

RESOLUTION NO. 9 OF 2020

TOWNSHIP OF MOUNT JOY, ADAMS COUNTY, PENNSYLVANIA

A **RESOLUTION** of the Board of Supervisors of Mt. Joy Township, Adams County, Pennsylvania providing for the disposition of certain records:

WHEREAS, by virtue of Resolution No. 22, adopted November 17, 2011, the Board of Supervisors of Mt. Joy Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved by the Commonwealth's Local Government Records Committee on December 16, 2008, in accordance with the Municipal Records Act of January 18, 1968 (P.L. 961, No. 428) (Act 428 of 1968); and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Mt. Joy Township, Adams County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

FILES TO BE DESTROYED IN 2020

1. Appointments – 2013
2. Board of Supervisors Insurance Coverage
3. Bike Rides through MJT
4. Blue Book
5. Committee Members – 2013
6. Correspondence – 2013
7. Fee Schedules – 2013
8. Fire Company Correspondence – 2013
9. Fire Company Monthly Reports – 2013
10. Alpha #1 (Littlestown)
11. Barlow Fire Company
12. Bonneauville Fire Company
13. Gettysburg Fire Company
14. Hockley & O'Donnell Insurance Binder – policy term 3/27/2013-3/27/2014
15. Hockley & O'Donnell Insurance Binder – policy term 3/2013 – 3/2014
16. Links at Gettysburg – Correspondence
17. PSAB
18. PSATS – 2013
19. Newspaper Articles
20. RabbitTransit
21. Right to Know – 2013
22. Right to Know – Gerrick
23. Right to Know – McCauslin
24. Right to Know – Signature Solutions
25. Road crew Daily Log – 2013
26. SPCA
27. York/Adams Tax Bureau
28. BOS Organization Meeting – January 7, 2013
29. BOS Workshop Meeting – January 20, 2013
30. BOS Workshop & Public Hearing – February 7, 2013 (Act. 154, Act. 191)

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31. BOS Workshop Meeting – March 7, 2013
32. BOS Workshop Meeting – April 4, 2013
33. BOS Workshop Meeting – May 2, 2013
34. BOS Workshop Meeting – June 6, 2013
35. BOS Workshop Meeting – July 11, 2013
36. BOS Workshop Meeting – August 1, 2013
37. BOS Workshop Meeting – September 5, 2013
38. BOS Workshop Meeting – October 3, 2013
39. BOS Workshop Meeting & Public Hearing – November 7, 2013 (Minor Subdivision Ordinance)
40. BOS Workshop Meeting – December 5, 2013
41. BOS Regular Meeting & Public Hearing – January 17, 2013 (Garrison Falls revised lighting plan)
42. BOS Regular Meeting & Public Hearing – February 12, 2013 (Garrison Falls revised lighting plan cont.)
43. BOS Regular Meeting – March 21, 2013
44. BOS Regular Meeting – April 18, 2013
45. BOS Regular Meeting – May 16, 2013
46. BOS Regular Meeting – June 20, 2013
47. BOS Regular Meeting & Public Hearing– July 18, 2013 (Garrison Falls revised lighting plan)
48. BOS Regular Meeting & Public Hearing –August 15, 2013 (Ordinance amending Chapter 104)
49. BOS Regular Meeting – September 19, 2013
50. BOS Regular Meeting & Public Hearing – October 17, 2013 (Ordinance amending Chapter 86)
51. BOS Regular Meeting – November 21, 2013
52. BOS Regular Meeting – December 19, 2013
53. PC Organization & Regular Meeting – January 8, 2013
54. PC Meeting - February 12, 2013
55. PC Meeting - March 12,2013
56. PC Meeting – April 9, 2013
57. PC Meeting – May 14, 2013
58. PC Meeting – June 11, 2013
59. PC Meeting – July 9, 2013
60. PC Meeting – August 13, 2013
61. PC Meeting – September 10, 2013
62. PC Meeting – October 8, 2013
63. PC Meeting – November 12, 2013
64. PC Meeting - December 10, 2013
65. ZHB Organization Meeting - January 16, 2013
66. ZHB Cellco Tower Meetings – 12/19/2012 + 1/16/2013
67. 2013 Junkyard Inspections/Licenses
68. VISA Card Receipts
69. A-Z One Time Only Payments – 2013
70. Adams County Association of Township Officials
71. Adams County Council of Governments
72. Adams County Tax Collection Committee

