

**Mount Joy Township Supervisors’
Supervisors’ Regular Meeting
November 19, 2015**

Meeting Minutes

Present: John Gormont, Chairman; David Updyke, Vice-Chair; Gil Clark; Dennis Bowman; Bradley Trostle; Susan Smith, Solicitor; Sheri Moyer, Secretary

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:00 PM

Pledge of Allegiance

Public Comments: None.

Approval of Minutes:

- Supervisors’ Regular Meeting Minutes, October 15, 2015. Mr. Updyke moved, seconded by Mr. Bowman, to approve Minutes as presented. Motion carried unanimously.
- Supervisors’ Workshop Meeting Minutes, November 5, 2015 Mr. Bowman moved, seconded by Mr. Updyke, to approve Minutes as presented. Motion carried unanimously.

Chairman’s Comments: None.

Solicitor’s Report: Mr. Updyke moved, seconded by Mr. Bowman to accept the report as presented. Motion carried unanimously.

Persons Requesting Time on Agenda: None.

Announcements: None.

Treasurer’s Reports:

- Approval of Monthly Finance Report. Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.
- Approval of Bills Paid Report. Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

Road Report: Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

Subdivision and Land Dev.:

- Preliminary/Final Subdivision Plan – Lot 2 Addition Richard A. and Bonni L. Klein:

Mr. Vranich stated that Mr. McDowell revised the plans in accordance with both his and Ms. Hare's comments. Mr. Vranich said that the County reviewed the plan and issued comments. Mr. Vranich said that the comments on the County's review letter were the same that both he and Ms. Hare had on their review letters however, Mr. McDowell had been in contact with Mr. Vranich and has revised the plan accordingly. Mr. Vranich said comment No. 3 of his review letter is a standard requirement for the proper recording of the deeds. Comment No. 4 is for a financial security in the amount of \$3,700.00 that should be provided to the Township to ensure proper abandonment of the existing septic system and the well which are both located in Area 2A. Comment No. 6 relates to the easements/agreements which will need to be provided to the Township. Ms. Smith said that all the technical issues in the easement agreement have been resolved and, in form, it is acceptable. If the Board accepts it, the document would need to be recorded with the plan.

Mr. Vranich indicated that the first action that needs to be addressed is a planning module non-building waiver. Mr. Bowman moved, seconded by Mr. Trostle to authorize the Chairman or Municipal Secretary to sign the non-building declaration. Motion carried unanimously.

Mr. Vranich said that the next step would be to accept the withdrawal letter. Mr. Gormont said that the Township received a letter from Martin and Martin dated October 29, 2015 addressed to Ms. Hare withdrawing Preliminary/Final Subdivision and Land Development Plan – Phase I Powder Creek dated June 8, 2015 and Final Subdivision Plan for Lot #10, The Links at Gettysburg Powder Creek Phase I dated September 29, 2015. Mr. Bowman moved, seconded by Mr. Trostle to accept the withdrawal letter dated October 29, 2015 from Martin and Martin. Motion carried unanimously.

Mr. Vranich indicated at this point it is up to the Board as to how they want to proceed regarding the plan. Mr. Bowman moved, seconded by Mr. Clark, to approve the plan. The motion was amended and Mr. Bowman and Mr. Clark agreed to the change. Mr. Bowman moved, seconded by Mr. Clark to conditionally approve the plan based on conditions 3, 4 & 6 of the William F. Hill & Associates, Inc. letter dated November 19, 2015. Ayes – Mr. Bowman, Mr. Clark, Mr. Gormont, Mr. Trostle; Nay – Mr. Updyke. Motion carried.

Engineering Report: Mr. Updyke moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

Zoning Officer/Code Enforcement Officer's Report: Mr. Bowman moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

Building Inspections:

- **Land and Sea Service Inspection Report:** Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

- **PA Municipal Code Alliance, Inc.:** Mr. Updyke moved, seconded by Mr. Trostle, to accept the report as presented. Motion carried unanimously.

Open Records Officer Report:

- Sandra M. Topper – requesting a copy of the violation letter sent to Mr. Zeigler, 4002 Baltimore Pike - Granted

Fire Company Reports:

	MJT Calls per month	YTD Calls in MJT
1. Alpha Fire Company	2	29
2. Barlow Fire Company	3	41
3. Bonneauville Fire Co.	1	23
4. Gettysburg Fire Co.	4	33

Mr. Trostle moved, seconded by Mr. Updyke to accept the report as presented. Motion carried unanimously

3rd quarter statement from Alpha Fire Company: Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously

Ms. Moyer said that as of this time the Township has received 3rd quarter statements from three fire companies; Alpha, Barlow and Gettysburg. She questioned the Board if they wanted to distribute the funds now or wait until Bonneauville submits their financial statement. Mr. Gormont asked the Board if anyone wanted to put a motion on the table. Mr. Bowman moved, seconded by Mr. Trostle to distribute the 3rd quarter funds to the fire companies that have submitted their financial reports. Motion carried unanimously.

