

**MOUNT JOY TOWNSHIP
SUPERVISORS MINUTES
Wednesday, April 22, 2026**

The regular Board of Supervisor's meeting was an open, in-person meeting, with additional public access via the remote meeting application ZOOM. Attendance was taken by roll call. The meeting was called to order at 6 p.m.

Present: Christine Demas, Chairman; Todd McCauslin, Vice Chairman; Sandy Yerger; Chad Yingling; Mike Gearhart;

Also Present: Issac Wakefield, Solicitor, Melinda Jones, Treasurer

Chairman Comment: Chair Demas said both she and Supervisor Yerger attended the PSATS Conference in Hershey. Both attended sessions on land use, zoning, fire department sustainability, legal updates, road preservation, and the municipal impacts of data centers. She indicated that both herself and Supervisor Yerger will review materials and evaluate potential local implementation. At the Conference, the Township received PSATS Outstanding Citizen Communication Award (population 5,000 and under) for its website and newsletter. We were awarded a Youth Project Award for its partnership with the Lincoln Intermediate Unit 12 – Gettysburg Work Transition Program, where students assisted with organizing municipal property files. LIU received a \$500 award, and the program remains ongoing.

Lastly, it was noted the Township was awarded an \$83,000 Dirt Road Grant to restore Dague Road while maintaining its dirt surface, with improvements to drainage and overall condition. She acknowledged Roadmaster, Mike Golden and Secretary, Sheri Moyer for their work on the successful application.

Road Advisory Committee Report: Supervisor Yingling presented the first Road Advisory Committee report. He indicated that discussion focused on developing 1, 3, and 5-year road maintenance plans with plans to involve the Township Engineer. He said the committee discussed creating a point-based system to prioritize road work based on traffic volume, road condition, and timing of previous improvements, with the goal of minimizing disruption and improving planning.

Chair Demas identified PennDOT's GSI database as a potential resource for road data. She discussed third-party services that use video and analysis tools to inspect roads, including their ability to identify defects and generate long-term (10-year) maintenance plans. Some skepticism was expressed regarding reliance on AI. While some liked the emphasis on using practical, data-driven approaches. There was general agreement to consider inviting a provider, potentially PAAMA, and others to present services and planning tools at a future meeting.

Supervisor Yingling said the Committee will review existing traffic studies and clarify the road budget. Updates were discussed regarding anti-icing equipment and the status of a new Ford F-550 order. There was also discussion regarding monthly safety training for the road crew continues. It was noted that only one employee is currently trained to operate the grader, and additional training is recommended.

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Public Comment: None.

OMNIBUS MOTION TO ACCEPT THE FOLLOWING:

Motion included acceptance of the following reports: BOS Regular Meeting Minutes, March 25, 2026 October 16, 2025, BOS Workshop Meeting, April 15, 2026, Treasurer Report, Roadmaster's Report, Engineer Report, Fire Report, Zoning Officer's report, MDIA's Report, Correspondence Received and the Open Records Officer's Report. Supervisor Yingling moved, seconded by Supervisor Gearhart, to approve the Omnibus Motion. Motion carried unanimously.

ACTION ITEMS:

- **Presentation of Audit:** Chair Demas introduced Tina Gipe, Manager at Boyer & Ritter. Ms. Gipe presented the audit of all Township funds, including the General Fund and State Liquid Fuels Fund, prepared in accordance with DCED requirements. The Township received an unmodified ("clean") opinion, with no unresolved misstatements, disagreements, or audit issues. Management was commended for full cooperation throughout the process. She reviewed the general fund stating cash and investments totaled approximately \$2.9 million, with an ending fund balance of \$2.8 million, reflecting an increase of about \$475,000 in 2025. Revenues increased to approximately \$1.5 million, driven by higher tax collections, interest income, and intergovernmental revenue, including a grant. Expenditures totaled approximately \$1.0 million, with decreases in general government costs and increases in public safety and public works. No interfund transfers occurred in 2025. She discussed the Liquid Fuels Fund reported revenues of approximately \$238,000 and expenditures of \$183,000, resulting in an ending balance of \$513,000. Capital expenditures totaled approximately \$361,000, all related to streets and highways. The audit confirmed no uncorrected misstatements and no significant issues. Supervisor Gearhart moved, seconded by Supervisor Yerger, to accept the audit. Motion carried.
- **Chavio Estates Subdivision Plan – Time Extension:** KPI Technology submitted an extension letter to the Township waving the ninety (90) day review period. The extension would extend the action deadline to June 1, 2026. Supervisor Yerger moved, seconded by Supervisor Yingling, to give a time extension for the Chavio Estates Subdivision Plan to June 1, 2026. Motion carried.
- **Appoint Trish Shirey to the Comprehensive Plan Steering Committee:** Chair Demas presented Trish Shirey to be added to the Comprehensive Plan Steering Committee to represent Lake Heritage. Supervisor Yingling moved, seconded by Supervisor McCauslin, to approve adding Trish Shirey to the Comprehensive Plan Steering Committee and adopt Resolution 2026-18. Motion carried.
- **Gettysburg Fire Department Financial Reports – 2026 Distribution:**
- **Barlow Fire Department Financial Reports – 2026 Distribution:** Chair Demas said all the required information for the donation was submitted and was sent to the board. Supervisor Yingling made a motion to approve the donation of \$40,930.80 to Gettysburg Fire Department and a \$55,938.76 donation to Barlow Fire Department. The motion was seconded by Supervisor Gearhart, to approve and distribute both Gettysburg and Barlow Fire Department 2026 donation. Motion carried.

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- **Approval of CoStar bid for Straley Road culvert:** Chair Demas is in reference to the culvert project bid, which was tabled in March due to bonding questions. With bonding included, the total project cost exceeded the bidding threshold and now by law the project requires a single, combined bid for labor and materials under prevailing wage regulations. As a result, the project was rebid through the CoStars program. She said Clear View Excavation submitted a bid in the amount of \$267,700.00. The Township has prior experience working with the contractor and considers them to be a reliable and fair company. The bid includes the culvert materials previously approved (Monarch), and Clear View will assume responsibility for the existing order, avoiding delays in manufacturing and project timing. She said an additional option was discussed to include pavement restoration as part of the project. Incorporating this work would increase the total bid from \$267,700.00 to \$273,900.00 and she noted that this portion could be removed if the Township chooses to complete the work in-house, depending on the cost of materials and available resources. Supervisor Yingling moved, seconded by Supervisor Yerger, to approve the Co-Stars bid to Clear View Excavation for the Straley Road Culvert contract with the payment restoration included for the price of \$273,900.00. Motion carried.

- **Cancel the Monarch quote for the Straley culvert & crane:** Chair Demas said with the Clear View bid approved; the next step is to cancel the Monarch order. Supervisor Yingling moved, seconded by Supervisor McCauslin, to cancel the Monarch quote for the Straley culvert & crane. Motion carried.

- **Approval of Septic Work:** Chair Demas said the Township experienced a significant sewer backup in the municipal building due to a severe blockage. Herrick Septic responded and cleared the line, determining that the issue was caused by deteriorated cast iron piping, which had rusted over time and was catching debris, leading to repeated buildup and eventual blockage. After inspecting the system, it was confirmed that no additional issues were present; however, it was recommended that the aging cast iron pipe be replaced to prevent future occurrences. The proposed solution is to install Schedule 40 PVC piping with a quote of \$2,150 for the replacement work. Supervisor Yingling stated that the quote does not include fixing any yard or whatever. He said he has a preparator for a skid loader and volunteered to come over and do that portion, as long as the Township buys the grass seed. He said he would provide the preparation and straw. Supervisor Yingling moved, seconded by Supervisor McCauslin, to approve the septic work to fix it. Motion carried.

Adjournment: With no further business to be discussed by the Board, Supervisor Gearhart moved, seconded by Supervisor Yingling, to adjourn the meeting. Motion carried. The Meeting adjourned 6:52 p.m.

Executive Session: None

Respectfully submitted,

Sheri Moyer
Township Secretary