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73. A.L. Fencing
74. Links Fire Hydrants
75. Aqua, PA
76. Borough of Bonneauville
77. Borough of Gettysburg
78. Borough of Littlestown
79. Century Link
80. Computer Works
81. Commonwealth of PA
82. Constellation
83. Contract Cleaners
84. CS- Graphix
85. Cumberland Township
86. Eicholtz Co.
87. Fry Communications
88. Gene's Propane
89. Gettysburg Rental
90. Gettysburg Times
91. Goin' Postal
92. Hanover Works Occupational Health
93. Hawk's Electric
94. Hockley & O'Donnell Insurance
95. Phil Jeffcoat
96. Kalasnik Law Office
97. Key Services
98. Kim Little
99. Met-Ed
100. Mockenhaupt Benefits Group
101. PA DEP
102. PSATS
103. PA One Call
104. PSAB
105. Quickbooks
106. Ronnie Reed
107. Safeguard
108. Schwartz
109. Sharrah Design Group
110. Smith Elliott Kerns
111. Staples Advantage
112. Staples Credit Plan
113. Susan Smith
114. Tiger Trash
115. KS Postal Service
116. Wm. F. Hill
117. Wogans
118. Zepp Court Report
119. Kim Little Reports
120. 2013 – Adams County Court of Common Pleas

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121. 2013 – Auditors Adjusted Entries
122. 2013 - Real Estate Tax – Kim Little
123. 2013 – LST
124. 2013 – EIT
125. 2013 – Adams County Tax Claim Bureau
126. 2013 – Per Capital Delinquent
127. 2013 – Comcast Franchise Tax
128. 2013 – Admissions Tax
129. 2013 – Liquor Control Board
130. 2013 – Magistrate Court
131. 2013 – Transfer Tax
132. 2013 1st quarter taxes
133. 2013 2nd quarter taxes
134. 2013 3rd quarter taxes
135. 2013 4th quarter taxes
136. 2013 1st quarter payroll taxes
137. 2013 2nd quarter payroll taxes
138. 2013 3rd quarter payroll taxes
139. 2013 4th quarter payroll taxes
140. JP Harris Delinquent Per Capital Tax – Shane Wise
141. 2013 General Fund Bank Statements – Susquehanna Bank
142. 2013 Payroll Bank Statements – Susquehanna Bank
143. Adams County Savings/Escrow Account – Links Hydrants
144. Adams County Mud College School House Statements
145. 2013 General Fund Cancelled Checks - Folder 1
146. 2013 General Fund Cancelled Checks Folder 2
147. Liquid Fuels Voided Checks
148. 2013 Deposit Slips – January – June
149. Miscellaneous
150. SEK + Co. Annual Audit Prep
151. 2013 Liquid Fuels Voided Checks
152. 2013 Liquid Fuels Deposits
153. Sale of 2002 Yukon
154. Action Trucks
155. Advance Lubrication Systems
156. Adams County Auto Supply (NAPA)
157. AERO
158. Arentz Enterprises
159. Bare Truck
160. Borough of Littlestown
161. Bosley Towing
162. Breighner Tire Center
163. CCS Equipment Sales, LLC. (Chipper)
164. Chemung Supply
165. Crouse Ford
166. DeFoe Auto Sales
167. Fastenal
168. FCC License