Barlow Volunteer Fire Company 2016 proposed Budget: The Board acknowledged receipt of Barlow Fire Companies 2016 proposed budget.

Correspondence

- Letter dated October 21, 2015 from DEP to Howe Home Sales, Inc. regarding 455 Plunkert Road Holding Tank Application
- Letter dated October 23, 2015 from Attorney David K. James regarding 2975 Baltimore Pike Agricultural Conservation Easement transfer from Irvin S. & Rhonda Conover to Jacob D. and Anna N. Miller
- Letter dated October 26, 2015 from Rabbittransit enclosing 2014-15 Annual Report
- Letter dated November 2, 2015 from DEP to Tripwire Operations requesting a meeting
- Abbottstown Borough Office Open House invitation December 18, 2015
- Email dated November 13, 2015 from Comcast regarding additional channels

Committee/Board Reports:

- Personnel (B. Trostle, D. Updyke): Mr. Updyke stated the Zoning Officer/Code Enforcement Officer has completed her 6 month review (October 6, 2015) and is recommending a \$1.00 per hour increase retroactive to October 6, 2015. Mr. Updyke moved, seconded by Mr. Trostle, to increase the Zoning Officer/Code Enforcement Officer's pay by \$1.00 per hour retroactive to the October 29, 2015 (10/8-10/21) pay period. Motion carried unanimously.
- Finance (J. Gormont, D. Updyke): The budget will be on next month's agenda for approval.
- Planning Commission: There was no meeting in November.
- Planning, Land Use & Zoning (D. Bowman): No report.
- Building & Grounds (G. Clark): No report.
- Roads (J. Gormont): Mr. Gormont said that the salt brine is all mixed and ready to go and the plows are mounted.

- Public Safety (G. Clark): Mr. Clark said Don Yingling, the Township's Emergency Management Coordinator has notified Mr. Clark that he would like to relinquish that position as of January 1, 2016. Mr. Gormont said he spoke to someone and they are to contact Mr. Yingling to find out the details of what is expected and will get back to him to let him know if he will take that position.

Business:

- Stormwater Management Operation and Maintenance Agreement – David R. Franz: Mr. Bowman moved, seconded by Mr. Trostle, to authorize signature of the Stormwater Management Agreement for David R. Franz property at 742 Harrison Drive, Gettysburg, Pennsylvania. Motion carried unanimously.
- Keith Yingling – Sidewalk Escrow Reduction: Mr. Vranich reported that he did a final inspection and is recommending a full release of the financial security. Mr. Bowman moved, seconded by Mr. Trostle, to release the financial security in the amount of \$21,000.00 to Keith L. Yingling. Motion carried unanimously.
- 1795 Baltimore Pike, Gettysburg Tours - Traffic Study: Mr. Vranich said that this project went before the Zoning Hearing Board and was approved to use the property for storage of their tour buses. This is the standard application to PennDOT for driveway access. Mr. Vranich said that the Township Ordinance has several triggers to require a traffic impact study and this project does not meet those triggers. Mr. Vranich indicated that the numbers submitted were 112 trips. With 25 buses at full capacity this means for each bus to leave and come back would be 50 trips, arrival and departure of one bus driver per bus would be another 50 trips. They are assuming 3 on-site employees with 4 trips per employee (arriving, out to lunch, return from lunch, leaving at end of day) so that would be at total of 12 trips. This is how they arrive at 112 trips per day. They are assuming half of the buses will leave in one hour and half of the bus drivers arrive at the same time so that would be 26 trips in an hour. Mr. Vranich indicated that the buses will be leaving between 8:00 am and 11:00 am. They do not assign a specific peak hour. Mr. Vranich said they will have to obtain a PennDOT highway occupancy permit which will handle the site distances, radius and could even require a turn lane if warranted. Mr. Vranich brought this to the Board's attention to see if they wanted the Traffic Engineer to look at it or defer it to PennDOT because it is access to a state road.
- Illumination Ordinance: Ms. Smith stated that draft illumination ordinance incorporates one section from the proposed sign article and one section from the proposed lighting article both of which dealt with illuminated signs. Because this is an amendment to a zoning ordinance the Township Planning Commission and the County have 30 days to review and comment on it. This means the public hearing cannot be set earlier than the January 21, 2016 regular meeting. The Board agreed to advertise for the public hearing to be held January 21, 2016 at 7:05 p.m.
- Mr. Gormont stated that the Township received a letter from the auditors, Smith Elliott Kearns & Co. regarding their engagement letter which requires a signature. Mr. Updyke moved, seconded by Mr. Trostle to authorize the Chairman's signature on the Smith Elliott Kearns & Co. engagement letter. Motion carried unanimously.

Executive Session:

Start: 8:10 p.m.

Topic: Herrick Litigation

Meeting Reconvened: 8:22 p.m.

Adjournment: With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Clark, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 8:28 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary