

# Application for Mount Joy Township CONDITIONAL USE APPLICATION

**Mount Joy Township**  
902 Hoffman Home Road  
Gettysburg, PA 17325  
(717) 359-4500

**See Current Year Fee Schedule**

<u>Project Address:</u>	<u>Zone:</u>	<u>Application Date:</u>
<u>Parcel ID:</u>		
<u>Name of Landowner of Record:</u>		
<u>Address:</u>		
<u>Email:</u>	<u>Phone:</u>	
<u>Name of Applicant(s) (if different than owner):</u>		
<u>Address:</u>		
<u>Email:</u>	<u>Phone:</u>	
<u>Name of Representative or consultant:</u>		
<u>Address:</u>		
<u>Email:</u>	<u>Phone:</u>	

<b>FOR TOWNSHIP USE ONLY</b>	
Date Received:	ZO Date Reviewed: Engineer Reviewed:
CU Hearing Date:	Decision Letter:
Deposit Paid:	

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<b>APPLICATION PACKAGE CHECKLIST</b>
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**REQUIRED: 9 copies** of the entire application package

- A written description of the proposed use in sufficient detail to demonstrate compliance with EACH applicable criterion.
- A scaled site plan with sufficient detail and accuracy to depict the nature of the request, and reflect its relationship with adjoining properties, and their improvements
- A list of all abutting properties – INCLUDING – names and mailing addresses
  - o Properties across a street or driveway is also required.

CRITERIA	YES	NO
a Statement as to proposed use of property		
b Site layout to scale 1”/50’		
In addition to the information in the application package		
– 3 full sized copies of “as is” site and existing structures		
– 3 full sized copies of proposed site plan		
– 9 Reduced- size (11inch x17 inch) copies of all full-sized sheets		
– One digital copy of all documents submitted		
c Landscaping: Locations, Dimensions and Arrangements ( <i>\$ 110 Article VII Landscaping</i> )		
– Open Spaces		
– Yards and Buffer Yards		
– Methods and Materials for Screening		
d Infrastructure Requirements and Standards ( <i>\$ 110 Article IX</i> ):		
– Traffic Impact Study		
– Other Uses not meeting definition of LD ( <i>\$ 110-902</i> )		
– Any nonconformities ( <i>\$ 110 Article X</i> )		
e Access, Parking & Loading ( <i>\$ 110 Article VI</i> )		
f Noise detail, and noise control of ( <i>\$ 110 Article V</i> ):		
g Other Safety Hazards		
– Solid Waste Management		
– Water Supply suitable for use		
– Sewage Disposal suitable for use		

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**LEGAL STANDING REQUIREMENT**

There are two ways to have legal standing:

1. A copy of your deed.
  
2. A copy of the owner's deed, with a copy of the legal document showing you have an agreement with the property owner giving you some interest in the property. This can take the form of a lease, option, purchase agreement, etc. Additionally, you have a letter from the property owner authorizing you to make application to the Zoning Hearing Board for your specific purpose.

Your application **will not be** accepted without proof of legal standing.

**SIGNATURE**

I hereby certify that the information submitted in accordance with this application is correct and I further agree to pay for any additional costs associated with this application and hearing.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date