

## RESOLUTION NO. 16 OF 2009

### A RESOLUTION FOR THE RETENTION AND DESTRUCTION OF MUNICIPAL RECORDS AS SET FORTH IN THE SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPALITIES, ADOPTED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE OF PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION

WHEREAS, the Mount Joy Township Board of Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the "Municipal Records Manual" of the Pennsylvania Historical and Museum Commission; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Mount Joy Township, Adams County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition of the following records:

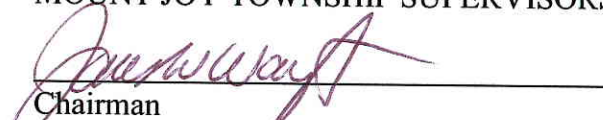
**Administrative Records:** Statement of Financial Interests 2001-2003; Draft Supervisor Minutes 2002-2003; Draft Planning Commission Minutes 2002-2003; General Zoning Correspondence 1997-2003; General/Miscellaneous Correspondence 2002-2003; Non-Awarded Bids for Road Materials 1998, 2003; Monthly Department Reports 2002-2003; Pennsylvania Bulletins 2006; Land Use Permits 2000-2001; Insurance policies 2000-2002; Tax Exoneration and Assessment Changes 1992, 1996, 2001; Tax Duplicates 1976, 1977, 1993-1999; Proof of Publications 1997-2000.

**Financial Records:** Bank Statements and Cancelled Checks 1993-1998, 2001-2005; Check Stubs 1986-1987; Annual Budgets and Working Papers 1995, 1996, 1999, 2000-2003; Taxes Paid 1995-1996, 2000-2004; General Ledger 1997-1998, 2001; Auditor Worksheets 2000; Real Estate Appraisal 2002.

ATTEST:

  
Secretary

MOUNT JOY TOWNSHIP SUPERVISORS

  
Chairman

Adopted: January 15, 2009





(SEAL)



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