

JANUARY 7, 2008 SUPERVISORS' REORGANIZATION MEETING:

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at 10:00 a.m. in the meeting room of the Mount Joy Township Municipal Building, 902 Hoffman Home Road, Gettysburg, PA 17325 with Board Chairman James W. Waybright presiding. Others in attendance were: Supervisors William Chantelau, George Scott, Samuel Dayhoff, and Robert Rhodes; employees Dave Crouse, Robin Crushong, Tammi Jacoby, and Secretary Brenda J. Constable.

Others in attendance were: Jerry Althoff; Eileen Holmes; Audrey Weiland; and News Reporter Aaron Young.

Board Chairman Waybright led everyone with the Pledge to the Flag.

Recognition:

Mr. Waybright recognized Mr. Robert N. Rhodes as the newly elected Supervisor and welcomed him to the Board.

Temporary Chairman:

Mr. Chantelau moved, seconded by Mr. Dayhoff, to nominate Mr. Scott as temporary chairman. With no further nominations, the motion carried unanimously.

Temporary Secretary:

Mr. Waybright moved, seconded by Mr. Chantelau, to nominate Brenda Constable as temporary secretary. With no further nominations, the motion carried unanimously.

Chairman:

Mr. Chantelau moved, seconded by Mr. Dayhoff, to nominate James Waybright as Chairman of the Board of Supervisors, effective January 7, 2008. With no further nominations, the motion carried unanimously.

Vice-Chairman:

Mr. Dayhoff moved, seconded by Mr. Scott, to nominate William Chantelau as Vice-Chairman of the Board of Supervisors, effective January 7, 2008. With no further nominations, the motion carried unanimously.

Secretary:

Mr. Chantelau moved, seconded by Mr. Scott, to re-appoint Brenda Constable as Township Secretary/Office Manager, effective January 7, 2008. Motion carried unanimously.

Treasurer:

Mr. Chantelau moved, seconded by Mr. Dayhoff, to re-appoint Robin Crushong as Township Treasurer, effective January 7, 2008. Motion carried unanimously.

Treasurer's Bond:

Mr. Scott moved, seconded by Mr. Chantelau, to set the amount of \$1,200,000 for the Treasurer's Bond. Motion carried unanimously.

Office Assistant:

Mr. Scott moved, seconded by Mr. Chantelau, to re-appoint Tammi Jacoby as Office Assistant effective January 7, 2008. Motion carried unanimously.

Road Superintendent:

Mr. Chantelau moved, seconded by Mr. Scott, to re-appoint Samuel Dayhoff as Township Road Superintendent, effective January 7, 2008. Motion carried with Mr. Dayhoff recusing himself.

Road Workers:

Mr. Waybright moved, seconded by Mr. Scott, to re-appoint Michael Livelsberger and Kevin Gebhart as full-time Township Road Workers, effective January 7, 2008. Motion carried unanimously.

Zoning/Code Enforcement Officer:

Mr. Scott moved, seconded by Mr. Dayhoff, to re-appoint David Crouse as Zoning/Code Enforcement Officer, effective January 7, 2008. Motion carried unanimously.

Emergency Management Coordinator:

Mr. Chantelau moved, seconded by Mr. Scott, to re-appoint Mike Livelsberger as EMC, effective January 7, 2008. Motion carried unanimously.

Engineering Firm:

Mr. Chantelau moved, seconded by Mr. Dayhoff, to re-appoint KPI Technology as the Township's Engineering Firm, P. Eric Mains, Engineer, effective January 7, 2008, and to adopt KPI's 2008 Fee Schedule as presented. Motion carried unanimously.

Assistant Engineering Firm:

Mr. Chantelau moved, seconded by Mr. Scott, to appoint Herbert Rowland & Grubic, Inc., (HRG) as the assistant engineering firm, effective January 7, 2008. Motion carried unanimously.

Solicitor:

Mr. Scott moved, seconded by Mr. Dayhoff, to re-appoint Walton V. Davis, Esq. as Township Solicitor, effective January 7, 2008, at the rate of \$120/hour. Motion carried unanimously.

