

Mt. Joy Township Supervisors' Workshop Meeting August 5, 2010

Meeting Minutes

Present: Board Chairman - John Gormont; Supervisors - David Updyke, Gilbert Clark, Michael Gearhart, Robert Rhodes;
Secretary/Treasurer - Susan Harbin.

7 Number of Residents Signed Attendance Sheet for this meeting.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Item/Topic		Discussion	Action/Resolution	Follow Up/ Date
I.	Call to Order	John Gormont presiding. Starting Time: 7:00 pm Pledge of Allegiance		
II.	Business			
	A. Fairview Farms Preliminary Plans	1. Requesting a waiver of preliminary plans, so the developer can change the number of lots in the subdivision. Issues need to be address about a storm water management plan.	Supervisors need a better understanding of the preliminary plans and storm water management issues and will wait for more information from the Planning Commission before making any decisions.	8/19 Forward to Regular Supervisors' Mtg
		2. Township's intended action as to the request to accept development road as public road.	Previous Board of Supervisors decided against accepting the road as a public, township road. Current Board of Supervisors support initial decision not to accept Fairview Farms development road as a public road.	
	B. Auditors	Mr. Gormont is requesting a formal quote from Smith, Elliot, and Kerans for services to be rendered in upcoming year.		8/19 Forward to Regular Supervisors' Mtg
	C. ACT 209	A completion date for a recommendation to the Board	The Board of Supervisors will send a letter to each	8/10

	1. Recommendation to Board of Supervisors	of Supervisors was discussed. The ACT 209 Traffic Impact Advisory Cmte. has met twice and has not submitted a recommendation to the Board. An ACT 209 meeting is scheduled for 8/16.	member of the ACT 209 Traffic Impact Advisory Cmte. requesting a recommendation to the Board before 9/2. Impact Fees will be discussed at the 9/2 Supervisors' Workshop Mtg.	Secretary to send letter to ACT209 Cmte. Members
	2. Composition of ACT 209 Traffic Impact Advisory Cmte.	The ACT 209 Traffic Impact Advisory Cmte. needs another realtor/builder to be in compliance. The cmte. can be constructed with 7 to 15 members.	Supervisors' recommendations: <ul style="list-style-type: none"> • Add another realtor and/or builder to the cmte. • Forward to the Supervisors' Regular Mtg discussion of adopting Impact Fee for upcoming year. • Concerning Traffic Impact Fees, need to discuss rewording SALDO (Subdivision And Land Development Ordinance). 	8/19 Forward to Regular Supervisors' Mtg
	D. Recreation Impact Fees	Under current guidelines, recreation impact fees collected have to be designated for a specific project when collected. Developers can designate fees to go toward a park within their development. Mt. Joy Township Community Park will receive fees only collected from small property subdivisions.	Mr. Gormont clarified that existing Recreation Fees cannot be spent. When collected, they were not designated for a specific project.	
	E. Budget Discussions	See attached copies. Revenues: reviewed by the Board, elimination of fire tax for 2011 was discussed Expenditures: reviewed by the Board. <ul style="list-style-type: none"> • reduction in payroll was discussed, currently 280K. • \$2,000,000 Ag Land Preservation loan has been paid off. • Approximately 150K payment will be made on the \$1,000,000 Ag Land Preservation loan due to various budget changes noted. 	Supervisors' commitment: Any surplus of funds will be put on the \$1,000,000 Ag Land Preservation loan. Mr. Gormont and Mr. Updyke will continue to prepare a budget presentation for a township public meeting.	
	F. Fire Tax Issues	See attached Neighboring Townships, Boroughs Contributions to Fire Depts. Survey	According to these statistics, the Board of Supervisors' agree that Mt. Joy Township needs to re-evaluate township monies contributed to local fire depts. supporting Mt. Joy Township.	
	G. Storm Water Management Issues	Supervisor Gil Clark and Zoning Officer, Cindy Smith met with Eric Mains of KPI Engineering Firm to review a fee schedule for storm water management.	Mt. Joy Township will work with KPI Engineering Firm to review and administer a Storm Water Management Fee Schedule that is in compliance with the township ordinance.	8/19 Forward to Regular Supervisors' Mtg

