

MOUNT JOY TOWNSHIP SUPERVISORS

MINUTES

Thursday, September 26, 2024

The regular Board of Supervisor's meeting was an open, in-person meeting, with additional public access via the remote meeting application ZOOM. Attendance was taken by roll call. The meeting was called to order at 7pm.

Present: Christine Demas, Chairman; Chad Yingling, Vice-Chairman; Bernie Mazer; Todd McCauslin, Sandy Yerger

Chairman Comments: None

Public Comment (*five minutes maximum per person*) None

Action Items:

- Approval of WIFI Extension project: Chairman Demas said this project is to extend the existing Wi-Fi coverage to the back of the building, using the same provider as the current system. There are no residual maintenance costs for this project, which will be being funded through ARPA money. Supervisor Yingling moved, seconded by Supervisor Mazer to approve the purchase to extend the WIFI to provide coverage in the shop in the amount of \$3,300.00. Motion carried, unanimously
- Approval of Website Developer quote to redesign the Township website: Chairman Demas said the Board had a document comparing quotes from two website developers. A local company (Michelle Angert) and Civic Plus, a well-known provider for small townships. Ms. Angert's bid was lower and included using WordPress, with which the township is familiar. Civic Plus offered a more expensive four-year plan with a website redesign in the fourth year. Supervisor Mazer moved, seconded by Supervisor McCauslin to approve the purchase of a website developer (Michelle Angert) to redesign the Township website in the amount of \$3,700.00. Motion carried, unanimously

Presentation:

Presentation by Pennsylvania Economy League on the findings and recommendations from the Strategic Management Planning Program. The Pennsylvania Economy League, an independent nonprofit policy research organization, presented their analysis and recommendations for the township.

Key findings:

1. Steady population growth, strong working-age population, and high median housing values.
2. Changing land use trends, with declining agricultural land and increasing residential/commercial development.

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3. Generally positive financial performance, with mostly surpluses in the general fund.
4. Projected to break even in the coming years, with slight increases in expenses and revenues.

Financial Recommendations:

- Consider increasing the Local Services Tax to fund capital improvements
- Develop a capital improvement plan and budget
- Adopt a fund balance policy
- Monitor legal/engineering costs, and seek grant funding for parks and recreation

Operational Recommendations:

- Consider hiring a township manager or administrator to handle day-to-day operations
- Provide training opportunities for staff and supervisors
- Update the personnel manual and develop an organizational chart

Land Use and Recreation Recommendations:

- Update the comprehensive plan, which is 10 years old
- Renegotiate the cable franchise agreement to increase the fee to 5%
- Support the Agricultural Security Area program and explore farmland preservation
- Re-establish a Parks and Recreation Board and consider rejoining a regional recreation program

Fire and Safety Recommendations:

- Renegotiate fire service agreements with volunteer fire companies
- Enact a fire escrow agreement to recover costs associated with fire clean-up
- Update floodplain management maps and consider adopting a maintenance code

Next Steps:

- Finalize the draft report and consider Phase 2 implementation for certain recommendations
- Work with the DCED regional representative to determine Phase 2 funding allocations
- Adopt a budget calendar and develop a capital improvement plan

Adjournment

With no further business to be discussed by the Board, Supervisor Yingling moved, seconded by Supervisor Mazer, to adjourn the meeting. Motion carried, unanimously.

Meeting adjourned at 8:09 pm.

Respectfully submitted,

Sheri Moyer
Township Secretary