

**MOUNT JOY TOWNSHIP SUPERVISORS
MINUTES
NOVEMBER 18, 2021 REGULAR MEETING**

The meeting was an open meeting, also conducted as a remote meeting through the SmartMeeting platform. Attendance and votes were taken by roll call.

Present: John Gormont, Chairman; David Updyke; Vice Chairman Terry Scholle; Bernie Mazer; Dr. Judy Morley

Also Present: Susan Smith, Solicitor; Erik Vranich, Township Engineer; Melissa Zirkle, Administrative Assistant; Shannon Hare, Secretary and Zoning Officer and Code Enforcement Officer

Public Comment. None

Approval of Minutes

- Regular Meeting Minutes, October 21, 2021. Supervisor Mazer moved, seconded by Supervisor Updyke to approve the minutes. Motion carried, unanimously.
- Workshop Meeting Minutes, November 4, 2021. Supervisor Mazer moved, seconded by Supervisor Morley to approve the minutes. Motion carried, unanimously.

Solicitor's Report. Solicitor Smith presented her report. Supervisor Updyke moved, seconded by Supervisor Scholle to accept the Solicitor's Report for the period following the October regular meeting. Motion carried, unanimously.

Treasurer

- Approval of Monthly Finance Report. Supervisor Updyke moved, seconded by Supervisor Mazer to approve the Monthly Finance Report for October 2021. Motion carried, unanimously.
- Approval of Bills Paid Report. Supervisor Updyke moved, seconded by Supervisor Mazer to approve the Bills Paid Report for October 2021. Motion carried, unanimously.

Police Report. Supervisor Mazer moved, seconded by Supervisor Scholle to accept the October 2021 Police Report. Motion carried, unanimously.

Roadmaster's Report. Roadmaster Gormont reported that Basehor Roth Rd is complete. The road crew also completed the project that widened the intersection at Krug Rd and Hoffman Home Rd.

Engineer's Report. Mr. Vranich presented his report. Supervisor Updyke moved, seconded by Supervisor Mazer to accept the Engineer's Report for October 2021. Motion carried, unanimously.

Zoning Officer and Code Enforcement Officer's Report. Supervisor Updyke moved, seconded by Supervisor Morley to accept the Zoning and Code Enforcement Officer's Report for October 2021. Motion carried, unanimously.

Planning Commission's Report. Supervisor Scholle moved, seconded by Supervisor Mazer to accept the Planning Commission Report for November 2021. Motion carried, unanimously.

Land and Sea Report. Supervisor Updyke moved, seconded by Supervisor Morley to accept Land and Sea's Permits and Inspections Report for October 2021. Motion carried, unanimously. The Board also acknowledged receipt of the 3rd quarter report from Land and Sea.

Open Records Officer's Report- There were a number of Right-To-Know Requests received by the Township. The requests and disposition were reported-on the agenda.

Fire Company Reports

- Supervisor Updyke moved, seconded by Supervisor Scholle to accept Fire Companies' reports for October 2021. Motion carried, unanimously. The Board acknowledged the receipt of Barlow Fire Companies' 2022 Budget.

Correspondence

The following correspondence was acknowledged:

- Letter from PSATS dated October 21, 2021 regarding unemployment compensation group trust.
- Letter dated October 26, 2021 regarding invoice for municipal maintenance agreement.

Subdivision/Land Development Plans-None

Committee Reports

- Personnel: (Updyke). No report
- Finance: (Gormont and Updyke). No report
- Roads (Gormont). No report

Business

- Request for exemption from Chapter 68 Septic Systems (OLDS) for 1479 Barlow Two Taverns Rd. Supervisor Mazer moved, seconded by Supervisor Updyke to accept the exemption from Chapter 68 Septic Systems (OLDS) for 1479 Barlow Two Taverns Rd. Motion carried, unanimously.
- Request for exemption from Chapter 68 Septic Systems (OLDS) for 149 California Rd. Supervisor Mazer moved, second by Supervisor Scholle to accept the exemption from Chapter 68 Septic Systems (OLDS) for 149 California Rd. Motion carried, unanimously.
- Reappoint Smith, Elliot, Kearns, & Co. Supervisor Scholle moved, seconded by Supervisor Mazer to reappoint Smith, Elliot, Kearns, & Co, as the Township accounting firm- Motion carried, unanimously.
- Quote from Olde Glory Contractors for Mud College Schoolhouse roof and repairs. Supervisor Mazer moved, seconded by Supervisor Morley to accept the quote from Olde Glory Contractors for Mud College Schoolhouse roof and repairs to be paid out of the general fund. Motion carried, unanimously.
- Fire Service Area Mapping and Analysis Initiative. Solicitor Smith explained that the County maintains a spreadsheet of fire services data which. they want to continue to update Supervisor

Morley moved, seconded by Supervisor Updyke to enter into the data use authorization agreement. Motion carried, unanimously.

- ACATO By-law change proposal/Vice President. Chairman Gormont explained the changes to the by-laws by ACATO to have the Secretary and the Treasurer come from the same Township. Supervisor Scholle moved, seconded by Supervisor Mazer to approve the by-law change. Motion carried, unanimously. Chairman Gormont announced the need for a Vice-President of ACATO.
- Application for Addition to Agricultural Security Area (ASA) for David and Mary Kinsella, 375 Bowers Rd. Littlestown. Solicitor Smith explained that the first step in the ASA process was for the Board to acknowledge the receipt of the application followed by setting the date of public hearing. Supervisor Mazer moved, seconded by Supervisor Scholle to acknowledge the receipt of the application and to set the public hearing for February 17, 2022. Motion carried, unanimously.
- Application for PA Cider Fest Special Event. Ms. Hare explained that an application for a special event was received from the Outlets for an event in June of 2022. The application was determined to be complete. Linda Wellborn from the Outlets explained that the event is the PA Cider Fest. It is a 4-5 hour one day event on a Saturday in June. The estimated attendance would not be any higher than a Black Friday. The event would include food trucks and live music. Supervisor Mazer moved, seconded by Supervisor Morley to approve the application for the special event. Motion carried, unanimously.
- American Rescue Plans Funds. Solicitor Smith discussed the updates to the reporting requirements. The municipality must have internal controls in place before the first dollar can be used. The internal controls best practices include written policies and procedures, written standards of conduct, risk-based due diligence, risk-based compliance monitoring, and record maintenance and retention. The municipality also needs to comply with civil rights requirements.
- Planning Commission's recommendation to the Board of Supervisors. Solicitor Smith discussed the Planning Commission's recommendation of the draft amendments to the Zoning Ordinance for the warehouse and storage uses. Solicitor Smith submitted the Planning Commission's proposal to the Board the proposal to review. The Board will determine the ordinance draft and set a public hearing at its next meeting.
- **Executive Session.** The Board entered in executive session after adjournment. The announced subject topics were litigation (Brookview).
- **Adjournment.** With no further business to be discussed by the Board, Supervisor Updyke moved, seconded by Supervisor Scholle to adjourn the meeting. Motion carried unanimously. Meeting adjourned 7:52 p.m.

Respectfully submitted by,

Shannon M. Hare
Secretary