

## RESOLUTION NO. 11 OF 2024

### TOWNSHIP OF MOUNT JOY, ADAMS COUNTY, PENNSYLVANIA

#### A RESOLUTION PROVIDING FOR THE DISPOSITION OF CERTAIN RECORDS:

**WHEREAS**, by virtue of Resolution No. 22, adopted November 17, 2011, the Board of Supervisors of Mt. Joy Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved by the Commonwealth's Local Government Records Committee on December 16, 2008, in accordance with the Municipal Records Act of January 18, 1968 (P.L. 961, No. 428) (Act 428 of 1968); and

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

#### FILES TO BE DESTROYED IN 2024

##### Organization

2017 Elected Auditors Org. Mtg.  
2017 Resignations  
2017 Appointments  
2017 Org. Mtg. Fee Schedules  
2017 BOS Organization Mtg.

##### BOS Workshop Meeting

1-5-17 BOS Wkshp. Mtg.  
2-2-17 BOS Wkshp. Mtg.  
3-2-17 BOS Wkshp. Mtg.  
4-6-17 BOS Wkshp. Mtg.  
5-4-17 BOS Wkshp. Mtg.  
6-1-17 BOS Wkshp. Mtg.  
7-6-17 BOS Wkshp. Mtg.  
8-3-17 BOS Wkshp. Mtg.  
9-7-17 BOS Wkshp. Mtg.  
10-5-17 BOS Wkshp. Mtg.  
11-2-17 BOS Wkshp. Mtg.  
12-7-17 BOS Wkshp. Mtg.

##### Planning Commission Meeting

1-10-17 PC Mtg.  
2-14-17 PC Mtg.-Org. Mtg.  
3-14-17 PC Mtg.  
4-11-17 PC Mtg.  
5-9-17 PC Mtg.  
6-13-17 PC Mtg.  
7-11-17 PC Mtg.  
7-31-17 PC Mtg.  
8-8-17 PC Mtg.  
9-12-17 PC Mtg.  
10-10-17 PC Mtg.  
11-14-17 PC Mtg.  
12-12-17 PC Mtg.

## **Township Files**

2014 Adams County Recyclables Report  
Adams County Mosquito-borne Disease Control Program

2017 Adams County Bridge Inspection Report  
BCO – UCC Information Adams County Association  
of Township Officials

2017 Bike Rides

2017 Correspondence (in)

2017 Correspondence (out)

2017 Cash Received Log

2017 Checks Receives Log

2016 Fire Companies Form 990's

2017 Township/Boro Contributions to Fire Dept.

2017 Fire Company Correspondence

2017 Adams Regional EMS Monthly Reports

2017 Monthly Fire Company Reports

- Alpha #1 Fire Company
- Barlow Fire Company
- Gettysburg Fire Department
- United Hook & Ladder #33-3

Kubota Tractor Insurance Claims

2017 Legal Ads

MRM Trust Correspondence

MRM Trust Notes

Newspaper Articles

2017 PennDot Rd. Projects

2017 PSATS

Pesticide Hypertensives Registry

- March 1, 2014 – July 15, 2014
- July 15, 2014 – March 1, 2015
- March 1, 2015 – July 15, 2015
- July 15, 2015 – February 29, 2016
- March 1, 2015 – July 15, 2016
- July 16, 2016 – February 28, 2017
- March 1, 2017 – July 14, 2017

2017 RTK

SEO Reimbursement from State

2017 Tax Duplicates

2017 Elected Supervisors' Financial Statements  
of Interest

## **BOS Regular Meeting**

1-19-17 BOS Reg. Mtg.

2-16-17 BOS Reg. Mtg.

3-16-17 BOS Reg. Mtg.

4-20-17 BOS Reg. Mtg.

5-18-17 BOS Reg. Mtg.

6-15-17 BOS Reg. Mtg.

7-20-17 BOS Reg. Mtg.

8-17-17 BOS Reg. Mtg.

9-21-17 BOS Reg. Mtg.

10-19-17 BOS Reg. Mtg.

11-16-17 BOS Reg. Mtg.

12-21-17 BOS Reg. Mtg.

