

January 4, 2000

The Mt. Joy Township Board of Supervisors held its annual reorganization meeting Tuesday, January 4, 2000 at 7:30 PM in the Township municipal building located at 902 Hoffman Home Road, Gettysburg. All Supervisors (Dayhoff, Waybright and Chantelau) were present. Also present was Township secretary Bonnie L. Koontz.

Dayhoff welcomed Supervisor William Chantelau to the Board. Nominations were then opened for temporary chairman. Waybright was appointed as temporary chairman by motion of Chantelau, 2nd by Dayhoff, carried unanimously.

Koontz was appointed temporary secretary by motion of Dayhoff, 2nd by Chantelau, carried unanimously.

Public Comments:

George Scott - Thanked the Supervisors for having the heat turned on in the meeting room.

The following appointments were made for 2000:

Chairman - Dayhoff by motion of Chantelau, 2nd by Waybright, carried unanimously.

Vice-Chairman - Waybright by motion of Dayhoff, 2nd by Chantelau, carried unanimously.

Secretary/Treasurer - Koontz by motion of Waybright, 2nd by Chantelau, carried unanimously. There was discussion regarding the salary for this position. Waybright commented that being a part-time employee turns into full-time dedication; feels \$1/hr. increase would be in order and made this a motion, 2nd by Dayhoff, carried unanimously.

Assistant Secretary - Coleman by motion of Dayhoff, 2nd by Waybright, carried unanimously.

Roadmaster - Dayhoff stated that this appointment would not be made this evening. Several applications for the position have been received and will be reviewed later.

Township Engineering Firm - Herbert, Rowland and Grubic, Inc. by motion of Waybright, 2nd by Chantelau. Chantelau commented that HRG personnel do a splendid job and are very detailed. Motion carried unanimously.

Township SEO - Wm. F. Hill and Associates, Inc. by motion of Dayhoff, 2nd by Waybright. Dayhoff commented that Gil (Picarelli) is great to work with and calls with concerns. Chantelau added that Gil has been helpful in coordinating site visits with the Planning Commission. Motion carried unanimously.

Township Solicitor - Walton V. Davis by motion of Waybright, 2nd by Dayhoff, who commented that Wally Davis has taken the Township through some “hairy” matters and gets back to the Township with answers. Chantelau feels continuity should be maintained with the Delancey and Ramage projects. Motion carried unanimously.

Building Permits/Zoning Officer - Coleman by motion of Dayhoff, 2nd by Chantelau. Waybright stated that Jill does a real good job and citizens have commented on the timely way in which their calls are returned. Dayhoff says that she has the toughest job in the Township and has “picked up” on the ordinance in the past year and does a great job. Motion carried unanimously. Motion by Chantelau that \$1/hr. salary increase be carried through for the Zoning Officer, 2nd by Waybright. During ensuing discussion, Waybright questioned whether the salary (which would now be \$11.00/hr.) was in line with what a zoning officer should be paid. She started at \$8.00 an hour; dedication is worth something. There was brief discussion on retirement benefits for part-time employees. Dayhoff asked if there would be any problem with \$12.00/hr. Chantelau said that \$1/hr. increase would be a 10% increase, \$2/hr. would be 20%. Motion failed; Chantelau in favor, Dayhoff and Waybright opposed. Motion by Waybright to pay the Building Permit/Zoning Officer \$12.00/hr., 2nd by Dayhoff, motion carried unanimously.

There was additional discussion on retirement benefits. Part-time employees could decide if they wanted in the plan or not. Chantelau asked if there was a legal definition of “part-time”. Discussion was tabled until the regular meeting.

Depository Banks - Banks will remain as last year, with the Secretary investing at the best rate. Motion by Dayhoff, 2nd by Chantelau, carried unanimously. Signers will be the Township secretary and the three Supervisors; motion by Waybright, 2nd by Chantelau, carried unanimously.

Treasurer’s Bond - Motion to increase the bond by \$200,000 (\$1,200,000) by Dayhoff, 2nd by Chantelau, carried unanimously.

Planning Commission Secretary - Koontz by motion of Dayhoff, 2nd by Chantelau, carried unanimously.

Planning Commission Assistant Secretary - The above motion was amended to include Coleman as assistant secretary by Dayhoff, 2nd by Chantelau, carried unanimously.

