

**Mount Joy Township Supervisors'
Regular Meeting
July 21, 2011**

Meeting Minutes

Present: Board Chairman - John Gormont; Supervisors - David Updyke, Gilbert Clark, Michael Gearhart, Bradley Trostle;
Solicitor - Susan Smith; Secretary/Treasurer - Susan Harbin

Number of Residents Signed Attendance Sheet for this meeting.

10 The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Item/Topic	Discussion	Action/Resolution	Follow Up/ Date
Call to Order	John Gormont presiding. Starting Time: 7:00 pm		
Pledge of Allegiance			
Approval of Minutes	<ul style="list-style-type: none"> • June 16, 2011 Regular Meeting Minutes • July 7, 2011 Workshop Meeting Minutes 	<p>Mr. Gearhart moved, seconded by Mr. Updyke to approve Minutes as presented. Motion carried unanimously.</p> <p>Mr. Gearhart moved, seconded by Mr. Updyke to approve Minutes as presented. Motion carried unanimously.</p>	
Chairman's Statement – John Gormont	Nothing to report at this time.		
Solicitor's Report – Susan Smith, Esq.	Solicitor's Report presented.	Mr. Updyke moved, seconded by Mr. Clark to accept Report as presented. Motion carried unanimously.	
Persons Requesting Time on Agenda	Nothing at this time.		
Public Comment	Chairman reminded residents that to be on the agenda under Public Comments, resident must request 1 week in advance.		

1. Eileen Holmes	Recommending residents check on neighbors during extreme hot weather.		
2. Dan Olinger	Mr. Olinger requested a review of township zoning ordinance stating that structure over 1000 sq.ft. must have a land development plan. He is considering building a 30 x 40 ft. garage	Mr. Olinger and Zoning Officer will discuss.	
Announcements	No announcements at this time.		
Treasurer's Reports	Approval of Monthly Finance Report Approval Bills Paid Report.	Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously. Mr. Gearhart moved, seconded by Mr. Updyke, to accept Report as presented. Motion carried unanimously.	
Subdivision and Land Development Plans	Nothing to present at this time.		
Road Report	Report presented.	Mr. Gearhart moved, seconded by Mr. Updyke, to accepted Report at presented. Motion carried unanimously.	
Zoning Officer's Report Cindy Smith	Zoning Officer's Report presented.	Mr. Updyke moved, seconded by Mr. Gearhart, to accept Report as presented. Motion carried unanimously.	
The Links: Letters of Credit	See attached: Wm. F. Hill & Assoc., Inc. letter, dated July 21 st . List of financial security amounts for The Links of Gettysburg. Security needs to be posted on undeveloped projects. The Township needs performance guarantee. If bonds are not provided, the financial risk could be great for the Township.	Solicitor recommendation: Notify the developer that there is a lapse in the security.	Solicitor will notify and converse with the developer.
Land and Sea Services, LLC, November 2010 Building Inspections	Report presented.	For Information.	
Open Records Report	Trisha Frassetto, Signature Information Solutions, Inc. requesting detailed monthly tax collector statements.		
Correspondence	<ul style="list-style-type: none"> • Stephen Alexander letter dated 7/7/11 • ACT 167 Storm Water Mgmt Plan, e-mail dated 7/18/11 • Sandra Cooper letter dated 7/14/11, request for return 	Mr. Clark will keep informed; engineer will attend meeting and present summary to Brd. of Supervisors.	

	<ul style="list-style-type: none"> of Recreation Fees • Hockley & O'Donnell insurance reimbursement • DCNR letter dated 6/9/11, Final payment and project closeout • Gettysburg Rec Dept, letter dated 6/22/11, thank you for contribution • Bonneauville Fire Company letter dated 6/29/11 		Forward Rec Fees discussion to Wkshp, 8/4.
Committee/Board Reports			
<u>Personnel</u> J. Gormont, M. Gearhart 1. Temporary Help, Susan Harbin	Special Project: A request for public records as been submitted to the Township from a private party concerning the NID at The Links at Gettysburg. The Township is required to supply the information requested. The Secretary needs help with this records research project and is requesting hiring of a temporary worker. The Secretary is recommending Jean Gormont as a temporary worker for this project. Ms. Gormont is familiar with the Twp files and has helped in the office previously.	John Gormont reclused himself from this portion of the business meeting. Mr. Updyke moved, seconded by Mr. Gearhart, to hire a temporary worker to complete the records research project. Mr. Updyke, Gearhart, Clark, and Trostle voted yea. Motion passed. Mr. Updyke moved, seconded by Mr. Gearhart, to hire Jean Gormont on a temporary basis to complete the records research project. Mr. Updyke, Gearhart, Clark, and Trostle voted yea. Motion passed.	
2. Vacant Positions	<ul style="list-style-type: none"> • Temporarily hired one employee to work on the road crew. Currently advertising for road crew position. • Placing ad in newspaper for Secretary's Assistant position. 		
<u>Finance</u> J. Gormont, D. Updyke Susquehanna Bank Loan	<ul style="list-style-type: none"> • A 100K payment on the principle for the 1M Ag Land Preservation Loan will be made. Current debt will be reduced to 500K. • Initial review of the 2012 budget in process, may have a small reduction in taxes in 2012. 		
<u>Planning Commission</u>	Monthly Report presented.	Mr. Updyke moved, seconded by Mr. Clark, to accept Report as presented. Motion carried unanimously.	
<u>Planning, Land Use & Zoning</u> - G. Clark	Nothing to report at this time.		

