

AGENDA - MOUNT JOY TOWNSHIP SUPERVISORS' ORGANIZATIONAL MEETING 2024

JANUARY 2, 2024 @ 7:00 P.M.

Join Zoom Meeting
<https://zoom.us/j/91586078352?pwd=SGxWdm1kcUt2K1VTTzE5Y3ZGelF3Zz09>
Meeting ID: 915 8607 8352
Passcode: 741213
Dial by your location
+1 301 715 8592 US (Washington DC)
+1 646 558 8656 US (New York)
Meeting ID: 915 8607 8352
Passcode: 741213

Items 1 through 3 conducted collectively by Board of Supervisors

1. Call Meeting to Order
2. Pledge of allegiance
3. Public Comment

Item 4 conducted by the Township Assistant Treasurer

4. Call for Nomination for Chair

Remaining meeting conducted by BOS

5. Call for Nomination for Vice Chairman
6. Chair Comments
7. Staff Appointments by Omnibus Motion

Roadmaster – Dave Williams
Interim Township Secretary – Sandy Yerger
Township Treasurer – Bruce Hartman
Assistant Township Treasurer – Myra Whatley
Emergency Management Coordinator – Kim Birkhead

8. Hire David Rodkey for Part time Road crew at \$20 an hour, starting January 3rd, *discussion and vote*
9. Contractor Appointments by Omnibus Motion

Township Engineering Firm with current fee schedule – Wm. F. Hill & Associates
Township Engineer-Erik M. Vranich - Wm. F. Hill & Associates
Township Sewage Enforcement Officer – Bryan Leese – Wm. F. Hill & Associates
Township Assistant Sewage Enforcement Officer – Wm. F. Hill & Associates
Township Traffic Engineering Firm with current fee schedule – Trans Associates
Uniform Construction Code and Zoning – OPEN
Township Auditors – Smith, Kearns, & Elliott (2nd Class Township Code Section 917(b)(1))

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10. Appointment of Solicitors - Discussion and vote

Township Solicitor
Zoning Hearing Board Solicitor

11. Board and Delegate Appointments by Omnibus Motion

Planning Board

- Kenneth Mutzabaugh – 4 year term 2027
- Chris Burne – 4 year term 2027

Zoning Board

- Jessica Kureth– 3 year term 2026

Agricultural Security Committee

- Chair – Chad Yingling

Adams County Council of Governments (ACCOG)

- Terry Scholle – 1 year term 2024

Delegates to the State Supervisors' Convention:

- Chairman and Vice-Chairman, with Chairman as the voting delegate
- Approval for three supervisors to attend the PSATS Conference in April 2024

12. Committees

13. Financial Appointments by Omnibus Motion

- Depository Banks – BB&T, ACNB and Pennsylvania Investment Trust
- Auditors' Compensation Rate - \$10.00/hr.

14. Operations by Omnibus Motion

Establish: Supervisors' Meeting Day and Time

- 2nd Thursday of each month at 7:00 p.m. Workshop Meeting
- 3rd Thursday of each month at 7:00 p.m. Regular Meeting

Establish Office Hours of Operation to public

Monday thru Thursday 9:00 a.m. – 3:00 p.m.
Friday 9:00 a.m. – 12:00 p.m.

Establish Sixteen 2024 Holidays (Office Closed)

Monday January 1 – New Year's Day
Monday January 15 – Martin Luther King Day
Monday February 19 – President's Day
Friday March 29 – Good Friday
Monday May 27 – Memorial Day
Wednesday June 19 - Juneteenth

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Thursday July 2 – Independence Day
Monday September 2 – Labor Day
Monday October 14 – Columbus Day
Monday November 11 – Veteran’s Day
Thursday November 28 – Thanksgiving Day
Friday November 29 – Day after Thanksgiving
Tuesday December 24 - Christmas Eve
Wednesday December 25 – Christmas Day
Tuesday December 31 – New Year’s Eve 2024
Wednesday January 1 2025 – New Year’s Day

15. Resolutions by Omnibus Motion

Resolutions:

- #1 Administrative Fee Schedule
- #2 Fee Schedule for Septic Haulers
- #3 Bills Payment
- #4 Financial Authorization: Demas, Yerger, Treasurer, and Asst Treasurer
- #5 Depositories Designation: ACNB, Truist, Pennsylvania Local Government Investment Trust
- #6 Electronic Access Agreement: Chair, Treasurer, Asst Treasurer
- #7 Delegates to Adams County Tax Collection Committee: Demas, Yerger
- #8 Representative and Alternate Representative to the York Adams Tax Bureau: Demas, Yerger

16. Adjournment