

**Mount Joy Township Supervisors’
Supervisors’ Regular Meeting & Public Hearing Meeting
August 15, 2013**

Meeting Minutes

Present: Supervisors - John Gormont, Chairman, David Updyke Vice-Chair, Bradley Trostle, Gil Clark, Mike Gearhart
Solicitor - Susan Smith; Secretary/Treasurer – Susan Harbin

14 Number of Residents Signed Attendance Sheet for this meeting.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Item/Topic		Action/Resolution	Follow Up/ Date
Call to Order	John Gormont presiding. Starting Time: 7:00 pm		
Pledge of Allegiance			
PUBLIC HEARING			
Call to Order	Public Hearing Meeting, duly advertised, opened at 7:01 pm. Chairman John Gormont presiding.		
White Church Rd 2 Way Controlled Stop Ordinance	AN ORDINANCE OF THE TOWNSHIP OF MT. JOY, ADAMS COUNTY, PA, AMENDING CHAPTER 104 (VEHICLES AND TRAFFIC) OF THE CODE OF THE TOWNSHIP OF MT. JOY BY CONVERTING A 4-WAY CONTROLLED STOP INTERSECTION ON WHITE CHURCH RD. AT ITS INTERSECTION WITH SOLOMON RD. AND PATTERSON RD. TO A 2-WAY CONTROLLED STOP INTERSECTION.		
Public Comments	No public comments		
Closed Public Hearing	7:04 pm	Mr. Clark moved, seconded by Mr. Trostle, to close the Public Hearing. Motion carried unanimously.	
SUPERVISORS’ REGULAR MEETING RECONVENIED AT 7:04 pm.			
Board Action Regarding	Mr. Clark moved, seconded by Mr. Gearhart, to approve Ordinance 2013 -03,		

		An Ordinance of the Township of Mt. Joy, Adams County, PA, Amending Chapter 104 (Vehicles and Traffic) of the Code of the Township of Mt. Joy by Converting a 4-Way Controlled Stop Intersection on White Church Rd. at its Intersection With Solomon Rd. and Patterson Rd. to a 2-Way Controlled Stop Intersection. Motion carried unanimously.	
Public Comments	No public comments.		
Approval of Minutes	<ul style="list-style-type: none"> July 18, 2013 Supervisors' Regular Meeting Minutes August 1, 2013 Supervisors' Workshop Minutes 	<p>Mr. Updyke moved, seconded by Mr. Gearhart, to approve Minutes as presented. Motion carried unanimously.</p> <p>Mr. Updyke moved, seconded by Mr. Trostle, to approve Minutes as presented. Motion carried unanimously.</p>	
Revision of Prior Mins.	<ul style="list-style-type: none"> June 6, 2013 Supervisors' Workshop Minutes Correction: EMS Coverage for MJT, 'Barlow EMS will no longer exist' should state, 'Bonneauville Ambulance will no longer provide Medical transport service.' 	Supervisors approved correction to June 6th Minutes as presented. Secretary is to hand write correction on official minutes, initial, and date correction.	
Introduction	Mr. Updyke introduced and welcomed new employee Sandra Laughton, Twp. Office Assistant.		
Chairman's Statement – John Gormont	Mr. Gormont stated that the Board appreciates the Fire Co. representation this evening and attendance at this meeting.		
Solicitor's Report – Susan Smith, Esq.	Solicitor's Report presented.	Mr. Updyke moved, seconded by Mr. Trostle, to accept Report as presented. Motion carried unanimously.	
Persons Requesting Time on Agenda	No requests.		
Announcements	No announcements.		
Treasurer's Reports	Approval of Monthly Finance Report	Mr. Updyke moved, seconded by Mr. Trostle, to accept Report as presented. Motion carried unanimously.	
	Approval Bills Paid Report.	Mr. Updyke moved, seconded by Mr. Trostle, to accept Report as presented.	

