

RESOLUTION NO. 18 OF 2013

TOWNSHIP OF MOUNT JOY, ADAMS COUNTY, PENNSYLVANIA

A RESOLUTION of the Board of Supervisors of Mt. Joy Township, Adams County, Pennsylvania providing for the disposition of certain records:

WHEREAS, by virtue of Resolution No. 22, adopted November 17, 2011, the Board of Supervisors of Mt. Joy Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved by the Commonwealth's Local Government Records Committee on December 16, 2008, in accordance with the Municipal Records Act of January 18, 1968 (P.L. 961, No. 428) (Act 428 of 1968); and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Mt. Joy Township, Adams County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

1. 2006 Unclaimed Property Records
2. 2006 Payroll Taxes
3. 2006 Quarterly Taxes
4. 2006 Adams County Association of Township Officials Miscellaneous Folder
5. 2006 Adams County Conservation District
6. 2006 Adams County Planning and Development Miscellaneous Letters
7. 2006 Adams County Solid Waste
8. 2006 Building & Committee Appointments
9. 2006 Auditors and Confirm Letters
10. 2006 Building and Grounds
11. 2006 Dept. of Community and Economic Development
12. 2006 Dept. of Environmental Protection
13. 2006 Voter Registration Information Folder
14. 2006 Emergency Management Folder
15. 2006 Fire Companies
16. 2006 Gettysburg Chamber of Commerce
17. 2006 Green Ribbon Commission
18. 2006 Insurance Application
19. 2006 JP Harris Tax Collection Records
20. 2006 Miscellaneous
21. 2006 Municipal Waste Collection
22. 2006 Miscellaneous Newsletters
23. 2006 PSATS
24. 2006 ACT 209 Advisory Committee Folder (Scanned into computer 3/19/12)
25. 2006 PennDOT Folder
26. 2006 Rec. Board Minutes
27. 2006 Rec. Board Reports
28. 2006 Rec. Board Correspondence
29. 2006 Rec. Board Members
30. 2006 Road Reports
31. 2006 Bids
32. 2006 Tax Related Information
33. 2006 Treasurer Reports

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34. 2006 Watershed Information
35. 2006 Sewage Enforcement
36. 2003 Proof of Publications
37. 2005 Traffic Impact Fee Unsuccessful Bids
38. 2006 Planning Commission Draft Minutes
39. 2006 Outgoing Faxes
40. 2002-2007 Extra Copies of Resolutions
41. 2006 Secretaries Minutes and Notes Duplicates
42. 2006-2007 Insurance Policy Information
43. 2004 Treasurer Reports and Budget Workshop
44. 2004 Requisition Requests
45. 2005 Auditors Confirmation Letters
46. 2002-2006 Salt Storage Shed
47. 2006 Board of Assessment Appeals
48. 2006 Deposits and Bills January - December
49. ACNB Checking Acct Information, Closed February 2006
50. 2006 Budget
51. 2006 Contributions/Donations
52. 2006 Budget Correspondences
53. 2006 General Ledger
54. 2006 Tax Duplicate
55. 2006 Paychecks January - December
56. 2004 Rec. Board Folders
57. 2005 Newsletters
58. 2005 Report: Assessing the Impacts of Growth/Mason-Dixon Dilemma
59. 2005 PSATS Folder
60. 2005 Faxes
61. 2005 Budget Information
62. 2005 Planning Commission and Notes
63. 2005 Assistant Office Manager Faxes sent Out
64. 2005 Secretary Faxes
65. 2005 Secretary Minutes and Notes/Supervisors Meetings

ADOPTED this ___ day of _____, 2013.

ATTEST:

TOWNSHIP OF MOUNT JOY

Susan Harbin,
Township Secretary

By: _____
John Gormont,
Chairman, Board of Supervisors

I, Susan Harbin, Secretary for Mt. Joy Township, do hereby attest that the foregoing Resolution No. 2013-18 was voted upon and approved by unanimous vote of the Board of Supervisors on the ___ day of _____, 2013.

(SEAL)