Assistant Solicitor:

Mr. Scott moved, seconded by Mr. Chantelau, to appoint John R. White, Esq. as Assistant Township Solicitor, effective January 7, 2008. Motion carried unanimously.

Sewage Enforcement Officer:

Mr. Chantelau moved, seconded by Mr. Scott, to re-appoint Gilbert Picarelli of KPI Technology, as Township Sewage Enforcement Officer, effective January 7, 2008. Motion carried unanimously.

Assistant Sewage Enforcement Officer:

Mr. Dayhoff moved, seconded by Mr. Scott, to appoint Dominic Picarelli of KPI Technology, as Assistant Sewage Enforcement Officer, effective January 7, 2008. Motion carried unanimously.

Traffic Engineer:

Mr. Chantelau moved, seconded by Mr. Scott, to appoint Trans Associates as the Township Traffic Engineer, and to adopt the 2008 Fee Schedule as presented. Motion carried unanimously.

Vacancy Board Chairman:

Mr. Dayhoff moved, seconded by Mr. Scott, to re-appoint Mr. Louis "Sandy" Rice as the Vacancy Board Chairman, effective January 1, 2008. Motion carried unanimously.

Planning Commission Secretary & Assistant Secretary:

Mr. Scott moved, seconded by Mr. Dayhoff, to re-appoint Brenda Constable as Planning Commission Secretary and appoint Tammi Jacoby as Assistant Secretary, effective January 1, 2008. Motion carried unanimously.

Planning Commission Vacancies:

Mr. Waybright noted the term of Roger Steele expired December 31, 2007 and he no longer wished to serve. One letter of interest was received from Thomas P. Dunchack, Sr. Mr. Scott moved, seconded by Mr. Chantelau, to appoint Mr. Dunchack to a four-year term, effective January 1, 2008 through December 31, 2011. Motion carried unanimously.

Zoning Hearing Board Secretary:

Mr. Scott moved, seconded by Mr. Chantelau, to re-appoint Brenda Constable as Zoning Hearing Board Secretary, effective January 1, 2008. Motion carried unanimously.

Zoning Hearing Board Vacancy:

Mr. Waybright noted the term of Tim Brown expired December 31, 2007 and he submitted a letter of interest for re-appointment. Mr. Chantelau moved, seconded by Mr. Dayhoff, to re-appoint Mr. Brown to the Zoning Hearing Board for a three-year term beginning January 1, 2008 through December 31, 2010. Motion carried unanimously.

Agricultural Land Preservation Coordinator, Secretary, Assistant Secretary, and Solicitor:

Mr. Waybright moved, seconded by Mr. Scott, to re-appoint Robin Crushong as Ag Land Preservation Coordinator and Secretary, Brenda Constable as Assistant Secretary, and John R. White, Esq., as Solicitor, effective January 1, 2008. Motion carried unanimously.

Agricultural Land Preservation Board Vacancies:

Mr. Waybright noted the terms of Beau Ramsburg and Dave Kehr, both Farmer Representatives, expired December 31, 2007 and neither was interested in serving another term. A letter of interest for appointment was received from Mrs. Alden Reese, and a verbal acceptance was received from Mr. Bernard Wiles, Jr. Mr. Scott moved, seconded by Mr. Chantelau, to appoint Alden Reese and Bernie Wiles Jr., as Farmer Representatives, effective January 1, 2008 through December 31, 2012, pending a written letter of interest from Mr. Wiles. Motion carried unanimously.

Recreation Board Secretary and Assistant Secretary:

Mr. Chantelau moved, seconded by Mr. Scott, to re-appoint Tammi Jacoby as Secretary and Robin Crushong as Assistant Secretary to the Recreation Board. Motion carried unanimously. **See January 17, 2008 minutes for correction – “Other Business”.*

Recreation Board Vacancy:

Mr. Waybright noted the term of Tammy Markey expired December 31, 2007 and she submitted a letter of interest for re-appointment. Mr. Chantelau moved, seconded by Mr. Scott, to re-appoint Tammy Markey to the Recreation Board for a five-year term, effective January 1, 2008 through December 2012. Motion carried unanimously.

