

**RESOLUTION NO. 3 OF 2020**

**TOWNSHIP OF MOUNT JOY, ADAMS COUNTY, PENNSYLVANIA**

A Resolution of the Board of Supervisors of the Township of Mount Joy, Adams County, Pennsylvania, authorizing the payment of recurring and customary bills and expenses prior to the approval of the bills list at the monthly meeting of the Board of Supervisors.

**WHEREAS**, the Board of Supervisors (“Board”) of the Township of Mount Joy, Adams County, Pennsylvania, (“Township”) meets once a month;

**WHEREAS**, at each meeting of the Board of Supervisors, a list of bills and expenses incurred by the Township is presented for review and approval or denial for payment;

**WHEREAS**, the Township experiences recurring and customary expenses each month for items such as payroll, utility services, and professional services;

**WHEREAS**, some of the said recurring and customary expenses have penalties and/or late fees if not paid within a stated time period, which time period may expire prior to the monthly meeting of the Board, and payroll must be paid more often than monthly; and,

**WHEREAS**, the aforesaid expenses, because they are recurring, can be adjusted in later billings should there be an overcharge, or an undercharge, or other irregularity in the amount billed and paid prior to approval of the bills list by the Board;

**NOW THEREFORE, BE IT RESOLVED**, that the township officials authorized to make and sign drafts, checks, and other forms of payment from the Township funds for expenses of the township be, and hereby are, authorized to pay recurring and customary bills and expenses of the Township prior to approval of payment of those bills and expenses by the Board of Supervisors of Mount Joy Township when those bills meet the following criteria:

- The bill or expense is a recurring expense, such as a utility bill, a bill from a professional adviser to the Township, an employee wage or salary, etc.;
- It is reasonably expected that if there is an error in the payment made prior to approval of the Bills List by the Board, there will be a subsequent opportunity to adjust for the error; and,
- The bill or expense is for an employee or is from a vendor or creditor who has presented billings in the past that have been approved by the Board and who has not been the subject of disputes or differences concerning such prior billings.

This Resolution is and will remain in effect until amended or repealed.

ADOPTED this 6<sup>th</sup> day of January 2020.

Attest:

Mount Joy Township  
Adams County, Pennsylvania  
Mount Joy Township Board of Supervisors

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Sheri L. Moyer, Secretary

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John E. Gormont, Chairman

SEAL

*I, Sheri L. Moyer, Secretary for Mount Joy Township, do hereby attest that the foregoing Resolution No. 3 of 2020 as voted upon and approved by Unanimous vote of the Board of Supervisors on the 6<sup>th</sup> day of January 2020.*