

**Mt. Joy Township
Supervisors' Organizational Meeting
January 7, 2013
7:00 p.m.**

Meeting Minutes

Present: Board Chairman - John Gormont; Supervisors - David Updyke, Gilbert Clark, Michael Gearhart, Bradley Trostle;
Solicitor – Susan Smith, Esq.; Secretary/Treasurer - Susan Harbin

 2 Number of Residents Signed Attendance Sheet for this meeting.

The Mount Joy Township Board of Supervisors met this date, as publicly advertised, at the Mount Joy Township Building located at 902 Hoffman Home Rd., Gettysburg, PA 17325.

Item/Topic		Action/Resolution
I.	Call to Order John Gormont presiding. Starting Time:7:00 pm	
II.	Pledge of Allegiance	
III.	Organize	
	Call for Nomination of Temporary Chairman	Mr. Gormont moved, seconded by Mr. Trostle, to nominate Mr. Updyke as Temporary Chairman. With no further nominations, motion carried unanimously.
	Call for Nomination of Temporary Secretary	Mr. Updyke moved, seconded by Mr. Gearhart, to nominate Mrs. Harbin as Temporary Secretary. With no further nominations, motion carried unanimously.
IV.	Nominations	
	Nomination of Chairman of the Board of Supervisors	Mr. Updyke moved, seconded by Mr. Trostle, to nominate John Gormont as Chairman of the Board of Supervisors, effective January 7, 2013. Motion carried unanimously.
	Nomination of Vice-Chairman of the Board of Supervisors	Mr. Gormont moved, seconded by Mr. Trostle to nominate Mr. Updyke as Vice-Chairman of the Board of Supervisors, effective January 7, 2013. Motion carried unanimously.
V.	Appointments	

	Secretary/Treasurer 1. Position 2. Bond	<p>Mr. Gearhart moved, seconded by Mr. Clark, to appoint Mrs. Harbin as Township Secretary/Treasurer, effective January 7, 2013. Motion carried unanimously.</p> <p>Mr. Updyke moved, seconded by Mr. Gearhart, to establish a Treasurer's bond in the amount of \$1.2M for Mrs. Harbin as Township Secretary/Treasurer, effective January 7, 2013. Motion carried unanimously.</p>
VI.	<p>Group 1 Appointments by Omnibus Motion</p> <ul style="list-style-type: none"> • Office Assistant – Sheri Moyer • Roadmaster – Ronnie Reed • Road Workers – Doug Cramer, Shane Wise • Zoning/Code Enforcement Officer – Cindy Smith • Emergency Management Coordinator – Donald Yingling • Drug & Alcohol Administrator – Susan Harbin • Planning Commission Secretary – Susan Harbin • AgLand Preservation: Coordinator/Secretary – Susan Harbin • Zoning Hearing Board Secretary – Susan Harbin • Auditors – IbeX, Waybright, & Chantelau 	<p>Mr. Updyke moved, seconded by Mr. Gearhart, to approve presented appointments by Omnibus Motion. Motion carried unanimously.</p>
VII.	<p>Group 2 Appointments by Omnibus Motion</p> <ul style="list-style-type: none"> • Township Engineering Firm with current Fee Schedule – William. F. Hill • Township Solicitor – Susan Smith, Esquire with current Fee Schedule • Township Sewage Enforcement Officer – Jonathan Kilmer • Township Assistant Sewage Enforcement Officer – Bryan Leese • Township Traffic Engineering Firm with current Fee Schedule – Trans Associates • Township Accounting/Auditors/Consulting Firm – Smith, Elliott, Kearns & Company • Vacancy Board Chairman – Ken Sanders • Zoning Hearing Board Solicitor with current Fee Schedule – Joseph Kalasnik, Esquire • Zoning Hearing Board Alternate Solicitor – Susan Smith, Esquire • Township Alternate Solicitor - Joseph Kalasnik, Esquire 	<p>Mr. Gearhart moved, seconded by Mr. Updyke, to approve presented appointments by Omnibus Motion. Motion carried unanimously.</p>
VIII	<p>Appointment Changes</p> <ul style="list-style-type: none"> • Planning Commission Vacancy (1) – Fred Lang 	<p>Mr. Updyke moved, seconded by Mr. Gormont, to appoint Fred Lang to</p>