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169. Finch Services
170. Fisher Auto Parts
171. Five Star International
172. Gene's Propane Services
173. Hanover Concrete
174. Herrick Building and Excavating
175. Heritage Maintenance Products
176. International Salt Co.
177. J & J Truck Equipment
178. LAMCO
179. Liberty Mountain Resort
180. Littlestown Ace Hardware
181. Mar-Bar
182. Matheson Tri-Gas
183. Messick's
184. Mid-Lantic Guiderails
185. Mike's Towing
186. Miller Fabrication
187. Montage Enterprises
188. Myers Electric Repairs
189. Petro Choice
190. Pine Hill Electronics
191. PSATS
192. Russell Standard Corp. (Hammaker)
193. Sanders Repair Shop
194. Smith's Implements
195. Stambaugh's Repair
196. Stephenson Equipment
197. Talley Petroleum
198. The Truck Shop
199. Truck Parts Plus
200. Updyke Farms
201. US Municipal
202. Valley Quarries
203. WW Williams
204. Waldes Motor Repairs
205. Wantz Chevrolet
206. Wentz
207. Westminster Hydraulics
208. Wilson Paving
209. Wogans
210. Yingling
211. York Materials Group
212. 2013 Audit
213. Guiderails Barlow Two Taverns/White Church Road Project
214. 2013 Line Painting Bids
215. 2013 Seal Coating Bids
216. Meter Reading Reports

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- 217. 2013 General Ledger
- 218. 2013 Check Register
- 219. 2013 Liquid Fuels Cancelled Checks
- 220. 2013 State Audit Report
- 221. Liquid Fuels Audits 2012 + 2013
- 222. 2009 Budget
- 223. 2010 Budget
- 224. 1997 Payroll records
- 225. 2001-2010 Payroll records
- 226. 2003-2010 Employee payroll and Insurance information
- 227. 2011 Fuel Distribution and Meter Reading Sheets
- 228. Jan 2011 – April 2012 General Ledger
- 229. 2011 State Fund Bank Statements
- 230. 2011 Road Salt Contract
- 231. 2011 Germany Township Intermunicipal agreement and worksheets
- 232. 2010 FEMA Emergency Snow Removal Forms
- 233. 2010 Hank Viersma Snow Removal Agreement
- 234. 2011 A-Z Vendors
- 235. 2011 Adams County Auto Supply, Inc.
- 236. 2011 AERO Energy
- 237. 2011 American Rock Salt Company, LLC
- 238. 2010 American Rock Salt Company, LLC
- 239. 2011 Barlow Ag Service
- 240. 2011 Belmont Farm
- 241. 2011 Bituminous Paving Materials
- 242. 2011 Chemung Supply Corporation
- 243. 2011 Concord
- 244. 2011 Daniel B. Krieg, Inc.
- 245. 2011 Finch Services, Inc.
- 246. 2011 G & S Safety Products
- 247. 2011 Germany Township
- 248. 2011 Harrington's Service Center
- 249. 2011 Herrick Bldg. & Excavating
- 250. 2011 Industrial Controls & Equipment
- 251. 2011 International Salt
- 252. 2011 Len Dick Signs
- 253. 2011 Mar-Bar
- 254. 2011 Messick's
- 255. 2011 Miller Fabrication
- 256. 2011 Motion Industries (GASKILL)
- 257. 2011 Myers Electric
- 258. 2011 Northern Tool & equipment
- 259. 2011 Plasterer Equipment Co., Inc.
- 260. 2011 Sanders Repair Shop, Inc.
- 261. 2011 Stambaugh's Repair
- 262. 2011 SEI, Stephenson Equipment
- 263. 2011 Stewart & Tate, Inc.
- 264. 2011 Talley Petroleum

