

Mount Joy Township Supervisors' Supervisors' Regular Meeting

December 19, 2013

Meeting Minutes

Present: Supervisors - John Gormont, Chairman; Vice-Chair, David Updyke; Bradley Trostle, Gil Clark, Mike Gearhart;
Solicitor - Susan Smith; Secretary/Treasurer – Susan Harbin

 2 Number of Residents Signed Attendance Sheet for this meeting.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Item/Topic		Action/Resolution	Follow Up/ Date
Call to Order	John Gormont presiding. Starting Time: 7:00 pm		
Pledge of Allegiance			
Public Comments			
Approval of Minutes	<ul style="list-style-type: none"> • November 21, 2013 Supervisors' Regular Meeting Minutes • December 5, 2013 Supervisors' Workshop Meeting Minutes 	<p>Mr. Updyke moved, seconded by Mr. Gearhart, to approve Minutes as presented. Motion carried unanimously.</p> <p>Mr. Updyke moved, seconded by Mr. Gearhart, to approve Minutes as presented. Motion carried unanimously.</p>	
Chairman's Statement – John Gormont	Mr. Gormont thanked Susan Smith, MJT solicitor, for providing a delicious dinner for the Supervisors, office staff and road crew.		
Solicitor's Report – Susan Smith, Esq.	Solicitor's Report presented.	Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously.	

Persons Requesting Time on Agenda	None.		
Announcements	No announcements.		
Treasurer's Reports	Approval of Monthly Finance Report Approval Bills Paid Report.	Mr. Updyke moved, seconded by Mr. Clark, to accept Report as presented. Motion carried unanimously. Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously.	
Road Report	Report presented. Mr. Updyke commended the road crew for the great job of keeping the roads clear during the recent multiple snowstorms. Summer Projects list presented.	Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously.	
Subdivision and Land Dev.	None.		
Planning Commission	No report.		
Wm. F. Hill & Assoc. Engineering Report, Eric Vranich	Report presented. Roadway ownership map revised depicting MJT roads, state owned roads and private roads. Links Concept Plan – Traffic Study A Traffic Impact Study is required to be submitted. Applicant's traffic engineer has requested input on the area and scope of the study. MJT should determine whether they wish to have a the Township traffic engineer coordinate with the Links traffic engineer. Herrick Bldg. Financial security reduction request. Engineer is recommending the Twp. consider reducing the required financial security to \$10,963.00. This is a reduction of \$24,907.16 from the original security. Sheetz working on final plans and must post bond prior to signatures on the bond. Outstanding Conditions: 1. Cross easement documents.	Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously. Supervisors agreed to use Trans Associates, the Twp. traffic engineers, to provide feedback regarding the scope of study. Mr. Trsotle moved, seconded by Mr. Updyke, to approve reducing the financial security for Herrick Building and Excavating to \$10,963.00. Motion carried unanimously. Supervisors agreed to a continued review during the 1/16/14 business meeting of the conditions needed for finalizing the plan.	Forward to Reg. Mtg. 1/16/14.

	<p>2. Maintenance agreement for traffic signal markings. 3. Bond documents and confirmation. 4. Highway occupancy permit.</p> <p>Governor just increased the prevailing wage limits for local road and bridge projects from \$25K to 100K.</p>		
Zoning Officer/Code Enforcement Officer Report, Cindy Smith	<p>Report presented.</p> <p>A Zoning Hearing Board appeal has been filed for an application of a variance. Applicant is requesting use of a property to raise and butcher 20K chickens, plus retail sales. Butchering element is not permitted under Township ordinance.</p>	<p>Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously.</p> <p>The Supervisors would like Twp. Solicitor to represent the MJT at the ZHB mtg.</p>	
Fryer Property	Septic pumping extension request. Weather issues.	Mr. Gearhart moved, seconded by Mr. Clark, to approve an extension to 6/30/14. Motion carried unanimously.	
Hoffman Property	Septic pumping extension request. Death in family.	Mr. Updyke moved, seconded by Mr. Clark, to approve an extension to 6/30/14. Motion carried unanimously.	
Land and Sea Services, LLC, Building Inspections	Report presented.	Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously.	
Open Records Officer Report	No report.		
Monthly Fire Co. Reports			
Twp. Contributions	2013 MJT Fire Company Contributions have been mailed.		
Fire Calls	MJT Fire Calls	YTD Fire Calls in MJT	
1. Alpha Fire Company	No report.	21	
2. Barlow Fire Company	4	34	
3. Bonneauville Fire Co.	7	34	
4. Gettysburg Fire Co.	3	30	
Correspondence	<ul style="list-style-type: none"> CenturyLink Confirmation of Services Ordered Michael Breighner – Note of Thanks to Board of Supervisors 		