Red Rock Municipal Authority:

Mr. Waybright noted the term of Samuel Dayhoff has expired December 31, 2007 and he submitted a letter of interest for re-appointment. Mr. Chantelau moved, seconded by Mr. Scott, to re-appoint Mr. Dayhoff to the Red Rock Municipal Authority for a five-year term, effective January 1, 2008 through December 31, 2012. Motion carried unanimously.

White Run Regional Municipal Authority:

It was noted that Richard Munshour was reappointed to the WRRMA at the December 20, 2007 Supervisors’ Meeting for a five-year term, effective January 1, 2008 through December 31, 2012.

Sub-Committees:

Mr. Dayhoff moved, seconded by Mr. Chantelau, to accept the Chairman’s recommendation for sub-committees for 2008 as follows:

- | | |
|------------------------------|---------------------------------------|
| PERSONNEL: | James Waybright and William Chantelau |
| FINANCE: | William Chantelau and George Scott |
| PLANNING, LAND USE & ZONING: | William Chantelau and Robert Rhodes |
| BUILDING & GROUNDS: | George Scott and Sam Dayhoff |
| (includes Mud College) | |
| ROADS: | James Waybright and Robert Rhodes |
| PUBLIC SAFETY: | James Waybright and Sam Dayhoff |

Motion carried unanimously.

Auditor Appointment:

Mr. Waybright noted that Marcia Brown’s elected term expired the first Monday of January 2008 and Mrs. Brown did not run for re-election for Township Auditor. However, she was elected by write-ins but declined to accept the position. This created a vacancy in which the Supervisors have 30 days from the date of the vacancy to appoint someone to this position. Mr. Harold Kirschner had expressed his interest in serving, noting that he is no longer a Supervisor and had served as a township auditor prior to becoming a Supervisor. It was noted that this is usually a six-year term but the appointment would only run through the first Monday of January 2010 with any Township resident being able to run for the position in the 2009 Municipal Election, filling the term through the first Monday of January 2014.

Mr. Chantelau moved, seconded by Mr. Scott, to appoint Mr. Harold Kirschner to the position of Township Auditor, effective January 7, 2008 through the first Monday of January 2010. Discussion: Mr. Waybright noted that before considering this appointment, they checked with the Solicitor to make sure that there would be no conflicts with Mr. Kirschner serving as Auditor since he was a Supervisor in 2007. The Solicitor confirmed that there was nothing in the Second Class Township Code or the Ethics Act that would disqualify Mr. Kirschner from serving in the capacity as Auditor. With no further discussion, the motion carried unanimously.

Depository Banks:

Mr. Dayhoff moved, seconded by Mr. Scott, to approve the following as depositories for the Township: Adams County National Bank, Bank of Hanover, and Susquehanna (formerly CommunityBanks). Motion carried unanimously.

Financial Bonds:

Mr. Chantelau moved, seconded by Mr. Scott, to set the amount of financial bonds for those Supervisors who are authorized to sign checks, and for the Secretary/Office Manager as follows:

James W. Waybright, William J. Chantelau, and George Scott - \$1,200,000
Brenda J. Constable - \$50,000

Motion carried unanimously.

Pay Rates / Plans:

With recommendation from the Finance and Personnel Committees, Mr. Chantelau moved, seconded by Mr. Dayhoff, to approve a 3.3% COLA plus a .2% merit for a total of 3.5% pay rate increase for Township employees, and pay rates for Board members as follows, with the exception of rates set by Township Auditors, effective January 2, 2008:

Brenda Constable, Secretary/Office Manager \$19.29/hour
Robin Crushong, Treasurer \$20.37/hour
David Crouse, Zoning Officer \$15.79/hour
Tammi Jacoby, Office Assistant \$12.42/hour
Samuel Dayhoff, Road Superintendent. pay rate for a working Supervisor
is set by the Township Auditors
Michael Livelsberger, Road Worker/EMC..... \$17.76/hour
Kevin Gebhart, Road Worker \$17.16/hour

Emergency Road Crew Help.....	\$14.00/hour
Planning Commission Members	\$50.00/advertised meeting *
Zoning Hearing Board Members	\$50.00/advertised meeting *
	*Not to Exceed \$1,875 annually
Tax Collector	5% of collection
Working Supervisors	set by Township Auditors

Motion carried unanimously.