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265. 2011 Tri-Boro Construction Supplies
266. 2011 U. S. Municipal
267. 2011 Valley Quarries, Inc.
268. 2011 Joe Wright
269. 2011 Wogans Drug Store
270. CDL Drug Testing 2002-2012
271. 2003 Fire Companies Workers' Compensation
272. 2001-2006 Foreign Fire Insurance Premium Tax Receipt & Distribution Form
273. 2000-2005 Audit Reports Volunteer Firefighters' Relief Association
274. 2002-2006 Volunteer Fire Company Relief Fund Distributions
275. 2007-2010 Volunteer Fire Company Relief Fund Distributions
276. 2009 Fire Companies Workers' Compensation
277. 2009 Fire Companies Workers' Compensation Information
278. 2010 Fire Companies Workers' Compensation
279. 2010 Fireman's Relief Fund Forms
280. 2010 Volunteer Fire Relief Distribution
281. 2010 Fire Tax Distribution
282. 2014 Fire Companies Financial Reports
283. 1998-2010 DCED Audits
284. 2003 Annual Audit Documentation
285. 2009 Susquehanna Bank Gas Debit Account
286. Susquehanna Bank Payroll Account
287. Community Banks General Fund Checking Account
288. 2009 Pending Items
289. 2009 Pension Plan Packets
290. 2009 ACT 205 Report
291. 2009 PSAB MRT
292. 2009 AG – 385
293. 2009 Mockenhaupt Allocation Report (there are 2 of these)
294. 2009 Data Request Checklist
295. 2009 & prior years PSAB information
296. 2009 Pension Plan Packets
297. 2009 ACT 205 Report
298. 2010 PSAB MRT
299. 2010 AG – 385
300. 2010 Mockenhaupt Allocation Report (there are 2 of these)
301. 2010 Mockenhaupt Benefits Group
302. 2010 Pension Plan Payroll Summary
303. 2010 Pension Plan State Contribution
304. 2010 Pension Plan Monthly Reports
305. 2010 Deposit Slips – Susquehanna Bank
306. 2010 State Fund Bank Statements
307. 2010 Impact Fee Bank Statements
308. 2010 General Fund Bank Statements
309. 2010 Rec Fee Bank Statements
310. 2010 Mud College Schoolhouse Bank Statements
311. 2010 Voided Checks

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- 312. 2010 Adams County National Bank Statements 2010 Susquehanna Bank Commercial Loan Statements
- 313. 2010 Payroll Bank Statements
- 314. 2010 Susquehanna Bank CD – Closed
- 315. 2010 Ag Land Preservation Bank Statements
- 316. 2011 Voided Checks
- 317. 2011 Deposit Slips – Susquehanna Bank
- 318. 2011 Impact Fee Bank Statements
- 319. 2011 General Fund Bank Statements
- 320. 2011 Payroll Bank Statements
- 321. 2011 Ag Land Preservation Bank Statements
- 322. 2011 Adams County CD – Closed
- 323. 2011 Rec Fee Bank Statements
- 324. 2011 Reimbursement for overpayment of funds during 2001-2010
- 325. 2011 Mud College Schoolhouse Bank Statements
- 326. Statement of Financial Interest 2015 for 2014
- 327. Statement of Financial Interest 2014 for 2013
- 328. Statement of Financial Interest 2013 for 2012
- 329. Statement of Financial Interest 2012 for 2011
- 330. Statement of Financial Interest 2011 for 2010
- 331. Statement of Financial Interest 2010 for 2009
- 332. Statement of Financial Interest 2009 for 2008
- 333. Statement of Financial Interest 2008 for 2007
- 334. Statement of Financial Interest 2007 for 2006
- 335. Statement of Financial Interest 2006 for 2005
- 336. Statement of Financial Interest 2005 for 2004
- 337. Statement of Financial Interest 2004 for 2003

ADOPTED this 6th day of January 2020.

Attest:

Mount Joy Township
Adams County, Pennsylvania
Mount Joy Township Board of Supervisors

Sheri L. Moyer, Secretary

John E. Gormont, Chairman

SEAL

I, Sheri L. Moyer, Secretary for Mount Joy Township, do hereby attest that the foregoing Resolution No.9 of 2020 as voted upon and approved by Unanimous vote of the Board of Supervisors on the 6th day of January 2020.