

**Mt. Joy Township Supervisors’  
Workshop Meeting  
November 4, 2010  
7:00 p.m.**

**Meeting Minutes**

Present: Board Chairman - John Gormont; Supervisors - David Updyke, Gilbert Clark, Michael Gearhart, Robert Rhodes;  
Solicitor – Susan Smith, Esq.; Secretary/Treasurer - Susan Harbin

4 Number of Residents Signed Attendance Sheet for this meeting.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Item/Topic		Discussion	Action/Resolution	Follow Up/ Date
<b>I.</b>	<b>Call to Order</b>	John Gormont presiding. Starting Time: 7:00 pm		
<b>II.</b>	<b>Business</b>			
	<b>A. Personnel</b> <b>1. Road Crew</b>	<p><u>Forward from Oct. 21 Regular Supervisors’ Meeting:</u>  <b>Mr. Updyke moved, seconded by Mr. Clark, to change the road crew work hours to a 25 hrs standard work week.</b> Discussion followed motion.  <b>Mr. Gearhart moved, seconded by Mr. Clark to table the previous motion and to discuss standard work week hours for the road crew in detail at the Nov. 4<sup>th</sup> Supervisors’ Workshop Meeting and review options to be presented and voted on at the Nov. 18<sup>th</sup> Regular Supervisors’ Meeting. Motion carried unanimously.</b></p> <ul style="list-style-type: none"> <li>Supervisor Updyke is suggesting reducing the work week hours for the road crew from 40 hrs/wk to 25 hrs/wk.</li> </ul>		Forward to Regular Supervisors’ Mtg,

		<ul style="list-style-type: none"> <li>• Supervisor Gearhart spoke with municipalities and confirmed that other townships, the same size as Mt. Joy, have a regular work week of 25 hrs for their road crews. He stated that other twp have a 5 hr day for the road crew.</li> <li>• Supervisor Rhodes commented that the current road crew is experienced and reliable and suggested keeping a 40 hr work week and send them home when twp has no road work to be done. He is concerned that the workers will find another job if the twp cuts back on the hrs.</li> <li>• Supervisor Gormont agreed on the quality of the work done by the road crew and stated that this is not the issue. The main concern is that there is not enough work to keep a full-time crew.</li> <li>• Supervisor Clark replied that the twp must represent the residents of Mt. Joy who are paying the salaries of the road crew. If the twp can take care of the roads in Mt. Joy within a 25 hr work week, it is the responsibility of the Supervisors to take into consideration the savings to the taxpayers.</li> </ul>		<p>Nov. 18, 2010 for a vote.</p>
	<p><b>2. Training for Sign Requirements</b></p>	<p>PSATS will be presenting a Sign Inventory Management System Info Seminar on Wed., Nov. 17 in Chambersburg, PA. The training will address sign requirements and a system to keep track of the signs. Supervisor Gearhart suggested that the twp Roadmaster attend.</p>		<p>Secretary will register Roadmaster for seminar.</p>
	<p><b>3. Temporary Workers for Road Crew, Snow Removal</b></p>	<p>See attached:</p> <ol style="list-style-type: none"> <li>1. List of snow removal temporary workers.</li> <li>2. Procedures For Snow Removal</li> </ol>	<p>Supervisors will review list of workers and snow removal procedures and discuss at Regular Supervisors' Mtg. on Nov. 18<sup>th</sup>.</p>	<p>Forward to Regular Supervisors</p>
	<p><b>B. Agility Agreement - PennDot</b></p>	<ul style="list-style-type: none"> <li>• Agility Agreement is complete and has been accepted. The twp will use PennDot grade all to cut back banks and work on ditches, PennDot will provide an operator. The Agreement is projecting 56hrs of work @ \$100/hr = \$5,600, in exchange, the twp will maintain 3 state roads (Hoffman Home, Orphanage, and south end of Barlow Two Taverns Rds) for the winter. The Agreement is for 12/1/10 through 12/1/2011.</li> <li>• PennDot would like to continue this arrangement and will pay the twp so much per mile for winter maintenance. Request is only for winter maintenance. Total of 7 miles = 15 lane miles. The Twp will try</li> </ul>		

		the agreement this year and review in Dec. 2011.		
	<b>C. 2011 Road Projects – B. Rhodes</b>	See attached report. List of possible projects that the Roadmaster is requesting. Projects will need to be prioritized.		
	<b>D. ACT 209 Fees</b>	See attached list of Traffic Impact Fees listed by resident contributions. Solicitor recommends withdrawing monies from escrow account and reimbursing fees collected from residents. Include a letter of explanation from the twp to individuals who produced fees.	Secretary to prepare letter.	Forward to Regular Supervisors' Mtg, Nov. 18, 2010 for a vote.
	<b>E. Engineering/ SEO Proposals</b>	Requests were sent out to Engineering/SEO firms for companies interested in working with Mt. Joy Twp. As of today, 7 companies have responded expressing an interest: HRG, KPI, Buchart Horn, Inc., Wm. F. Hill & Assoc., Inc., FPE consulting Engineers, Martin and Martin, Inc., and CS Davison. KPI and FPE also indicated SEP services.	Proposals are available in the office for review. Supervisors will review and discuss at the next Supervisors' Regular Mtg. Supervisor Gearhart will consolidate information into a spread sheet. The goal of the Supervisors is to select a company before the end of 2010.	M. Gearhart to present spread sheet of proposals at Reg. Super. Mtg., 11/18/2010.
	<b>F. Updated Debt Statement</b>	See attached updated EOY 2010 Debt Statement showing a 28.99% reduction in debt.	For information.	
	<b>III. Correspondence</b>			
	<b>A. John Skiles</b>	Planning Commission member, John Skiles, will not pursuit a 2 <sup>nd</sup> term. His current term expires 12/31/2010.		
	<b>B. Heidi Benner</b>	Heidi Benner is hosting a Grand Opening of Benner Homestead Farm – A Living History on Sat., 11/13 <sup>th</sup> . The Board of Supervisors is invited to attend.	Supervisors Gormont, Updyke, and Gearhart accepted the invitation to express support of the program.	
<b>IV.</b>	<b>A. Fire Hydrants/ The Links at Gettysburg – Susan Smith, Esq.</b>	The Twp is considering ownership of the fire hydrants at The Links subject to a proper agreement with The Links. A discounted rate is given to the twp as owners of the hydrants. Regular rate of \$60 is discounted to \$20 of which The Links would reimburse the twp. <ul style="list-style-type: none"> <li>• The Solicitor will examine how the tariff operates during a large consumption of water.</li> <li>• Also included in responsibility of owner of the fire hydrants is to keep the hydrants clear of obstructions, snow and ice. Solicitor has asked</li> </ul>	Solicitor and Rick Klein continue to work out an agreement for the fire hydrants and present to Board of Supervisors for approval.	

		<p>The Links if the 18 hydrants will handle this upkeep, as well as keeping the hydrants from freezing during an ice event. This must be stated explicitly in the agreement.</p> <ul style="list-style-type: none"> <li>• Solicitor will put in the contract that The Links is responsible to replace hydrants that have been damaged.</li> <li>• Solicitor is suggesting payment of 3 months at a time in advance.</li> </ul>		
<b>IV.</b>	<b>Adjournment</b>	<p>With no further business to be discussed by the Board, the meeting was adjourned at 7:59p.m.</p>		

Respectfully Submitted,

Susan C. Harbin  
Secretary/Treasurer