## 2017 LIQUID FUELS FILES

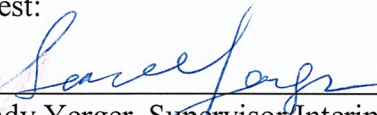
2017 Audit  
2017 Fuel Sheets  
2017 Seal Coating Bids  
2017 Vendor Contracts  
2017 Road Project  
2017 Liquid Fuels Income  
2017 Liquid Fuels Bank Statements  
Liquid Fuels Voided Checks  
Liquid Fuels Deposits  
Check Copies  
MS-965 Report 2017  
Action Truck  
Adams County Auto Supply  
Chemung Supply  
Daniel B. Kreig  
Dennis Riley  
Fastenal  
Finch Services  
Littlestown Ace Hardware  
Messick's  
Miscellaneous  
Montage Enterprises  
Morton Salt  
New Enterprise  
RL McNair & Son  
Russel Standard  
Sanders Repair Shop  
Stephenson Equipment  
Talley Petroleum  
US Municipal Supply  
Vulcan Materials  
Walsh Equipment  
Yingling's Farm Eq.  
York Materials Group  
2017 Deposit Slips  
2017 Voided Checks  
2017 Payroll Bank Statements – BB&T Bank  
2017 General Fund Statements – BB&T Bank  
2017 Cancelled Checks  
Adams County Bank Savings/Escrow  
Hydrants/Links  
Lowe's Home Centers  
Met-Ed  
Miscellaneous  
MRM Property & Liability Trust  
MRM Worker's Comp Fund  
PA DEP  
Holiday Inn Express Acct# 1390004049108  
2017 Mud College School House – ACNB  
2017 Real Estate Tax, Kim Little  
per Capita/Real Estate  
2017 Earned Income Tax  
2017 Local Service Tax  
Adams County Court of Common Pleas –  
Township Disbursements  
Adams County tax Claim Bureau –  
Township Disbursements  
Admission Tax Receipts  
Comcast Franchise Fee Receipts  
Earned Income Tax – YATB Distributions  
Magisterial Court  
Linda K. Myers – Transfer Tax  
Per Capita Delinquent  
Liquor Control Board  
2017 Audit  
Petty Cash  
Adams County Auto Supply  
Adams County Association of Township  
Officials  
Adams County Recorder of Deeds  
Adams County Tax Service  
Adams County Tax Collection Committee  
Aqua Pennsylvania, Inc.  
BB&T Bank PA  
CAT Financial  
Commonwealth of Pennsylvania  
Century Link  
Contract Cleaners  
C. S. Davidson, Inc.  
Doing Business Better  
Eicholtz Company  
General Code  
Gene's Propane  
Gettysburg Area Recreation Authority  
Gettysburg Times  
Going Postal  
John Gormont  
Guy P. Beneventano  
Hanover Works  
Hawks Electric  
The HDH Group  
Hockley & O'Donnell Insurance Agency  
Kimberly A. Little, Collector

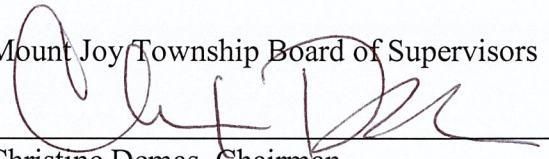
Pennsylvania One Call System, Inc.  
Littlestown Ace Hardware  
Littlestown Recreation Department  
PA State Association of Boroughs  
PSATS  
Safeguard  
Salzmann Hughes, P.C.  
Smith Elliott Kearns & Co., LLC  
Staples Business Advantage  
Staples Credit Plan  
Susan J. Smith  
Total Tech Solutions

Treysta  
United States Postal Service  
Walter's Services, Inc.  
Wm. F. Hill & Associates  
Zepp Court Reporting  
2017 1<sup>st</sup> quarter payroll  
2017 2<sup>nd</sup> quarter payroll  
2017 3<sup>rd</sup> quarter payroll  
2017 4<sup>th</sup> quarter payroll  
2017 1<sup>st</sup> quarter payroll taxes  
2017 2<sup>nd</sup> quarter payroll taxes  
2017 3<sup>rd</sup> quarter payroll taxes  
2015 4<sup>th</sup> quarter payroll taxes

ADOPTED this 15th day of February 2024.

Attest:

  
\_\_\_\_\_  
Sandy Yerger, Supervisor/Interim Secretary

Mount Joy Township Board of Supervisors  
  
\_\_\_\_\_  
Christine Demas, Chairman

SEAL

*I, Sandy Yerger, Supervisor/Interim Secretary for Mount Joy Township, do hereby attest that the foregoing Resolution No. 11 of 2024 as voted upon and approved by unanimous vote of the Board of Supervisors on the 15th day of February 2024.*