Zoning Hearing Board Secretary and Assistant - Coleman, with Koontz as assistant, by Dayhoff, 2nd by Waybright, carried unanimously.

Planning Commission Vacancy - Roger Steele’s term expired as of 12/31/99. Dayhoff read a letter from Steele expressing a desire to continue to serving. Motion by Dayhoff to reappoint Steele, 2nd by Waybright. Chantelau says that Roger (Steele) has done an outstanding job as Chairman (of the Planning Commission) in difficult situations. Motion carried unanimously.

Planning Commission Vacancy (for the remainder of Chantelau's term). Letters of interest in serving on the Planning Commission were received from Nickey Cool and William Rogers. Motion to appoint Cool by Dayhoff, 2nd by Chantelau, carried unanimously.

Zoning Hearing Board Vacancy - Ivan Lufriu's term expired as of 12/31/99. He has submitted a statement expressing willingness to continue serving on the zoning hearing board. Motion to reappoint Lufriu by Waybright, 2nd by Chantelau, carried unanimously.

White Run Regional Municipal Authority Board - Barbara Neth's term expired 12/31/99. Ms. Neth is willing to continue serving. Motion by Dayhoff to reappoint Barbara Neth, 2nd by Waybright, carried unanimously.

Vacancy Board Chairman - Louis (Sandy) Rice by motion of Dayhoff, 2nd by Waybright, carried unanimously.

Emergency Management Coordinator - This position is included in the job description of the roadmaster.

Roadworker's Pay - Motion by Waybright to increase the salary of Mike Purnell to \$14.00/hr., 2nd by Dayhoff. Chantelau talked to him and commented that he seems very knowledgeable and has things in good order. The secretary requested that in order to not have to create two paychecks as the computer will not accept two different rates of pay for the same job description for the same employee, that the increase be retroactive to December 31, 1999. Motion amended to make the pay rate retroactive, carried unanimously. The rate of pay for new and inexperienced employees is currently \$8.00. Motion by Chantelau to increase this rate to \$8.50/hr., 2nd by Dayhoff, carried unanimously.

Meeting day and time - Regular meetings will be held on the third Thursday of each month at 7:30 PM as at the present time; motion by Dayhoff, 2nd by Chantelau, carried.

There was discussion on having monthly joint workshop meetings with the Township Planning Commission during the next year as the comprehensive plan is being developed. Dayhoff recommended the third Monday of each month, Chantelau recommended the time to be 7 PM. Motion by Dayhoff to hold these meetings the 3rd Monday of each month at 7 PM, 2nd by Waybright, motion carried. Dayhoff added that he would like to see the Supervisors chair these meetings. George Scott, speaking from the floor, said that he has been around Cumberland Township for similar meetings and suggested the possibility of making the Planning Commission chairman Vice-Chairman of the comprehensive plan committee.

Building Permit fees - Motion by Dayhoff to retain the same fees as last year, 2nd by Waybright, carried unanimously.

Subdivision and Land Development review fees - The secretary commented that seldom do the present fees (\$25 for preliminary and \$50 for a final cover the expenses. Additional expenses for the engineer's review are passed on to the applicant. Motion to increase the fees to \$75 for a preliminary plan and \$100 for a final plan with additional expenses being passed on to the applicant by Dayhoff, 2nd by Chantelau, carried unanimously.

Zoning Hearing Fees - Motion to keep the fees as they are now, \$350 filing fee plus additional expenses, by Chantelau, 2nd by Waybright, carried unanimously.

Delegates to the State Supervisors' Convention - All Supervisors, secretary, zoning officer, etc., may attend. Chantelau was appointed the voting delegate by motion of Dayhoff, 2nd by Waybright, carried unanimously.

Employee's holidays - Current holidays are New Year's Day, President's Day, Good Friday (for employees who are regularly scheduled to work on Fridays) Memorial Day, 4th of July, Labor Day, Columbus Day, Thanksgiving and Christmas. In the past there have been some questions from the public as to why the Township doesn't observe Veterans' Day. Following discussion, motion to add Martin Luther King Day and Veterans' Day to the list of paid holidays by Dayhoff, 2nd by Chantelau, carried unanimously.

Motion for adjournment at 8:42 PM by Waybright, 2nd by Chantelau, carried unanimously.

Respectfully submitted,

Bonnie L. Koontz
Secretary