

RESOLUTION NO. 12 OF 2023

TOWNSHIP OF MOUNT JOY, ADAMS COUNTY, PENNSYLVANIA

WHEREAS, the Board of Supervisors is authorized and empowered to set reasonable and necessary fees to reimburse the Township for the costs and the expenses of code administration incurred by the Township; and

WHEREAS, by official action taken January 3, 2022, the Board of Supervisors adopted Resolution No. 1 of 2023 which set administrative fees; and

WHEREAS, the Township opted-in to the administration of the Pennsylvania Uniform Construction Code (UCC) by adoption of Ordinance 2017-02; and

WHEREAS, by Resolution 15 of 2020 and upon joint agreement with other municipalities in Adams County, the Township provided for the formation of the Adams County UCC Shared Appeals Board (Shared Appeals Board) to adjudicate applications for relief and appeals from the administration of the UCC in the participating municipalities; and

WHEREAS, by joint agreement the participating municipalities formed the Adams County Building Officials Association (ACBOA) and authorized it to establish administrative fees for proceedings before the Shared Appeals Board; and

WHEREAS, the ACBOA set a base administrative fee of \$1,050 and also mandated the following payments per hearing: \$100 for each Shared Appeals Board member; \$150 per hour (minimum 3 hours) for Shared Appeals Board solicitor; and a \$50 ACBOA administration fee. The ACBOA also recognized that each ACBOA hearing would require the services of a stenographer and publication of a public notice hearing, and involve municipal administration, with attendant expenses incurred by the municipality. Accordingly, the ACBOA characterized the \$1,050 base fee as a “minimum base fee” and expressly provided for participating municipalities to increase the administrative fee to cover actual expenses incurred by the municipality; and

WHEREAS, upon consideration of expected expenses for proceedings before the Shared Appeals Board, the Board of Supervisors has determined that the Shared Appeals Board base fee of \$1,050 may not be sufficient to cover actual expenses incurred by the Township.

NOW THEREFORE BE IT RESOLVED, that the Mount Joy Township Board of Supervisors hereby revises Resolution No. 1 of 2023 to add the following to the administrative fees for the Uniform Construction Code.

UCC Shared Appeals Board

Base fee \$1,250.00


Payment of the base fee is due upon submission of the application.

In addition to the base fee, the Township will charge any allowable costs incurred by the Township in excess of the base fee.

ADOPTED this 16th day of March 2023.

MOUNT JOY TOWNSHIP BOARD OF SUPERVISORS

Attest:



Shannon M. Hare Secretary



Bernie J. Mazer, Chairman

SEAL

I, Shannon M. Hare, Secretary for Mount Joy Township, do hereby attest that the foregoing Resolution No. 12 of 2023 was voted upon and approved by unanimous vote of the Board of Supervisors on the 16th day of March, 2023.