

RESOLUTION NO. 10 OF 2018

TOWNSHIP OF MOUNT JOY, ADAMS COUNTY, PENNSYLVANIA

A **RESOLUTION** of the Board of Supervisors of Mt. Joy Township, Adams County, Pennsylvania providing for the disposition of certain records:

WHEREAS, by virtue of Resolution No. 22, adopted November 17, 2011, the Board of Supervisors of Mt. Joy Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved by the Commonwealth's Local Government Records Committee on December 16, 2008, in accordance with the Municipal Records Act of January 18, 1968 (P.L. 961, No. 428) (Act 428 of 1968); and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Mt. Joy Township, Adams County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition by destruction of draft minutes of the Board of Supervisors, Planning Commission, Zoning Hearing Board, Agricultural Security Area Committee and the Auditors of the Township immediately following an official action of the applicable board or commission or auditors adopting the official minutes. Any draft minutes which have been maintained by the Township following an action by the applicable board or commission or auditors adopting the related official minutes, which action was taken at any time prior to the adoption date of this Resolution, shall also be disposed of by destruction; such disposition shall occur at an administratively reasonable time following adoption of this Resolution.

ADOPTED this ____ day of _____ 2018.

Mount Joy Township
Adams County, Pennsylvania
Mount Joy Township Board of Supervisors

Attest:

Sheri L. Moyer, Secretary

John E. Gormont, Chairman

SEAL

I, Sheri L. Moyer, Secretary for Mount Joy Township, do hereby attest that the foregoing Resolution No. 10 of 2018 as voted upon and approved by Unanimous vote of the Board of Supervisors on the 19th day of April, 2018.