<u>Building & Grounds</u> M. Gearhart	Nothing to report at this time.		
<u>Roads</u> D. Updyke	<ul style="list-style-type: none"> • Single line painting: currently coordinating with PennDot, under the Agility Program. • Will contract for remainder of work needed for line painting of MJT roads. 		
<u>Public Safety</u> G. Clark	<ul style="list-style-type: none"> • The Emergency Management Coordinator position for MJT is vacant. M. Livelsberger, the previous EMC for MJT is no longer an employee of the Township. • The Twp. has received 3 resumes for the EMC position, all well qualified. • Supervisors must discuss EMC compensation/wages. 	Mr. Clark moved, seconded by Mr. Trostle, to hire a new Emergency Management Coordinator for Mt. Joy Township Motion carried unanimously.	Forward to Supervisors' Wkshp, 8/4
<u>Council of Government</u> J. Gormont	Break down of contributions to the fire companies for twp and boroughs was distributed to members.		
<u>Historical Committee</u>	Waiting to receive paperwork on the Mud College application for the Historical Register. Ms. Morey will contact the Twp. if she receives any information.		
Ag Security Advisory Committee	Public Hearings held on July 13 th for Reichart Modification ASA proposal and Kehr Addition ASA proposal.	Board of Supervisors approved both proposals.	
Agricultural Land Preservation Board	Nothing to report at this time.		
Recreation Board Lynn Anne Sukeena 1. Monthly Report	<p>Monthly Report presented.</p> <p>Elizabeth Ibex explained that the Recreation Brd is taking an undesired hiatus for the time being. The Rec. Brd. is suggesting a Nature Park at the Mt. Joy Community Park. Ms. Ibex asked each Supervisor what their thoughts are for the Community Park and work of the Recreation Brd. with the Park.</p> <p>Ellie Bennett is suggesting a liaison from the Brd. of Supervisors to sit in on the Rec. Brd. mtgs.</p>	<p>Mr. Updyke moved, seconded by Mr. Clark, to accept Report as presented. Motion carried unanimously.</p> <p>Supervisors responded with concerns that need to be addressed prior to any action taken to improve the Park. Supervisors requesting a map/visual of what the Rec. Brd. would like to see as development of the park, along with a written report.</p>	Forward to Supervisors' Wkshp, 8/4
Executive Session	The Board of Supervisors had an Executive Session with the Township Solicitor. Executive Session started at 8:45 pm. Topic of Discussion:		

	Request for Public Records Personnel Issue Executive Session ended and Board of Supervisors re-entered the public meeting at 9:16pm.		
Other Business			
1. Request for Public Records	A request for public records as been submitted to the Township from Steve Rice concerning the NID at The Links at Gettysburg. The Township is required to supply the information requested.	Twp. Solicitor recommendation: Accept the records of request from Steve Rice. Mr. Gormont moved, seconded by Mr. Clark, to accept the request by Mr. Rice and work with him to supply the public records. Motion carried unanimously.	
2. Temporary Personnel	Appropriate salary to pay temporary office help.	John Gormont reclused himself from this portion of the business meeting. Mr. Clark moved, seconded by Mr. Gearhart, to pay Jean Gormont, as temporary office help, the same rate as the position of Secretary's Assistant, engaged only so long as necessary for search and production of records in compliance for request by Mr. Rice.	
Adjournment	Meeting adjourned 9:20 pm.		

Respectfully Submitted,

Susan C. Harbin
Secretary/Treasurer