			Motion carried unanimously.
Road Report	Report presented.		Mr. Updyke moved, seconded by Mr. Trostle, to accept Report as presented. Motion carried unanimously.
Subdivision and Land Dev.	No Plans.		
Wm. F. Hill & Assoc. Engineering Report, Eric Vranich	Report presented.		Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously.
Zoning Officer's Report Cindy Smith	Report presented.		Mr. Updyke moved, seconded by Mr. Clark, to accept Report as presented. Motion carried unanimously.
Land and Sea Services, LLC, Building Inspections	Report presented.		Mr. Gearhart moved, seconded by Mr. Clark, to accept Report as presented. Motion carried unanimously.
Open Records Officer Report	<ul style="list-style-type: none"> • 7/29/13, Heidi Williams, TGI Friday's Inc., request for Certification of Occupancy for TGI Friday's restaurant – Denied, no record exist. • 7/31/13, Crystal Snyder, Altoona Builders Exchange, Inc., request for bidder's list for Seal Coat project – Denied, no record exist. • 7/31/13, Myra Turner, Reed Construction Data, request for current list of prospective bidders for Seal Coat project – Denied, no record exist. • 8/6/13, Myra Turner, Reed Construction Data, request for bid tabulation and contract award information for Seal Coat bid – Denied, recorded in draft form, unavailable until minutes approved, available on website once minutes posted. • 8/7/13, Pat Planowski, McGraw Hill Construction, request for bid results for Seal Coat project – Denied, recorded in draft form, unavailable until minutes approved, available on website once minutes posted. 		
Monthly Fire Co. Reports	Fire Calls & EMS		
	MJT Fire Calls - July	YTD Fire Calls in MJT	
1. Alpha Fire Company	No July report	21	
2. Barlow Fire Company	4	23	
3. Bonneauville Fire Co.	No July report	14	
4. Gettysburg Fire Co.	3	16	
Fire Comp. Annual Report			
Alpha Fire Company, Bill Sheely, Pres.	<ul style="list-style-type: none"> • Continue to look for land to build a new fire station. • No significant expenses at this time. 		

Scott Small, Fire Chief	<ul style="list-style-type: none"> Considering new ambulance in future, starting research on this project <p>Mr. Sheely asked the Supervisors when the next contract for services with the Fire Co. will be discussed.</p>	
Barlow Fire Company Chris Long, Pres. Dave Maring, Fire Chief	<ul style="list-style-type: none"> Focusing on retention and recruitment. More rules and training are required than previously, affecting retention rate. Fundraiser turn outs have been down, affecting financial support. Extending an invitation to Supervisors to come over to the fire station and take a tour, see the equipment. Call boxes were dropped off at MJT office to be reviewed. The engine house roof is rusty and needs repairs. Reworking Bylaws and re-organizing finances. <p>Mr. Maring asked the Supervisors for some clarification on the 3 yr. contract with MJT. Working to supply all the information MJT is requesting on reports.</p>	
Bonneauville Fire Co. Ted Petry, Pres.	<ul style="list-style-type: none"> Working on the training building which should be completed by the end of Aug. Will host an Open House and invite local municipalities. Holding over 75 fund raisers per yr. to offset cost of operations. Waiting on bids for cost of replacing roof on the social hall due to water leak damage. Recoating and restriping parking lot. Considering replacement of rescue truck, perhaps a used unit. 	
Gettysburg Fire Co., Ken Kime, Pres. Hurshel Shank, Fire Chief	<ul style="list-style-type: none"> Considering replacement of rescue truck. Wellspan discontinuing ambulance service. This will have a direct impact on G-burg Fire Co. which is preparing for this change to take place within the next 12 - 18 months. Very involved with preparations for the Gettysburg's 150th Anniversary. Inviting Supervisors to attend fire co. meetings and join in a ride-along program, also inviting for Scuff-The-Truck Christmas campaign. Chief Alan Baldwin is no longer with G-burg Fire Co. Focusing on recruitment and retention. <p>Special Note: G-burg Fire Co. is working on plans now to ensure future coverage of EMS services and is planning ahead of the Wellspan exit strategy for a smooth transition. This change will affect finances.</p>	
Supervisors' Comments	<ul style="list-style-type: none"> The COG fire tax program was discussed and suggested alternatives. Expenses and amount of training required for fire fighters. Training federal mandated. Possible mergers. A standard reporting forms for MJT monthly reports. Level of service standard. <p>Supervisors personally thanked the Fire Companies for attending the Twp. meeting and preparing an annual</p>	