	H. Personnel Appointments	Mary Sherman was been hired as a Secretary's Assistant. She started working on 7/26.	Forward to Supervisors' Regular meeting for a formal motion on this appointment.	8/19 Forward to Regular Supervisors' Mtg
	I. Charging for Copies	Mt. Joy Township residents are coming to the township requesting supportive documentation for an appeal of their assessment with the county. Mr. Gormont is proposing suspending copy fees for these residents and supplying information for assessments free.	The Board of Supervisors agree not to charge Mt. Joy Township residents a fee for supportive information to appeal a county assessment.	
	J. Open House Timeline – S. Harbin	<p>Ms. Harbin reported on Open House preparation progress to the Board of Supervisors.</p> <ul style="list-style-type: none"> • Mt. Joy Township Community Open House will be held on Sat., 8/28, 11 am – 3pm. • An announcement for the Open House was made in the township newsletter sent out in July. • Local fire depts. have been contacted and asked to sell food as a fundraiser for their fire dept. at the Open House. • Barlow, Alpha, and Bonneauville will each bring a piece of fire equipment for children to enjoy. • Alpha will set up a table for information on fire prevention for kids. • Businesses have been contacted and are receptive to supplying the township with business cards and flyers and/or representing themselves to residents at the Open House. • Signs are being designed to place on roads leading to the township building. • Flyers will be distributed locally announcing the Open House. • Township Roadmaster will organize garage and prepare the garage and equipment for a tour of the township building. • Road equipment will be on display. • All Supervisors, Staff, Road Crew, and Zoning Officer will be present at the Open House to greet and speak with residents. • The Historical Cmte will set up a display. 		
	K. Roads - R. Rhodes 1. Seal Coat Bids	See attached Bid Package. Mr. Rhodes gave an update on seal coating preparations. Bid packet are ready for distribution, newspaper ad is ready to send to the paper. Once bids come in, they will be opened at the next Supervisors Meeting.		
	2. Road Crew Safety Equip	Roadmaster, Mr. Reed, asked Supervisors to approve purchase of a portable spot light. This is needed for emergency road work done during evening hours.	Mr. Reed is to supply the Supervisors with an estimate of cost to purchase spot light.	

	L. Township Bldg. Front Door		Board of Supervisors accepted Susquehanna Door Company's contract to replace township building front door.	8/19 Forward to Regular Supervisors' Mtg to reaffirm with a formal motion.
	M. Letter to Fire Departments	See attached letter.	Supervisors decided to review letter to Fire Depts. requesting a list of disbursement of funds.	
III.	Correspondence			
	A. Continuing Education: Bridging the Generation Gap I Municipal Financing		For information.	
	B. Review Letters of Interest for Engineering Firm		Mr. Gormont and Mr. Clark preparing letters.	
	C. Review Letters of Interest for SEO		Mr. Gormont and Mr. Clark preparing letters.	
	D. Review Letter to Hartlaub (re: Livestock on Mud College Property)		For information.	
	E. FEMA-Public Assistance Program, Feb 2010 Snowstorm	Federal Emergency Management funds have been approved for Mt. Joy Township. Payment of \$7,384.22 will be electronically transferred to township account.		
	F. Expiration of Electric Rate Caps	See attached flyer: Expiration of the Electric Rate Caps: What York and Adams Cty Homeowners Need to Know.	For information.	
	G. Intermunicipal Cooperative or Shared Services Agreement For Road Maintenance Services	See attached draft agreement between Mt. Joy Township and Germany Township. Agreement has been reviewed by township solicitor.		8/19 Forward to Regular Supervisors' Mtg
	Adjournment	With no further business to be discussed by the Board, the meeting was adjourned at 9:53 p.m.		

Respectfully Submitted,

Susan C. Harbin
Secretary/Treasurer