

**Mount Joy Township Supervisors’
Supervisors’ Regular Meeting
October 20, 2016**

Meeting Minutes

Present: John Gormont, Chairman; David Updyke, Vice-Chair; Gil Clark; Dennis Bowman; Bradley Trostle; Susan Smith, Solicitor; Sheri Moyer, Secretary

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:00 PM

Pledge of Allegiance

Public Comments: Steve Kelley, 259 Clapsaddle Road questioned if the owner at 135 Clapsaddle Road applied for a driveway. Ms. Hare stated that he has a permit.

Approval of Minutes:

- Supervisors’ Regular Meeting Minutes, September 15, 2016. Mr. Updyke moved, seconded by Mr. Clark, to approve Minutes as presented. Motion carried unanimously.
- Supervisors’ Workshop Meeting Minutes, October 6, 2016. Mr. Clark moved, seconded by Mr. Trostle, to approve Minutes as presented. Motion carried unanimously.

Chairman’s Comments: None.

Solicitor’s Report: Mr. Clark moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

Persons Requesting Time on Agenda: None.

Announcements: None.

Treasurer’s Reports:

- Approval of the Monthly Finance Report. Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.
- Approval of the Bills Paid Report. Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

Road Report: Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

Subdivision/Land Development Plans:

• Ethel Angell Minor Final Subdivision Plan: Mr. Vranich said this subdivision is on Highland Avenue Road. Mr. Vranich said that the Board already took action and granted the modification request to allow this tract of land to be joined with the property of Donald G. Hubbard, Jr. the adjoining property owner. Mr. Vranich said the plan before them tonight is basically the same plan as submitted before. They did some housekeeping and cleaned up some of the items that were outstanding. He said both he and Ms. Hare reviewed the plan. Ms. Hare issued comments dated October 29, 2016 with no outstanding items. He issued comments dated October 19, 2016 with two items to be addressed before they sign the plan.

Mr. Vranich said if the Board wanted to move on the plan the first item would be to authorize signature on the non-building waiver. This has been approved by the Sewage Enforcement Officer and is recommending the Board to sign the document. Mr. Clark moved, seconded by Mr. Trostle, to authorize the signature of the Non-building Waiver. Motion carried unanimously.

Mr. Bowman moved, seconded by Mr. Clark, to conditionally approve the plan based on condition 2 of the William F. Hill & Associates, Inc. letter dated October 18, 2016 and payment of any outstanding fees at the Township level. Motion carried unanimously.

Engineering Report: Mr. Updyke moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

Zoning Officer/Code Enforcement Officer’s Report: Mr. Bowman moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

Building Inspections:

• **Land and Sea Service Inspection Report:** Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

• **MDIA Building Inspection Report:** Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

Open Records Officer Report: CR Property Group requesting zoning violations and any unpaid balance due for labor, materials or services for property located at 61 Heritage Drive – Denied.

Fire Company Reports:

	MJT Calls per month	YTD Calls in MJT
1. Alpha Fire Company	2	21
2. Barlow Fire Company	3	25
3. Gettysburg Fire Co.	3	20
4. United Hook & Ladder 33-3	1	6

Mr. Updyke moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously

2nd quarter financial statements from United Hook & Ladder: The Board acknowledged receipt of the 2nd quarter financial statement from United Hook & Ladder. Mr. Bowman moved,

seconded by Mr. Clark, to accept the financial reports and approve the 2nd quarter distribution payment to United Hook & Ladder. Motion carried unanimously.

3rd quarter statement from Alpha Fire Company, Barlow Fire Company and Gettysburg Fire Company: The Board acknowledged receipt of the third quarter financial statements from Alpha, Barlow and Gettysburg Fire Companies. Mr. Bowman moved, seconded by Mr. Updyke, to accept the financial reports and disburse the 3rd quarter distributions to Alpha, Barlow and Gettysburg Fire Companies. Motion carried unanimously

Correspondence:

- Notice dated September 2016 from PennDOT regarding the estimated allocation of municipal liquid fuels and turnback money
- Memorandum dated September 26, 2016 from Adams County Office for Aging requesting a contribution
- Barlow Volunteer Fire Company 2016 Donation Request
- Letter dated October 7, 2016 from Shannon Hare, Zoning Officer & Code Enforcement Officer regarding Agricultural Land preservation inspection notice
- Email dated October 12, 2015 from Department of the Auditor General enclosing a copy of the compliance audit report for Barlow Firemen's Relief Association
- Letter dated October 13, 2016 from Sheri Moyer enclosing Mt. Joy Twp.'s Agricultural Land Preservation Inspection Report
- Letter dated September 27, 2016 to Ed Strevig from Labor & Industry regarding complaint investigation

Committee/Board Reports:

- Personnel (B. Trostle, D. Updyke): No report.
- Finance (J. Gormont, D. Updyke): No report.
- Planning Commission: Monthly report presented. Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.
- Planning, Land Use & Zoning (D. Bowman): No report.
- Building & Grounds (G. Clark): No report.
- Roads (J. Gormont): Mr. Gormont stated that the final paperwork has been provided by FEMA for the January snow storm and the Township will be receiving \$22,723.66.
- Public Safety (G. Clark) No report.

Business:

- Alpha Fire Co.- New Station Update and Letters of Support: Mr. Gormont said that we received an email with an attached letter they are asking us to put on township letterhead and send to the Department of Community & Economic Development in support of their application for grant money. Mr. Gormont said that he thinks we should add language to the letter stating that we are not providing any funding for the project. Mr. Trostle said he would like clarification of the property value numbers. Ms. Smith said the township could draft their own letter without any numbers in it stating they are supporting their submitting an application for a grant. Mr. Clark moved, seconded by Mr. Updyke, to draft a letter at Alpha Fire Company's request to the state agency in support of the grant. Motion carried unanimously.

- **Budget Adoption:** Mr. Gormont said that the budget has been posted on the website and advertised and asked if there were any questions. Mr. Bowman moved, seconded by Mr. Clark, to adopt the budget for 2017 as presented. Motion carried unanimously.
- **The Outlet Shoppes at Gettysburg, November 6, 2016 Special Event:** Mr. Gormont stated the Township has received a special events permit application and questioned Ms. Hare if everything needed was provided. Ms. Hare stated the application is complete. Mr. Bowman moved, seconded by Mr. Trostle, to approve the Special Event Permit request. Motion carried unanimously.
- **Resolution - ASA (Area2) Seven Year Review:** At the October workshop meeting the Board approved the seven-year review of the Agricultural Security Area (Area 2) by unanimous vote. Mr. Bowman moved, seconded by Mr. Updyke, to adopt Resolution 16-2016 regarding the seven-year review of the Agricultural Security Area (Area 2). Motion carried unanimously.
- **Zoning Ordinance – parking commercial vehicles on residential property:** Ms. Smith said at the last meeting there was extensive discussion on how to set the threshold for application of the ordinance. The other item discussed was occupancy of a recreational vehicle that may be parked on a property. The first change provides that recreational vehicles are not to be used for living or sleeping quarters except for non-resident friends and family of the landowner for periods of not more than twenty (20) days per calendar year. The issue of defining a commercial vehicle shall mean any vehicle or trailer having a length of more than 24 feet but shall not mean farm vehicles and equipment. Mr. Bowman stated he is not ready to move forward with this at this time. Mr. Bowman moved, seconded by Mr. Clark to table for further discussion. Motion carried unanimously.

Executive Session: None.

Adjournment: With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Clark, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 8:35 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary