00 and \$10.00 an hour, 2<sup>nd</sup> by Waybright. Scott retracted his motion. Motion by Scott to pay inexperienced labors between \$8 and \$14 and hour at the discretion of the treasurer and the Supervisor in charge of personnel;

consideration for higher rates being given to those with experience and qualifications such as a CDL, 2<sup>nd</sup> by Chantelau, carried unanimously.

Secretary/Treasurer's Pay - Currently at \$14.00 an hour; motion by Chantelau, 2<sup>nd</sup> by Rogers to increase to \$15.00 an hour. Rogers commented that from sitting on the other side, the Township is "lucky" to have Bonnie. Motion carried unanimously.

The budget has allowed for the hiring of an additional road worker. Scott requested some justification of this before hiring an additional person.

Meeting Day/Time - Dayhoff suggested the third Thursday of each month at 7:30 PM. Chantelau asked about the possibility of moving the time to 7 PM. Following brief discussion, motion by Dayhoff to hold the regular Supervisors' meetings at 7:30 PM on the third Thursday of each month, 2<sup>nd</sup> by Scott, carried unanimously.

Building Permit Fees - Scott is curious about what adjacent Townships are charging. Waybright commented that this was checked into two years ago. Chantelau suggested having Ann (Longmire) check with bordering Townships and give an explanation of how building permits and occupancy permits are generated, along with an estimate of costs, and then decide. This matter will be put on the agenda for the next meeting. Motion by Chantelau to continue with the current fees until updated, 2<sup>nd</sup> by Waybright, carried unanimously.

Sewage Application Permit Fees - Application fee is currently at \$80.00 and perc tests at \$150.00. Scott questioned how long it has been since these fees were last reviewed and then made a motion to continue the current fees contingent upon a reevaluation of fees at the next meeting, 2<sup>nd</sup> by \_\_\_\_\_, carried unanimously.

Subdivision/Land Development Plan Review Fees - Motion by \_\_\_\_\_ to continue with the present fees until they can be looked into at a future meeting, 2<sup>nd</sup> by Scott, carried unanimously.

Voting Delegate to State Supervisors' Convention - Chantelau by motion of Waybright, 2<sup>nd</sup> by Dayhoff, carried unanimously.

#### Other Business:

Budget Amendment - Account number 409.37 was inadvertently left blank when the budget was adopted. Motion by Chantelau to amend this line item for an equipment shed not to exceed a cost of \$75,000.00, 2<sup>nd</sup> by Dayhoff. Scott suggested that Graham come up with a five-year plan regarding what we have and what we have use for. Dayhoff commented that it was hoped to build the shed this past

year; \$25,000 had been budgeted with the thought that maybe we (Township personnel) could do it ourselves. Chantelau inquired whether the salt shed could be expanded. Dayhoff answered that we are not ready for that yet. Motion carried unanimously.

Duties and Responsibilities of Supervisors Regarding the Township - Following discussion, the following committees were formed: Treasurer, Budget, Investments and Insurance - Rogers and Chantelau; Roads and Future Needs - Waybright and Dayhoff; Township Grounds and Mud College - Scott and Dayhoff; Personnel Issues and Policy - Waybright and Chantelau; Comprehensive Plan, Planning and Zoning - Scott and Rogers.

Reports from the above committees are to be included in the monthly meeting agenda.

Motion for adjournment at 11:30 AM by Scott, 2<sup>nd</sup> by Waybright, carried unanimously.

Respectfully submitted,

Bonnie L. Koontz  
Secretary