	<ul style="list-style-type: none"> • Zoning Hearing Board Vacancy (1) – Steve Woods • White Run Regional Municipal Authority Vacancy (1) – Richard Munshour • Red Rock Municipal Authority (1) – Fred Lang, Berry Blevins 	<p>the Planning Commission. Motion carried unanimously. Mr. Updyke moved, seconded by Mr. Trostle, to appoint Steve Woods to the Zoning Hearing Board. Motion carried unanimously. Mr. Updyke moved, seconded by Mr. Gearhart, to re-appoint Richard Munshour to the White Run Regional Municipal Authority. Motion carried unanimously.</p> <p>Mr. Updyke moved, seconded by Mr. Gormont, to appoint Fred Lang to the Red Rock Municipal Authority.</p> <p>Mr. Clark moved, seconded by Mr. Gearhart, to appoint Berry Blevins to the Red Rock Municipal Authority.</p> <p>Vote for appointment of Berry Blevins: Yea – Mr. Gearhart, Clark</p> <p>Vote for appointment of Fred Lang: Yea - Mr. Updyke, Trostle, Gormont Nay - Mr. Clark, Gearhart Motion carried for appointment of Fed Lang to the Red Rock Municipal Authority.</p>
	<ul style="list-style-type: none"> • Ag Land Preservation Vacancies (2) 	<p>No requests for appointments.</p>
	<ul style="list-style-type: none"> • Historical Cmte. Vacancies (4) 	<p>No requests for appointments.</p>
	<ul style="list-style-type: none"> • Supervisors' Sub-Committee/Liaison Appointments: 	<p>Mr. Gormont moved, seconded by Mr. Updyke, to appoint the following as Board Liaisons:</p>
	<p>Personnel – Trostle, Updyke</p>	<p>Mr. Trostle and Updyke – Personnel</p>
	<p>Finance – Gormont, Updyke</p>	<p>Mr. Gormont and Updyke - Finance</p>
	<p>Planning, Land Use & Zoning – Clark Building & Grounds – Gearhart Public Safety – Clark Roads – Gormont</p>	<p>Mr. Clark - Planning, Land Use & Zoning Mr. Gearhart - Building & Grounds Mr. Clark - Public Safety Mr. Gormont –Roads Motion carried unanimously.</p> <p>Mr. Clark moved, seconded by Mr. Trostle to appoint Mr. Gearhart as an additional member of the Finance Cmte. Motion carried unanimously.</p>
<p>IX.</p>	<p>Group 3 Appointments by Omnibus Motion</p> <ul style="list-style-type: none"> - Select: Depository Banks – Susquehanna - Set: Financial Bond amount for those Supervisors who are authorized to sign checks as follows: 	<p>Mr. Updyke moved, seconded by Mr. Gearhart, to approve as presented, selected, set, established, and certified appointments by Omnibus Motion. Motion carried unanimously.</p>

1/17/2013: motion to re-organize the Finance Cmte. to 2 members only – Mr. Gormont and Updyke. Three Supervisors cannot meet together unless advertised as a meeting.

	<p>John Gormont, David Updyke - \$1,000,000</p> <ul style="list-style-type: none"> - Set: Auditors' Compensation Rate - \$10.00 - Establish: Supervisors' Meeting Day and Time <ul style="list-style-type: none"> 1st Thursday every month, 7 p.m. Workshop Mtg. 3rd Thursday every month, 7 p.m. Regular Mtg. - Certify: Designate delegates to the State Supervisors' Convention as follows: John Gormont, Dave Updyke with John Gormont the voting delegate - Set: Hours of Operation <ul style="list-style-type: none"> Mon., Wed., & Fri. 9:00 am – 12 noon Tues. & Thurs. 1:00 pm – 4:00 pm - Set: Pay rates/plan (No pay changes scheduled at this time) 	
<p>X.</p>	<p>2013 Holidays Tuesday, January 1st – New Year's Day for 2013 Monday, February 18th – President's Day Friday, March 29th – Good Friday Monday, May 27th – Memorial Day Thursday, July 4th – Independence Day Monday, September 2nd – Labor Day Monday, November 11th – Veteran's Day Thursday, November 28th – Thanksgiving Day Friday, November 29th – Day after Thanksgiving Wednesday, December 25th – Christmas Day</p>	<p>Mr. Updyke moved, seconded by Mr. Gearhart, to approve the 2013 Holidays schedule as presented. Motion carried unanimously.</p>
<p>XI.</p>	<p>Resolutions by Omnibus Motion Resolution No. 1 of 2013, Zoning Permit Fees Resolution No. 2 of 2013, Sign Permit Fees Resolution No. 3 of 2013, Subdivision and Land Development Plan Review Fees Resolution No. 4 of 2013, Conditional Use and Zoning Hearing Board Fees Resolution No. 5 of 2013, Special Events Permit Fee Resolution No. 6 of 2013, Pay Bills Resolution No. 7 of 2013, Financial Authorization Resolution No. 8 of 2013, Mileage Rate Resolution No. 9 of 2013, Electronic Access Agreement Resolution No. 10 of 2013, Delegates to AC Tax Collection Committee</p>	<p>Mr. Updyke moved, seconded by Mr. Gearhart to adopt, as presented, Resolutions No. 1 thru 12 of 2013 by Omnibus Motion. Motion carried unanimously.</p>

	Resolution No. 11 of 2013, Fee Schedule for Septic Haulers Resolution No. 12 of 2013, Well Permit Fee	
XII.	New Business	
	Resolution No. 13 of 2012, York Adams Tax Bureau Delegates	Mr. Gormont moved, seconded by Mr. Gearhart to adopt Resolution No. 13 of 2013, York Adams Tax Bureau Delegates as presented. Motion carried unanimously.
	Resolution No. 14 of 2013, Right to Know – Open Records Policy	Mr. Gormont moved, seconded by Mr. Updyke to adopt Resolution No. 14 of 2013, Right to Know – Open Records Policy as presented. Motion carried unanimously.
XIII.	Old Business	
	General Funds 2012 Balance Sheet	Mr. Gormont moved, seconded by Mr. Updyke, to approve the 2012 General Funds Balance Sheet as presented. Motion carried unanimously.
	State Funds 2012 Balance Sheet	Mr. Gormont moved, seconded by Mr. Updyke to approve the 2012 State Funds Balance Sheet as presented. Motion carried unanimously.
XIV.	Final Public Comment	
	No public comments.	
XV.	Adjournment	With no further business to be discussed by the Board, Mr. Updyke moved, seconded by Mr. Gearhart, to adjourn the 2013 Organizational Meeting at 7:35. a.m. Motion carried unanimously.

Respectfully Submitted,

Susan C. Harbin
Secretary/Treasurer