Budget Message:

Mr. Chantelau commented on the Budget Message received from the Treasurer relative to 2007. A total of 832.525 acres to date has been preserved through the Ag Land Preservation Program. Recreation fees collected to date is \$24,917.84 and Traffic Impact Fees collected to date is \$13,242.75. No tax increase is proposed for 2008 and no increase in the number of employees is requested for 2008. Budgeted revenues and expenditures versus actual revenues and expenditures ended with a \$36,001.36 gain. The Township continues to operate on a fiscally sound basis.

Auditors' Compensation Rate:

Mr. Scott moved, seconded by Mr. Chantelau, to set the rate of \$10.00 per hour for Township Auditors as per Second Class Township Code, Article VI, §607(4), effective January 7, 2008. Motion carried unanimously.

Meeting Day and Time:

Mr. Dayhoff moved, seconded by Mr. Chantelau, to set the third Thursday of each month at 7:30 p.m. as the regular meeting day and time for the Supervisors monthly meeting. Motion carried unanimously.

Delegate to PSATS:

Mr. Scott moved, seconded by Mr. Dayhoff, to designate William Chantelau as the voting delegate for Mount Joy Township to the PSATS annual convention. Motion carried unanimously.

2008 Holidays:

Mr. Waybright moved, seconded by Mr. Scott, to approve the following days as the 2008 Holidays for Township employees:

January 1, 2008	New Year's Day
January 21, 2008	Martin Luther King Jr. Day
February 18, 2008	Presidents' Day
May 26, 2008	Memorial Day
July 4, 2008	Independence Day
September 1, 2008	Labor Day
October 13, 2008	Columbus Day
November 4, 2008	Election Day
November 11, 2008	Veterans' Day
November 27, 2008	Thanksgiving Day
December 24, 2008	Christmas Eve
December 25, 2008	Christmas Day

Motion carried with Mr. Dayhoff abstaining.

Hours of Operation:

Mr. Chantelau moved, seconded by Mr. Scott, to keep the hours of operation for 2008 the same as last year, Monday through Thursday, 9:00 a.m. - 3:00 p.m. Motion carried unanimously.

Other Business:

Discussion was held with regard to all review fees set by the Township. The Supervisors noted that the increases approved in 2007 appear to be adequate to cover administrative costs.

Land Use Permit Fees: Mr. Dayhoff moved, seconded by Mr. Scott, to keep the land use permit fees the same and adopt Resolution #1 of 2008 as follows:

RESOLUTION NO. 1 OF 2008

RESOLVED this 7th day of January 2008, the Mount Joy Township Supervisors adopt the following fee schedule for land use permits.

All requests shall be subject to an additional fee of \$50 if re-filing a modified application is required.

All permits are valid for one year. A renewal of one year will be issued with required documentation.

Residential permits (including farm structures) shall be based on the value of the improvements as follows:

<u>Value of Improvement</u>	<u>Permit Fee</u>
\$0 to \$1,000	\$50
\$1,001 to \$5,000	\$75
\$5,001 to \$25,000	\$125
\$25,001 to \$50,000	\$175
\$50,001 to \$100,000	\$225
Over \$100,000	\$325 + \$1.00 per \$1,000 over \$100,000

Permits for Commercial or Industrial development shall use the following fee schedule:

For buildings up to 5,000 square feet, the fees shall be the same as those for residential. An additional fee for parking areas or other accessory uses shall be subject to a charge of \$0.10 per square foot.

For buildings over 5,000 square feet, an additional permit fee (in addition to the amount stated above based upon residential fees) of \$0.40 per square foot for the square footage in excess of 5,000 square feet, and \$0.20 per square foot for all parking areas or other accessory uses associated with buildings in excess of 5,000 square feet, shall be required. [revised for clarity, July 19, 2007]

Barns and other farming structures are not considered as commercial or industrial development.

Motion carried unanimously.