	<ul style="list-style-type: none"> • ACEDC Membership Investment in Adams County's Economy • York Adams Tax Bureau 2012 Operating Fund Excess • Robert C Hoffman Charitable Endowment Trust ltr. 	
Rabbitransit Mtg.	Mr. Gormont attended a rabbitransit mtg. and commented at the mtg. that MJT only has 1 stop which is not providing much benefit to MJT residents. Rabbitransit is requesting financial support.	
Committee/Board Reports		
<u>Personnel</u> B. Trostle, D. Updyke	<p>Mr. Updyke stated that a business decision has been made to reconstruct personnel to better serve the Twp. management and administrative needs. The business office will be staffed with permanent part time employees. The road crew will be permanent full time employees. This change recognizes the roads as the primary physical asset of the Twp. The Twp. is responsible for maintaining this asset for the use and benefit of the residents.</p> <ol style="list-style-type: none"> 1. Susan Harbin will move from Secretary/Treasurer to part time Secretary 1/2/2014. 2. The Personnel Cmte. will advertise for a part time Treasurer. 3. Scott Hughes, Bradly Shank, and Shane Wise will move to full time employees and will be eligible for health insurance. <p>Change to personal policy presented, reflecting changes to the pension plan.</p>	<p>Mr. Updyke moved, seconded by Mr. Trostle, to approve the 3 personnel changes as presented. Aye: Mr. Gormont, Updyke, Trostle, and Gearhart Nay: Mr. Clark Motion carried.</p> <p>Mr. Updyke moved, seconded by Mr. Trostle, to accept the personnel policy reflecting changes to the pension plan. Motion carried unanimously.</p>
<u>Finance</u> J. Gormont, D. Updyke	No report.	
<u>Planning Commission</u>	No report.	
<u>Planning, Land Use & Zoning</u> - G. Clark	No report.	
<u>Building & Grounds</u> M. Gearhart	No report.	
<u>Roads</u> J. Gormont	No report.	

<u>Public Safety</u> G. Clark	No report.		
<u>Council of Government</u> M. Gearhart	Mr. Gearhart made an observation that 1/3 to 40% of members were not present at last COG mtg.		
Old Business			
Lyman Schwartz Subdivision Plans Request for Reimbursement	Analysis presented for a refund of \$1530.22.	Mr. Clark moved, seconded by Mr. Gearhart, to refund Mr. Schwartz in the amount of \$1530.22. Motion carried unanimously.	
New Business			
1. 2014 Budget		Mr. Gearhart moved, seconded by Mr. Updyke, to approve the 2014 Budget as presented. Motion carried unanimously.	
2. Resolution No. 20 of 2013, MJT Employee Pension Plan	Joinder Agreement presented. Stipulating changes made for contributions to the plan.	Mr. Updyke moved, seconded by Mr. Trostle, to approve the Joinder Agreement as presented. Motion carried unanimously. Mr. Updyke moved, seconded by Mr. Trostle, to approve Resolution No. 20 of 2013 as presented. Motion carried unanimously.	
3. Sheetz Stormwater Maintenance and Management Agreement	Solicitor presented	Mr. Updyke moved, seconded by Mr. Gearhart, to enter into the Stormwater Management Agreement that will be finalized by counsel. Motion carried unanimously.	
Executive Session	Executive Session started: 8:31 pm Topic: Pension Plan Executive Session ended: 8:48 pm		
	Meeting Reconvened: 8:48 pm		
Chairman's Comment	This is Mike Gearhart's last mtg. as a Supervisor. Mr. Gormont thanked Mr. Gearhart for his service and support.		
Adjournment	Meeting at 8:50 pm.		

Respectfully Submitted,

Susan C. Harbin
Secretary/Treasurer