

**Mount Joy Township
Supervisors' Regular Meeting
November 15, 2018
Meeting Minutes**

Present: John Gormont, Chairman; David Updyke, Vice-Chair; Dennis Bowman; Jeffrey Patterson; Terry Scholle; Susan Smith, Solicitor; Sheri Moyer, Secretary via conference call

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, Pennsylvania.

Call to Order: John Gormont, presiding.

Starting Time: 7:10 p.m.

Pledge of Allegiance

Mr. Gormont stated prior that to the Board of Supervisors' meeting, the Board conducted an executive session to discuss matters relating to the Links Financial Security Agreement issue and enforcement actions relating to Tripwire. The executive session started at 6:30 p.m. and ended at 7:05 p.m.

Public Comments: None.

Approval of Minutes:

- Supervisors' Regular Meeting Minutes, October 18, 2018. Mr. Updyke moved, seconded by Mr. Bowman, to approve the minutes as presented. Motion carried unanimously.
- Supervisors' Workshop Meeting Minutes, November 1, 2018: Mr. Updyke moved, seconded by Mr. Patterson, to approve the workshop meeting minutes as presented. Motion carried unanimously.

Chairman's Comments: None.

Solicitor's Report: Mr. Updyke moved, seconded by Mr. Scholle, to accept the report as presented. Motion carried unanimously.

Persons Requesting Time on Agenda: None.

Announcements: None.

Treasurer's Reports:

- Approval of Monthly Finance Report. Mr. Updyke moved, seconded by Mr. Bowman, to accept the financial report. Motion carried unanimously.
- Approval of Bills Paid Report. Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

Road Report: Mr. Updyke moved, seconded by Mr. Scholle, to approve the road report. Motion carried unanimously.

Planning Commission: No report. Planning Commission members were invited to attend the November 1, 2018 workshop meeting.

Subdivision and Land Dev.: None.

Engineering Report: Mr. Patterson moved, seconded by Mr. Bowman, to accept the October engineer report as presented. Motion carried unanimously.

Zoning Officer/Code Enforcement Officer's Report: Mr. Bowman moved, seconded by Mr. Updyke, to accept the report as presented. Motion carried unanimously.

Land and Sea Service Inspection Report: Mr. Bowman moved, seconded by Mr. Scholle, to accept the report as presented. Motion carried unanimously.

- **UCC Quarterly Report for 3rd quarter 2018:** Mr. Gormont said this is the report that is filed with the State. During the third quarter of 2018, a total of 7 permits were issued. The total fees paid were \$31.50.

Open Records Officer Report:

- Paul Walker – Any open violation or open/expired building permit for 1570 Highland Ave. – denied no records exist

Fire Company Reports:

	MJT Calls per month	YTD Calls in MJT
1. Alpha Fire Company	2	20
2. Barlow Fire Company	5	39
3. Gettysburg Fire Co.	7	31
4. United Hook & Ladder.	2	7

Mr. Patterson moved, seconded by Mr. Bowman, to accept the report as presented. Motion carried unanimously.

Second quarter financial reports from Gettysburg Fire Company. Mr. Bowman moved, seconded by Mr. Updyke, to accept the financial report and release the second quarter disbursements to Gettysburg Fire Company. Motion carried unanimously.

Correspondence:

- Letter dated October 8, 2018 from Skelly and Low regarding culvert pipe replacement on Hickory Road
- Littlestown Area Senior Center seeking a donation
- Letter dated October 16, 2018 from Rabbittransit seeking \$1,000 in local matching funds for 2019
- Letter from Rabbittransit enclosing 2017-2018 annual report
- Letter dated October 31, 2018 from Adams County Tax Services regarding new naming for “Construction Permit” to “Improvement Permit”

Committee/Board Reports:

- Personnel (Patterson, Updyke): No report
- Finance (Gormont, Updyke): No report
- Roads (Gormont): No report
- Public Safety (Bowman): No report

Business:

- Budget: Mr. Bowman moved, seconded by Mr. Patterson, to approve the 2019 Budget. Motion carried unanimously.
- Personnel: Mr. Patterson moved, seconded by Mr. Updyke to adopt the Personnel Policy and Benefits Manual with the changes discussed, to go into effect January 1, 2019. Motion carried unanimously.

Mr. Patterson moved, seconded by Mr. Gormont, that all employee's, except part time road crew, are eligible for a contribution with proof of medical insurance. Motion carried unanimously. Mr. Patterson amended the motion, Mr. Gormont seconded the amended motion, to have this go into effect starting November 15, 2018. Motion carried unanimously.

- Links Financial Security Agreement: Ms. Smith said, as per the Financial Security Agreement, Garrison Falls has reached the 70% and they failed to complete the improvements, specifically landscaping. Notice was given to the Links that they were out of compliance. At the last meeting a schedule was set for the completion of the landscaping and submission of the revised plan. The commitment deadline for submission of the revised plan was missed however, the plan has since been submitted. Mr. Gormont said that a consensus is that the Township draft a letter to Mr. Klein clearly stating all the opportunities to meet commitments and his failure to do so and have an action plan if this occurs again. Also, the letter should include some wording that plans submitted must be complete or they will be returned as incomplete. Mr. Updyke moved, seconded by Mr. Patterson to draft a letter stating that it is unacceptable to continue to miss deadlines. This letter should include a history of the past deadlines missed. Going forward that he must meet deadlines. If he does not meet the deadline requirement, the plans could be denied. Motion carried unanimously.

Ms. Smith said the plan before the Board was reviewed by both the Township Engineer and Zoning Officer and Code Enforcement Officer. Mr. Updyke moved, seconded by Mr. Scholle, to send the plan back to satisfy the requirements in the review letters and resubmit it in 60 days (January 14, 2019) for Board review. Motion carried unanimously.

Other Business (not on the Agenda): None.

Executive Session: Start time: 6:30 p.m.

Topics: Links Financial Security Agreement issue and enforcement actions relating to Tripwire.

Meeting Reconvened: 7:05 p.m.

Mr. Scholle moved, seconded by Mr. Updyke to appeal to the Commonwealth Court for relief. Motion carried unanimously.

Adjournment: With no further business to be discussed by the Board, Mr. Patterson moved, seconded by Mr. Bowman, to adjourn the meeting. Motion carried unanimously. Meeting adjourned 8:39 p.m.

Respectfully Submitted,

Sheri L. Moyer
Secretary