Sign Permit Fees: Mr. Chantelau moved, seconded by Mr. Scott, to keep the sign permit fees the same and adopt Resolution #2 of 2008 as follows:

RESOLUTION NO. 2 OF 2008

BE IT RESOLVED, this 7th day of January, 2008, that the Mount Joy Township Supervisors hereby adopt the following permit fees for freestanding and wall signs:

Up to 40 sq. ft.	\$ 50.00
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41 sq. ft .up to 60 sq. ft.	\$100.00
61 sq. ft. and over	\$4.00 per sq. ft. calculated on both sides of sign

Motion carried unanimously.

Subdivision / Land Development Review Fees: Mr. Dayhoff moved, seconded by Mr. Scott, to keep the subdivision/land development review fees the same and adopt Resolution #3 of 2008 as follows:

RESOLUTION NO. 3 OF 2008

BE IT RESOLVED, this 7th day of January 2008, the Mount Joy Township Supervisors adopt the following fee schedule for Subdivision and Land Development Plan reviews:

Preliminary Plan	\$150 per lot
Final Plan	\$175 per lot
Preliminary/Final Plan	\$325 per lot

Payment is due upon submission of the plan, plus any expenses in excess of the fee to be paid by the applicant.

Motion carried unanimously.

Zoning Hearing Fee: Mr. Dayhoff moved, seconded by Mr. Chantelau, to keep the zoning hearing fee the same and adopt Resolution #4 of 2008 as follows:

RESOLUTION NO. 4 OF 2008

Resolved this 7th day of January 2008, the Mount Joy Township Supervisors adopt the following fee schedule for Zoning Hearings:

Filing Fee	\$500
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Plus any expenses in excess of the fee to be paid by the applicant.

Motion carried unanimously.

Special Events Permit Fee: Mr. Dayhoff moved, seconded by Mr. Chantelau, to keep the special event permit fee the same and adopt Resolution #5 of 2008 as follows:

RESOLUTION NO. 5 OF 2008

Resolved this 7th day of January 2008, the Mount Joy Township Board of Supervisors adopt the following fee schedule for a Special Events Permit:

\$500 per application

Payment is due upon submission of the permit application, plus any expenses in excess of the fee to be paid by the applicant.

Motion carried unanimously.

Well Permit Fees: Mr. Scott moved, seconded by Mr. Chantelau, to keep the well construction permit fee the same and adopt Resolution #6 of 2008 as follows:

RESOLUTION NO. 6 OF 2008

RESOLVED this 7th day of January 2008, the Mount Joy Township Supervisors adopt the fee of \$250.00 for well construction permits. Payment is due upon submission of the application, plus any expenses in excess of the fee to be paid by the applicant.

All permits shall be in effect as of the date of issuance, and shall remain in effect for a period of 12 months. In the event that water supply construction under the permit has not been completed at the expiration of 12 months from the date of issuance, the permit shall expire and the validity of the permit shall cease and terminate.

A request for an extension to a permit must be submitted to the Township in writing ten [10] days prior to the expiration date of the permit. Extensions are limited to ninety [90] days. Subsequent requests must be accompanied by an application for a new permit with appropriate fee.

In the event a permit expires and construction has not begun, an application for a new permit must be submitted with appropriate fee.

Motion carried unanimously.

Recreation Fee: Per Chapter 86-36 of the Township Code of Ordinances, the Supervisors may update the recreation fee that was originally established at \$600 per dwelling unit, and increased to \$1,500 in 2006. Mr. Scott moved, seconded by Mr. Dayhoff, to keep the recreation fee the same as 2007 and adopt Resolution #7 of 2008 as follows:

RESOLUTION NO. 7 OF 2008

RESOLVED this 7th day of January 2008, the Mount Joy Township Supervisors adopt the fee of \$1,500.00 for residential development.

The Board of Supervisors initially set the fee at \$600.00 per dwelling unit, by Ordinance No. 2003-05, Section 86-36(E), until and unless such fee may be updated by resolution of the Board of Supervisors.

The Board of Supervisors hereby adopts the fee of One Thousand Five Hundred Dollars (\$1,500.00) as the fee to be collected in accordance with Ordinance No. 2003-05, Section 86-36(E).

The Board of Supervisors hereby adopts the contents of Ordinance No. 2003-05, Section 86-36 as stated including the above-referenced change.

Motion carried unanimously.

York Adams Tax Bureau: Request from York Adams Tax Bureau to appoint a representative and alternate representative to the YATB to be entitled to participate and vote at the Board of Directors' meeting for the Township. Mr. Dayhoff moved, seconded by Mr. Scott, to adopt Resolution #8 of 2008 appointing William Chantelau as the Township's representative, and George Scott as the alternate, as follows:

RESOLUTION NO. 8 OF 2008

A Resolution appointing a representative and an alternate representative to the York Adams Tax Bureau ("YATB") to be entitled to participate in discussions and vote at the Board of Directors' meetings on behalf of Mount Joy Township.

Whereas, Mount Joy Township has designated YATB as the agency to collect the taxes authorized by the Local Tax Enabling Act, by a Joint Agreement of Participating Municipalities and School Districts with Respect to York Adams Tax Bureau dated November 17, 2005 to begin January 1, 2006; and

Whereas, it is required of Mount Joy Township to appoint a representative and an alternate representative in accordance with Article III of the By-Laws of the York Adams Tax Bureau.

Now, Therefore, Be It Resolved, by the Board of Supervisors of Mount Joy Township, in a lawfully constituted meeting this 7th day of January 2008, the following persons are lawfully elected or appointed officials of Mount Joy Township and are authorized to participate in discussions and vote at the Board of Directors' meetings on behalf of the Township.

William J. Chantelau	Supervisor	Representative
George L. Scott	Supervisor	Alternate Representative

Further, be it resolved, that the designated representative and/or alternate representative will present to the Board of Supervisors of Mount Joy a quarterly report of additions and/or changes made or to be made concerning the YATB; and

Further, be it resolved, this action will cancel any previous authorizations; and

Further, be it resolved, this matter of appointment of representation will be an agenda item at each January Reorganization Meeting of the Board of Supervisors; and

Further, be it resolved, signed duplicates of this document will be mailed by the Secretary to the YATB.

Motion carried unanimously.

Employees' Health Insurance: Mr. Chantelau moved, seconded by Mr. Scott, to adopt Resolution #9 of 2008 relative to the health insurance policy for full-time employees as follows:

RESOLUTION NO. 9 OF 2008

A Resolution indicating that the health insurance policy of the benefit package available to full-time employees will be reviewed annually by the Mount Joy Township Board of Supervisors.

Whereas, Mount Joy Township has a health insurance policy in effect for full-time employees wherein the Township pays 100% of health insurance on each full-time employee wishing coverage; and

Whereas, if a full-time employee opts to have additional coverage (i.e., spouse, spouse + child, family, etc.), then the Township will pay 85% of this coverage and the employee will be responsible for 15%; and

Whereas, if an employee opts to take advantage of the dental or vision coverage offered, the Township will pay 85% on employee or any other coverage (i.e., spouse, spouse + child, family, etc.) and the employee will be responsible for 15%; and

Whereas, if an employee opts to take advantage of the short term disability, long term disability or life insurance coverage offered, the employee is responsible for 100% of these costs; and

Whereas, it is necessary to review the benefit package of the Township annually to make any financial adjustments for the benefit of the Township and employees.

Now, Therefore, Be It Resolved, by the Board of Supervisors of Mount Joy Township, in a lawfully constituted meeting this 7th day of January 2008, the insurance benefit package for full-time employees will be reviewed annually in September of each year; and

Further, be it resolved, this matter of insurance review will be an agenda item at each January Reorganization Meeting of the Board of Supervisors; and

Further, be it resolved, a signed duplicate of this document will be included in the Mount Joy Township Personnel Policies and Benefits Handbook by the Secretary.

Motion carried with Mr. Dayhoff abstaining.

Resolution to Pay Bills: Mr. Chantelau moved, seconded by Mr. Scott, to adopt Resolution #10 of 2008 approving to pay regular monthly bills as follows:

RESOLUTION NO. 10 OF 2008

A Resolution of the Board of Supervisors of the Township of Mount Joy, Adams County, Pennsylvania, authorizing the payment of recurring and customary bills and expenses prior to the approval of the bills list at the monthly meeting of the Board of Supervisors.

Whereas, the Board of Supervisors ("Board") of the Township of Mount Joy, Adams County, Pennsylvania, ("Township") meets once a month;

Whereas, at each meeting of the Board of Supervisors, a list of bills and expenses incurred by the Township is presented for review and approval or denial for payment;

Whereas, the Township experiences recurring and customary expenses each month for items such as payroll, utility services, and professional services;

Whereas, some of the said recurring and customary expenses have penalties and/or late fees if not paid within a stated time period, which time period may expire prior to the monthly meeting of the Board, and payroll must be paid more often than monthly; and,

Whereas, the aforesaid expenses, because they are recurring, can be adjusted in later billings should there be an overcharge, or an undercharge, or other irregularity in the amount billed and paid prior to approval of the bills list by the Board;

Now Therefore, Be It Resolved, that the township officials authorized to make and sign drafts, checks, and other forms of payment from the Township funds for expenses of the township be, and hereby are, authorized to pay recurring and customary bills and expenses of the Township prior to approval of payment of those bills and expenses by the Board of Supervisors of Mount Joy Township when those bills meet the following criteria:

- The bill or expense is a recurring expense, such as a utility bill, a bill from a professional adviser to the Township, an employee wage or salary, etc.;
- It is reasonably expected that if there is an error in the payment made prior to approval of the Bills List by the Board, there will be a subsequent opportunity adjust for the error; and,
- The bill or expense is for an employee, or is from a vendor or creditor who has presented billings in the past that have been approved by the Board and who has not been the subject of disputes or differences concerning such prior billings.

Adopted this 7th day of January 2008.

Motion carried with Mr. Dayhoff abstaining.

Resolution for Financial Authorizations: Mr. Scott moved, seconded by Mr. Chantelau, to adopt Resolution #11 of 2008 for financial authorizations as follows:

RESOLUTION NO. 11 OF 2008

A Resolution indicating those individuals and their titles authorized to conduct financial transactions on behalf of Mount Joy Township.

Whereas, Mount Joy Township has various depositories for funds; and

Whereas, the Mount Joy Board of Supervisors has changed since many of these investment instruments were initiated; and

Whereas, it is now necessary to reinvest and or change some of the investment vehicles.

Now, Therefore, Be It Resolved, by the Board of Supervisors of Mount Joy Township, in a lawfully constituted meeting this 7th day of January 2008, the following persons are lawfully elected or appointed officials of Mount Joy Township and are authorized to conduct financial transactions on behalf of the Township.

James W. Waybright	Supervisor	Chairman
William J. Chantelau	Supervisor	Vice-Chairman
George Scott	Supervisor	Finance Committee
Robin K. Crushong	Treasurer	

Further, be it resolved, this action will cancel any previous authorizations; and

Further, be it resolved this matter of financial authorization will be an agenda item at each January Reorganization Meeting of the Board of Supervisors; and

Further, be it resolved, signed duplicates of this document will be mailed by the Secretary to each financial institution where we now have Township funds deposited.

Motion carried unanimously.

Resolution for Increased Density in PGC: Mr. Dayhoff moved, seconded by Mr. Scott, to adopt Resolution #12 of 2008 keeping the contribution amount for increase in dwelling density in PGC the same as last year as follows:

RESOLUTION NO. 12 OF 2008

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MOUNT JOY TOWNSHIP, ADAMS COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NO. 10 OF 2005, AND NO. 11 OF 2006, RE-ESTABLISHING THE CONTRIBUTION AMOUNT FOR EACH TEN PER CENT (10%) INCREASE IN DWELLING DENSITY PER ACRE IN PLANNED GOLF COMMUNITIES.

RECITALS

1. On May 19, 2005, the Board of Supervisors of Mount Joy Township enacted amendments to §110-70.C.(1)(f), §110-70.C.(6)(g), and §110-70.C.(6)(i) of Chapter 110 (Zoning of the township's Code of Ordinances.
2. The aforesaid amendments became effective 5 days after enactment.
3. Pursuant to the amendment to §110-70.C.(6)(i), the Board of Supervisor of Mount Joy Township is to establish a "contribution amount" to be made to the Mount Joy Township Agricultural Land Preservation Program for each ten per cent. (10%) increase in overall dwelling density of a Planned Golf Community if such density increase is permitted by the Board of Supervisors.

4. In order to establish an amount of contribution that is rationally related to the cost of preserving a correspondingly appropriate amount of land, the Board of Supervisors hereby adopts the following Resolution.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Mount Joy Township, Adams County, Pennsylvania, that pursuant to Chapter 110 (Zoning), Article V (Principal Uses), §110-70 (Planned Golf Community), sub-section C.(6)(i), the amount of contribution for each ten per cent. (10%) increase, or part thereof, of dwelling density (above the limitation of .8 units times project acreage; see, §110-70.(1)(f)) in a Planned Golf Community shall be Fifty Two Thousand Seven Hundred Sixty Dollars and No Cents (\$52,760.00).

ADOPTED and effective this 7th day of January 2008.

Motion carried unanimously.

Mileage Reimbursement Resolution: Mr. Scott moved, seconded by Mr. Dayhoff, to adopt Resolution #13 of 2008 setting the rate of reimbursement for mileage as follows:

RESOLUTION NO. 13 OF 2008

A Resolution indicating that the standard business mileage rate will be set in accordance with the current Internal Revenue Service ("IRS") rate and will be increased or decreased in accordance with the IRS.

Whereas, Mount Joy Township has set the rate of reimbursement for standard business mileage at the rate set by the IRS effective January 1, 2008 at 50.5 cents per mile; and

Whereas, if at any time during this current year the IRS increases or decreases the mileage reimbursement rate, the Treasurer of Mount Joy Township has the authorization to reimburse based on the increased or decreased rate set by the IRS; and

Now, Therefore, Be It Resolved, by the Board of Supervisors of Mount Joy Township, in a lawfully constituted meeting this 7th day of January 2008, the mileage reimbursement rate will be reviewed annually in December of each year; and

Further, be it resolved, that the rate of reimbursement for mileage will be set in accordance with the rate set by the IRS at all times during this current year; and

Further, be it resolved, this matter of mileage reimbursement rate will be an agenda item at each January Reorganization Meeting of the Board of Supervisors; and

Further, be it resolved, a signed duplicate of this document will be included in the Mount Joy Township Personnel Policies and Benefits Handbook by the Secretary.

Motion carried unanimously.

Old Business:

2007 Balance Sheet: Mr. Chantelau read the totals of each category listed on the 2007 Balance Sheet as prepared and presented by the Treasurer. The Supervisors commented on the outstanding job the Treasurer has performed for the Township in keeping it fiscally responsible. Motion carried unanimously.

Annual Reports:

Mr. Scott moved, seconded by Mr. Dayhoff, to accept the 2007 Annual Reports from the Planning

Commission, Recreation Board, and Agricultural Land Preservation Board as presented. Motion carried unanimously.

Mr. Waybright thanked all members for volunteering and serving the Township. Mr. Chantelau added that Mount Joy Township is very fortunate to have the amount of citizen participation with the various boards and commissions, noting that many townships struggle to fill these positions.

Part-Time Temporary Employees:

Mr. Waybright moved, seconded by Mr. Chantelau, to authorize the Road Superintendent to appoint part-time temporary employees as needed at \$14.00 per hour with approval by the Personnel Committee. Discussion: it was noted that this will allow the Road Superintendent to call for help during emergency situations, such as plowing snow, etc. With no further discussion, the motion carried unanimously.

Final Public Comment:

Mrs. Eileen Holmes suggested that the Supervisors not only thank the citizens who participate on boards and commissions, but to also thank the citizens who regularly attend all Township meetings.

Mr. Dayhoff commented that the Township has a good staff and good road crew resulting in a very good year for 2007 and is looking forward to another good year ahead.

Adjournment:

With no further business to come before the Board, Mr. Scott moved, seconded by Mr. Chantelau, to adjourn the Reorganization Meeting at 11:00 a.m. this date. Motion carried unanimously.

Respectfully submitted,

Brenda J. Constable
Secretary