	report.		
Correspondence	<ul style="list-style-type: none"> 7/2/13, Federal License Management, Renewal Notice for FCC Radio Registration. 		
Committee/Board Reports			
Personnel B. Trostle, D. Updyke			
1. Medical Insurance Revision	<p>Personnel Manual medical insurance revision:</p> <p>Medical Insurance – A full-time employee's medical insurance premium will be paid 70% by the Township and 30% by the employee; provided the Township's contributed share shall not exceed \$500.00 per month. Payment by the Township of its contributed share will be in the form of a reimbursement. On the final business day of each month, the Treasurer will issue a reimbursement check to the employee for the Township's contributed share of the monthly premium, provided that at least five business days prior the employee has presented the prior month's premium statement indicating that payment of the premium in full has been made by the employee.</p>	<p>Mr. Updyke moved, seconded by Mr. Trostle, to modify and adopt verbiage to revise medical insurance as stated in the Personnel Manual. Motion carried unanimously.</p>	
2. Vacant Positions Filled	<ol style="list-style-type: none"> Sandra Laughton, Office Assistant, started Aug. 5th. Scott Hughes has accepted the position of MJT Roadmaster, starting Aug. 29th, 2013. 	<p>Mr. Updyke moved, seconded by Mr. Clark, to approve appointment of Scott Hughes as Roadmaster for MJT, starting Aug. 29th, with a salary of \$36,400 per year. Motion carried unanimously.</p>	
<u>Finance</u> J. Gormont, D. Updyke	Finance Cmte. is working to decrease MJT taxes for the 2014 budget.		
<u>Planning Commission</u>	No report.		
<u>Planning, Land Use & Zoning</u> - G. Clark	No report.		
<u>Building & Grounds</u> M. Gearhart	No report.		
<u>Roads</u> J. Gormont	No report.		
<u>Public Safety</u> G. Clark	No report.		
<u>Council of Government</u>	<ul style="list-style-type: none"> July Report presented. 		

M. Gearhart	<ul style="list-style-type: none"> • Fire Dept. Personnel and Municipal Leaders <p>Mr. Clark will attend the 8/22 meeting with Mr. Gearhart for discussion of fire tax.</p>	
Old Business		
Historical List Request Letters		Tabled.
New Business		
Open Line Painting Bids	<p>The township has received 3 bids in response to an ad placed in the Gettysburg Times newspaper. Bids remained sealed, and were opened during the Board of Supervisors' Regular Meeting.</p> <p>30,839 LF 4" single yellow line, 29,595 LF 4" double yellow lines, and 29,592 LF 4" double white line.</p> <p>BID #1: Mr. Clark opened and read the bid. Alpha Space Control 1580 Gabler Rd. Chambersburg, PA 17201 Total: \$7,460.35</p> <p>BID #2: Mr. Gearhart opened and read the bid. Midlantic Marking, Inc. PO Box 7997 Gaithersburg, MD 20898 Total: \$6,775.99</p> <p>BID #3: Mr. Trostle opened and read the bid. Interstate Road Management 322 Rocky Rd. Hazleton, PA 18201 Total: \$8,117.61</p> <p>All bid companies have satisfied the technical requirements for the bid.</p>	<p>Mr. Gearhart moved, seconded by Mr. Updyke, to accept the bid from Midlantic Marketing, Inc. in the amount of \$6,775.99. Motion carried unanimously.</p>
Septic Permit, Plunkert Rd.	<p>See attached letter. Discuss of letter providing notice of decision by MJT relating to the reconnection of an existing on-lot system</p>	<p>Mr. Clark moved, seconded by Mr. Updyke, to approve the letter as an official act of the Township.</p>

	<p>located on property located at 455 Plunkert Rd, Littlestown, PA.</p> <ul style="list-style-type: none"> • Property had a mobile home served by on-lot septic and well. • Mobile home not used for 2 yrs. and septic system was pre-regulatory. • Size of lot may not meet separation standards. <p>Lot was purchased, mobile home removed and owner wants to replace mobile home and use existing well and septic.</p>	<p>Yea: Mr. Gormont, Clark, Updyke, Gearhart Nay: Mr. Trostle Motion carried.</p>	
Adjournment	Meeting a 9:05 pm.		

Respectfully Submitted,

Susan C. Harbin
 Secretary/Treasurer