

Voice: (717) 359-4500  
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 Web: [www.mtjovtwp.us](http://www.mtjovtwp.us)

**ZONING PERMIT APPLICATION**  
**Mount Joy Township Zoning Officer**  
 902 Hoffman Home Road  
 Gettysburg, PA 17325

Permit# \_\_\_\_\_

**APPLICANT'S INFORMATION**

Name	Daytime phone:	Alternate phone:
Address	Email:	
legal owner (property owner) _____ tenant (application must be accompanied by written permission of property owner) equitable owner (application must be accompanied by option or agreement of sale) _____		

**PROPERTY OWNER'S INFORMATION**

Name	Daytime phone:	Alternate phone:
Address	Email:	

**PROPERTY INFORMATION**

Parcel#	Address:	Lot size:	Zoning district:
Water: well _____	public water: _____	Sewer: on-lot _____	public sewer: _____

**DESCRIPTION OF APPLICATION**

New Use _____ Change of Use _____ New Building/Structure _____ Building/Structure Expansion _____ No-impact home-based business _____ Sign _____ on-site freestanding _____ on-site wall _____ off-site/billboard _____ Special event _____ Conditional Use* _____ Special Exception* _____ Variance* _____ Appeal from Zoning Officer's Determination* _____ <i>Describe relief sought (including applicable sections of Zoning Ordinance):</i> _____ _____ _____ Other _____	Current Use/Building Type: non-residential _____ residential _____ agriculture _____ Proposed Use/Building Type: non-residential _____ residential _____ agriculture _____ Proposed building/structure/sign size: _____ sq. ft. <table border="1"> <tr> <td>Required setbacks from ultimate right-of-way:</td> <td>Proposed setbacks from ultimate right-of-way:</td> </tr> <tr> <td>Front: _____</td> <td>Front: _____</td> </tr> <tr> <td>Rear: _____</td> <td>Rear: _____</td> </tr> <tr> <td>Side: _____</td> <td>Sides: _____ / _____</td> </tr> </table>	Required setbacks from ultimate right-of-way:	Proposed setbacks from ultimate right-of-way:	Front: _____	Front: _____	Rear: _____	Rear: _____	Side: _____	Sides: _____ / _____
Required setbacks from ultimate right-of-way:	Proposed setbacks from ultimate right-of-way:								
Front: _____	Front: _____								
Rear: _____	Rear: _____								
Side: _____	Sides: _____ / _____								

Does application involve: nonconforming use _____ nonconforming building or structure _____ nonconforming lot _____	Uniform Construction Code Permit required: Yes _____ No _____
	Land Development Plan required: Yes _____ No _____
	Stormwater Management Plan required: Yes _____ No _____

*This application is an important legal document. Township employees will provide general assistance, but cannot provide legal advice. If you have secured legal counsel for this application, please provide the contact information for your attorney below:*

Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
 Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**APPLICANT IS REQUIRED TO READ AND CHECK THE FOLLOWING**

By checking this box, I affirm that I have attached a site plan or narrative, either one or both as required by the Zoning Ordinance to accompany this Application, showing the property, the proposed location of the use, and all other information required to be submitted by the provisions of the Zoning Ordinance.

By checking this box, I acknowledge that I am responsible for paying any actual expenses, in excess of the application fee for types of application marked with the (\*), that the Township incurs in processing the application, and that such payments are due and payable within 10 business days of the date on the Township's invoice.

By checking this box, I hereby grant permission for the Zoning Officer to enter onto my property to conduct compliance inspections while this application is under consideration and any issued Zoning Permit is in effect.

By checking this box, I understand that false information provided on this application may result in a stop work order or revocation of the permit and that false statements herein made also are subject to the penalties of 18 Pa.C.S.§4904, relating to unsworn falsification to authorities.

By signing this application, I declare that:

- I am the: title owner of record of the property (landowner), agent of the landowner, tenant with permission of the landowner, or the holder of an option or contract to purchase the property.
- The information provided in this application is accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

<p>Date received:</p>  <p>Date returned because of incomplete application:</p>  <p>Date complete application accepted:</p>	<p>Date Zoning Permit issued:</p> <p>Date of Zoning Hearing Board or Board of Supervisors action:</p> <p style="padding-left: 40px;">approval</p> <p style="padding-left: 40px;">approval with conditions</p> <p style="padding-left: 40px;">denial</p> <p>Date Certificate of Zoning Compliance issued:</p>	<p>Fee: \$ _____ Date paid: _____</p> <p>check # _____ cash</p>
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